

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**  
**MONDAY, NOVEMBER 7, 2016**

**1. Opening Activities**

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:13 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Joseph Colosimo  
Mr. Thomas Knapp  
Mr. Paul Mangione  
Mrs. Marcy Morgan

Mr. John Werner  
Mr. Michael Zamborik  
Mrs. Donna Zariczny

Roll Call

Absent:

Mr. John Anderson

Mr. Arthur Stewart

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mr. Eric Mineweaser, Supervisor of Secondary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. James Evers, Principal; Ms. Ann Ryan, Principal; Mr. Jeff Flickner, Principal; Mr. Kelly Martin, Principal; Mrs. Misty Weber, Principal; Mr. James Case, Assistant Principal; Mrs. Louise Tharp, WCEA President; and approximately 10 members of the public in the audience.

1.4 Reading of the Mission Statement - Mr. Joseph Colosimo

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- 1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership – Mrs. Donna Zariczny
- Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Govern Effectively

- Adhere to an established set of rules and procedures for board operations
- Develop, adopt, revise and review policy
- Align decisions to policy
- Differentiate between governance and management, delegating management tasks to administration
- Allocate finances and resources
- Ensure compliance with local, state and federal laws

Mrs. Zariczny announced an executive session was held prior to the meeting to consult with legal counsel and to discuss personnel matters.

- 1.6 Recognitions & Presentations

1. Cummins, Inc. - Engine Donation

Mr. James Evers introduced Mr. Robert Davis from Cummins, Inc., whose company donated a diesel engine for teaching purposes. The engine is an ISX Signature Series 600, Cummins diesel engine that has been machined, so that parts of it are cut out, allowing students to see the working parts of the engine. It is powder coated to show how intakes and exhaust flow through the engine. He thanked Mr. Davis and Cummins for the generous gift.

- 1.7 Public Comment

Piper VanOrd	Irvine, PA	Ms. VanOrd spoke about her son not having an algebra book until two weeks ago.  Ms. VanOrd also addressed the lack of space at Warren Area Elementary Center, and she is concerned about the Kindergarten class sizes at the school.
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- 1.8 Agenda Adoption

Agenda Adoption  
Approved  
7-0-0

**MOTION:** That the Board of School Directors adopts the agenda dated November 7, 2016.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

- 1.9 Approval of Minutes – October 10, 2016

October 10, 2016  
Minutes  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the regular meeting minutes dated October 10, 2016.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

1.10 Approval of Special Meeting Minutes

**MOTION:** That the Board of School Directors approves the special meeting minutes dated October 24, 2016.

Motion by Michael Zamborik, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

October 24, 2016  
Special Meeting  
Minutes  
Approved  
7-0-0

1.11 Financial Reports

**MOTION:** That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Michael Zamborik, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

Financial Reports  
Approved  
7-0-0

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

Mr. Mangione reported that the IU5 Board discussed the situation in Erie County with the possible closing of Erie City High Schools and the ramification to neighboring districts. A proposed plan from Erie City School District will be in place by December 2016, and the changes will take place in the 2017-18 school year. This will have a huge impact on Erie County School Districts and could give the Warren County School District opportunity to offer cyber courses through the District's Virtual Academy.

A representative from PDE has been assigned to this situation, and the IU has asked him to come and address the Board of the IU. Any other Board members from member districts who would like to attend are welcome to participate.

2. PSBA Liaison - Mr. Joseph Colosimo

Mr. Colosimo reported HB 530 - Charter School Expansion has been stopped for this session of the legislature.

3. Career Center Advisory - Mrs. Marcy Morgan, Mr. Michael Zamborik

Mr. Zamborik shared a copy of an editorial from the Jamestown Post Journal and asked that it be shared with the guidance office and machine technology instructor.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	Nov. 21, 2016	6:00 p.m.	Physical Plant & Facilities Committee Personnel/ Athletics & Co-Curricular Activities Committee	Central Office - Russell

			Curriculum, Instruction, & Technology Committee Finance Committee	
2.	Dec. 5, 2016	7:00 p.m.	Organization Meeting Regular Meeting will immediately follow	Central Office - Russell

2.3 QZAB Bonds – Melissa Hughs

Melissa Hughs from PFM Financial Advisors, LLC, reviewed the maximum Parameters Bond Sale Document with Board members.

Attorney Thomas Tupitza reviewed the Parameters Resolution relative to the QZAB projects at Warren Area High School and Warren County Career Center. He anticipates having bond sales finalized by December 21, 2016.

