

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE  
**MINUTES**

October 24, 2016  
CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Mr. John Werner, Chair  
Mr. Michael Zamborik  
Ms. Marcy Morgan (in absence of Mr. Colosimo)

COMMITTEE MEMBERS ABSENT:

Mr. Joseph Colosimo

OTHERS PRESENT:

Ms. Donna Zariczny	Mr. Eric Mineweaser
Mr. Arthur Stewart	Mr. Brian Collopy
Ms. Amy Stewart	Mr. Rick Gignac
Mr. Paul Mangione	Ms. Ann Ryan
Mr. Thomas Knapp	Mrs. Amy Stimmell
Dr. Norbert Kennerknecht	Mr. Matt Jones
Mr. Gary Weber	Ms. Sue Turner
Ms. Rhonda Decker	Ms. Melissa McLean
Dr. Patricia Hawley	Ms. Ruth Huck
Mr. Jim Grosch	Members of the Public
	Mr. Josh Cotton (Times Observer)

1. Opening Activities

1.1 Call to Order

The meeting was called to order by Mr. John Werner, Chair at 7:00 p.m. Mr. Joseph Colosimo was absent and Ms. Marcy Morgan filled the vacancy.

1.2 Public Comment - None

2. Old Business – None

3. New Business

3.1 **GRANT: 2017 Environmental Education Mini-Grant**

**Discussion:** Mr. Matt Jones noted that we were successful in the grant process for this last year. Youngsville received it and used it towards a nature and environmental trail. This will be used as an example this year.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to assist interested teachers in applying for up to \$3,000 in grant funding from the Pennsylvania Department of Environmental Protection Environmental Education Grant.

### 3.2 **GRANT: Pets in the Classroom**

**Discussion:** This grant would help pay for maintenance of animals in the classroom. There was no discussion.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to assist interested teachers in submitting an application to the Pets in the Classroom Grant.

### 3.3 **Citrix Lease Payment**

**Discussion:** Citrix is infrastructure software that the Technology Department uses to deliver applications and operating systems to students and faculty. We are under a 3-year agreement which breaks licensing and hardware maintenance into three \$160,000 payments. This is payment 2 of 3.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** The Board of Directors approve the payment to EverBank Commercial Finance for the amount of \$160,000 for payment 2 of 3 of the Citrix Campus Licensing agreement.

### 3.4 **System 44 Next Generation Supplemental Curriculum Resource Purchase**

**Discussion:** Dr. Patty Hawley noted that the Board previously approved the initial purchase of System 44 materials in August. Since that time, instructional teams have recommended students who meet criteria (recommendation, placement test and Phonics Inventory assessment) and have now determined additional licenses are needed to support Tier III instructional supports for students.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** The Board of Directors approve the System 44 Next Generation Supplemental Curriculum Resource Purchase.

### 3.5 **Achievement Center Agreement – WAEC**

**Discussion:** Mrs. Rhonda Decker discussed concerns for behavior interventions that need addressed at WAEC, particularly with Kindergarten and grade one students. There are school based programs in place, and a Dean of Students has been identified and approved, but there are still concerns that need addressed. The combination of class sizes and behaviors play into the situation, but an objective eye looking at the behaviors seems to be warranted. The goal is to make academic and behavioral improvements. Preliminary discussions with the teachers and administrators have occurred with a representative of the Achievement Center and agreement for support will be ready for review at the Board meeting.

**Action:** Forward under Other the motion to the next regular Board meeting.

**Motion:** The Board of Directors approves the Achievement Center Agreement as presented.

**3.6 GRANT: myON Pennsylvania Literacy Innovation Grant**

**Discussion:** Mr. Matt Jones stated that this matching grant will pay for the first year of the subscription and if we receive it we will also be required to provide professional development. myON is an award-winning personalized literacy environment.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to submit an application to the myON Pennsylvania Literacy Innovation Grant for \$3,475, which will be matched by the district to purchase a subscription to the myON literacy environment.

**3.7 GRANT: Promising Strategies to Enhance Alternative Education for Disruptive Youth (AEDY) Academics**

**Discussion:** This grant would provide funding to AEDY Programs to make investments in systems and infrastructure to enhance academic instruction and student achievement. The award is up to \$50,000.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to develop and submit to the Pennsylvania Department of Education an application to the Promising Strategies to Enhance Alternative Education for Disruptive Youth (AEDY) Academics Grant program.

**3.8 GRANT: School Based Behavioral Health Programs: Expansion of School Wide Positive Behavior Interventions and Supports (SWPBIS)**

**Discussion:** The administration proposes using grant funds to implement SWPBIS at Warren Area Elementary Center, as well as to expand current efforts at Youngsville Elementary Middle School. SWPBIS was established at YEMS to address numerous behavioral issues at the student level and to promote the change of existing school culture to one that is more positive. YEMS has had good results from SWPBIS, and a SWPBIS program at WAEC is expected to yield similar results.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to submit an application of \$10,000 to the Pennsylvania Department of Education School-Based Behavioral Health Grant, with the intent of implementing school-wide positive behavior interventions and supports (SWPBIS) at Warren Area Elementary Center, and expanding current SWPBIS efforts at Youngsville Elementary Middle School.

### 3.9 GRANT: Personalized Learning Grant

**Discussion:** The grant is designed to provide academic enrichment opportunities to increase student achievement focused around personalized learning concepts. The administration is considering an application to enhance the current Highly Gifted Program, which is already implementing personalized learning strategies. Grant funds would be used to enhance the program and refine areas of strength. Funds may be used for professional development, materials and resources in support of transition, technology, facility redesigns, onsite visits, etc.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to submit an application of up to \$50,000 to the Pennsylvania Department of Education's Personalized Learning Grant competition, in support of existing personalized learning initiatives in the Warren County School District.

## 4. Informational Items

- 4.1 **Elementary Enrollment** – Elementary enrollment is up this year and an additional 54 students are in Kindergarten at WAEC. This has necessitated physical changes to accommodate the additional students, utilizing copy areas, labs, break rooms, office spaces, hallways, large group instructional areas, etc. Dr. Hawley noted that Special Education also played a factor in the changes this year as there was a need for an additional room for Special Education this school year. PDE did tours of facilities last year and as changes of special education classrooms are made, reports must be made to PDE. She stressed that everything has been done correctly. Mrs. Amy Stewart noted the facilities are designed to be flexible. Discussion continued as to the possibility of freeing space by moving 5<sup>th</sup> grade to Beaty if enrollment is high again next year. Programmatically moving 5<sup>th</sup> would not be a drastic move as all of the other attendance areas have 5<sup>th</sup> and 6<sup>th</sup> grade in the same building.

- 4.2 **Tier II Interventions - Reading** – Mrs. Decker outlined a brief presentation regarding the Reading Program Focus Group. The focus is on Tier II Interventions for Grades 6-12 and the group will specify explicit programmatic needs and examine criteria for students to receive Tier II Reading Interventions. In November they will develop rubric/criteria and compare recommended reading programs. The goal is to make a recommendation to the Board in December 2016.
- 4.3 **High School Reform Update** – Mr. Gary Weber informed the group that he met with the High School Reform committee earlier in the month. The focus was on the actual schedule and what needs to be accomplished. Clarification was made regarding what teachers and the Board were looking for in regards to the schedule. Mr. Weber said work is being done on tying the middle and high school together on a 7 period per day schedule. Details still need to be defined regarding meeting course requirements and he hopes to have concrete examples ready for the Board at the next committee meeting.
- 4.4 **School Wide Positive Behavior Interventions and Supports (SWPBIS) Update** – Mr. Eric Mineweaser shared that there is a grant opportunity for YEMS & WAEC for \$10,000. This award would sustain YEMS, implementing Tier II. WAEC would begin at Tier I. The plan is to implement and phase in other schools over a 3 year process, beginning at the elementary/middle schools and then move it out to High Schools. The cost is usually about \$10,000 for two schools. The program educates everyone, professional and support staff and positive changes occur. The program really makes a difference and changes have been evident at YEMS.
- 4.5 **American Heart Association** – Mr. Eric Mineweaser reported that nine schools in our District have signed up to partner with the American Heart Association to improve educational awareness and heart health to our students. An informational sheet listed tentative events scheduled, including fun fundraising events such as Jump for Heart and Hoops for Heart at the elementary and middle levels, and “Red Out” for Heart at the high school level during basketball season. He noted the Wellness Committee is also working on setting a potential goal for employees.
5. Other
- Mr. Zamborik
    - gave information for counselors to Mrs. Amy Stewart regarding the skills gap with trained CNC people
    - gave a WCCC update
    - Skills USA – Administration will contact WCCC regarding funds.
- 6.0 Closing Activities
- 6.1 Next Meeting – Monday, November 21, 2016 following PACCA.
- 6.2 Executive Session - None

6.3 Adjournment - The meeting adjourned at 7:42 p.m.