2.4 Announcements

2.5 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Mrs. Amy Stewart

- Mrs. Stewart shared some positive things happening at all of the schools.
  - **Eisenhower Elementary School and Eisenhower Middle/High School** - The iPad purchases were a huge success for the students; students were successful at the first Academic Bowl contest; Eisenhower Football team went to the District X playoffs; Eisenhower students raised \$1200 to enhance programing at the school; Softball field dedication went well.
  - **Sheffield Elementary School and Sheffield Area Middle/High School** – the school is coming together as a K-12 facility; football players are pen pals with the second graders.
  - **Warren Area Elementary Center** – Dan St. Romain strategies are being implemented. Students went to Port Farms. There may need to be more conversation meeting the significant medical needs of students for field trips.
  - **Beaty-Warren Middle School** –Rocket Day was held on October 18<sup>th</sup> and the event went very well despite the fact a rocket hit a police cruiser. The officer was very understanding.
  - **Warren Area High School** – Everyone is being patient during construction; an ecology class is doing studies on the Conewango Creek.
  - **Learning Enrichment Center** - Students are using ZomeTools – building blocks for higher level math.
  - **Youngsville High School** - The band is competing this weekend. High school students having positive interactions with the HeadStart classes housed at the school.
  - **Youngsville Elementary/Middle School** - was recognized for its academic achievements at the Governor’s Institute.
  - Reading is going much smoother this year, and there will be additional professional development for teachers.

3.2 Committee Reports

3.3 Other

4. New Business - Consent Agenda

4.1 Consent Agenda

**MOTION:** That the Board of School Directors approves the consent agenda.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan,  
John Werner, Michael Zamborik, Donna Zariczny

Consent Agenda  
Approved  
7-0-0

4.2 Repository Sale - FIN Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the repository sale per the attached document for tax parcel #YV-003-844600-002 as presented.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

Repository Sale  
Approved  
7-0-0

4.3 Budget Transfer - FIN Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$1,389,818.90.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

Budget Transfer  
\$1,389,818.90  
Approved  
7-0-0

4.4 WCCBI Community Directory Advertisement - FIN - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the contract for an half-page ad for inclusion in the WCCBI Community Directory as presented.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

WCCBI  
Community  
Directory  
Advertisement  
Approved  
7-0-0

4.5 WEC Consortium Resolution - FIN - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the Resolution with regard to the WEC Consortium, as presented.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

WEC  
Consortium  
Resolution  
Approved  
7-0-0

4.6 Certificated Personnel Report - PACCA - Mr. Thomas Knapp

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report.

Motion by Marcy Morgan, second by Michael Zamborik.

Certificated  
Personnel Report  
Approved  
7-0-0

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

4.7 Support Personnel Report - PACCA - Mr. Thomas Knapp

Support  
Personnel Report  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Support Personnel Report.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

4.8 Athletic Supplemental Contracts - PACCA - Mr. Thomas Knapp

Athletic  
Supplemental  
Contracts  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Athletic Supplemental  
Contracts.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

4.9 Co-Curricular Supplemental Contracts - PACCA - Mr. Thomas Knapp

Co-Curricular  
Supplemental  
Contracts  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Co-Curricular Supplemental  
Contracts.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

4.10 Informational Report - PACCA - Mr. Thomas Knapp

Informational  
Report  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Informational Report.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

4.11 Volunteer Report - PACCA - Mr. Thomas Knapp

Volunteer Report  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Volunteer Report.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

4.12 New Bus Drivers - PACCA - Mr. Thomas Knapp

New Bus Drivers  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the list of new bus drivers.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

- 4.13 System 44 Next Generation Supplemental Curriculum Resource Purchase - CIT - Mr. John Werner

**MOTION:** The Board of Directors approves the System 44 Next Generation Supplemental Curriculum Resource Purchase.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

System 44 Next  
Generation  
Supplemental  
Curriculum  
Resource Purchase  
Approved  
7-0-0

- 4.14 GRANT: 2017 Environmental Education Mini-Grant - CIT - Mr. John Werner

**MOTION:** That the Board of School Directors instructs the administration to assist interested teachers in applying for up to \$3,000 in grant funding from the Pennsylvania Department of Environmental Protection Environmental Education Grant.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

2017  
Environmental  
Education Mini-  
Grant Submission  
Approved  
7-0-0

- 4.15 GRANT: Pets in the Classroom - CIT - Mr. John Werner

**MOTION:** That the Board of School Directors instructs the administration to assist interested teachers in submitting an application to the Pets in the Classroom Grant.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

Pets in the  
Classroom Grant  
Submission  
Approved  
7-0-0

- 4.16 GRANT: Promising Strategies to Enhance Alternative Education for Disruptive Youth (AEDY) Academics - CIT - Mr. John Werner

**MOTION:** That the Board of School Directors instructs the administration to develop and submit to the Pennsylvania Department of Education an application to the Promising Strategies to Enhance Alternative Education for Disruptive Youth (AEDY) Academics Grant program.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

Promising  
Strategies to  
Enhance AEDY  
Grant Submission  
Approved  
7-0-0

- 4.17 GRANT: School Based Behavioral Health Programs: Expansion of School Wide Positive Behavior Interventions and Supports (SWPBIS) - CIT - Mr. John Werner

**MOTION:** That the Board of School Directors instructs the administration to submit an application of \$10,000 to the Pennsylvania Department of Education School-Based Behavioral Health Grant, with the intent of implementing school-wide positive behavior interventions and supports

School Based  
Behavioral Health  
Programs  
Expansion of  
SWPBIS  
Grant  
Approved  
7-0-0



(SWPBIS) at Warren Area Elementary center, and expanding current SWPBIS efforts at Youngsville Elementary Middle School.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

4.18 GRANT: Personalized Learning Grant - CIT - Mr. John Werner

Personalized  
Learning Grant  
Submission  
Approved  
7-0-0

**MOTION:** That the Board of School Directors instructs the administration to submit an application of up to \$50,000 to the Pennsylvania Department of Education's Personalized Learning Grant competition, in support of existing personalized learning initiatives in the Warren County School District.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

4.19 Citrix Lease Payment - CIT - Mr. John Werner

Citrix Lease  
Payment  
Approved  
7-0-0

**MOTION:** The Board of Directors approves the payment to EverBank Commercial Finance for the amount of \$160,000 for payment 2 of 3 of the Citrix Campus Licensing agreement.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

5. Items Removed for Separate Action

6. Future Business for Committee Review

There was no future business for committee review.

7. Other

7.1 Achievement Center Agreement - Warren Area Elementary Center

Achievement Center  
Agreement  
Approved  
7-0-0

**MOTION:** The Board of Directors approves the Achievement Center Agreement as presented.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

7.2 QZAB Parameters Resolution (WAHS & WCCC) - PPF - Mr. Arthur Stewart

QZAB Parameters  
Resolution  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the attached Parameters Resolution relative to the QZAB project for Warren Area High School (WCSD #1401) and the QZAB project for the Warren County Career Center (WCSD #1403).

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed



Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner,  
Michael Zamborik, Donna Zariczny

- 7.3 Policy Number 11025, titled - Audio, Video, or Other Electronic Recording of Meetings with Parents – First Reading

**MOTION:** That the Board of School Directors approves on first reading Policy Number 11025, titled - Audio, Video, or Other Electronic Recording of Meetings with Parents as presented.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

Policy #11025 –  
Audio, Video, or  
Other Electronic  
Recording of  
Meetings with  
Parents  
First Reading  
Approved  
7-0-0

- 7.4 Policy Number 10140, titled – Homeless Students – First Reading

**MOTION:** That the Board of School Directors approves on first reading Policy Number 10140, titled – Homeless students as presented.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik, Donna Zariczny

Policy #10140 –  
Homeless  
Students  
First Reading  
Approved  
7-0-0

- 7.5 Addendum to the Support Personnel Report

**MOTION:** That the Board of School Directors approves the addendum to the Support Personnel Report as presented.

Motion by Thomas Knapp, second by Marcy Morgan

**Public Comment**

There was no public comment.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner, Michael Zamborik

Addendum to the  
Support Personnel  
Report  
Approved  
7-0-0

- 7.6 Addendum to the Certificated Personnel Report

**MOTION:** That the Board of School Directors approves the addendum to the Certificated Personnel Report as presented.

Motion by John Werner, second by Marcy Morgan

**Public Comment**

There was no public comment.

Final Resolution: Motion Passed

Yes: Michael Zamborik, Donna Zariczny, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, John Werner

Addendum to  
Certificated  
Personnel Report  
Approved  
7-0-0

**8. Closing Activities**

- 8.1 Public Comment

There was no public comment.

- 8.2 Executive Session

There was no executive session at this time.

- 8.3 Adjournment

It was moved by Thomas Knapp and seconded by Marcy Morgan that the meeting be adjourned.

The meeting adjourned at 8:05 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary