

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**ORGANIZATION MEETING MINUTES**  
**MONDAY, DECEMBER 5, 2016**

**1. Opening Activities**

1.01 Call to Order

The organization meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny at 7:00 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.02 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.02a Waive Policy 2350

Mrs. Zariczny asked the Board to consider waiving Policy Number 2350 to allow Mr. Mangione to participate in the meetings for the evening, because he was away on business and unable to attend the meetings in person.

**MOTION:** That the Board of School Directors hereby waives the requirements of Policy 2350 and authorizes Paul Mangione to participate by phone for the organization meeting and the regular meeting.

Motion by Arthur Stewart, second by John Anderson.

**Public Comment**

There was not public comment.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

1.03 Roll Call

Present:

Mr. John Anderson	Mr. Arthur Stewart
Mr. Joseph Colosimo	Mr. John Werner
Mr. Thomas Knapp	Mr. Michael Zamborik
Mr. Paul Mangione (via conference call)	Mrs. Donna Zariczny
Mrs. Marcy Morgan	

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mr. Eric Mineweaser, Supervisor of Elementary Education;

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

Request to  
Waive Policy  
2350 for the  
Organization  
Meeting and  
Regular Meeting  
of December 5,  
2016  
Approved  
8-0-0

Roll Call

Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Brian Reynolds, Assistant Principal; Ms. Ann Ryan, Principal; Mrs. Liz Kent, Principal; Mr. Jeff Flickner, Principal; Mr. Kelly Martin, Principal; and approximately two members of the public in the audience.

1.04 Introduction of Board Members, Superintendent, Solicitor, Treasurer, and Board Secretary – Mrs. Donna Zariczny

Mr. John Anderson	Mr. Arthur Stewart
Mr. Joseph Colosimo	Mr. John Werner
Mr. Thomas Knapp	Mr. Michael Zamborik
Mr. Paul Mangione	Mrs. Donna Zariczny
Mrs. Marcy Morgan	
Mrs. Amy Stewart, Superintendent	
Dr. Norbert Kennerknecht, Treasurer	
Mrs. Ruth Huck, Secretary	
Mr. Christopher Byham, Solicitor	

1.05 Elect Temporary President

Election of  
Temporary  
President  
Approved  
9-0-0

**MOTION I:** It was moved by Joseph Colosimo and seconded by Marcy Morgan that Thomas Knapp be elected as the temporary president.

**MOTION II:** It was moved by Jack Werner and seconded by John Anderson that the nominations be closed.

Final Resolution **Motion II:** Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Final Resolution **Motion I:** Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

1.06 Public Comment

There was no public comment.

2. New Business

2.01 Election of President

Election of  
Donna Zariczny  
as Board  
President  
Approved  
9-0-0

**MOTION I:** It was moved by John Anderson and seconded by Marcy Morgan that Donna Zariczny be elected Board President.

**MOTION II:** It was moved by Arthur Stewart and seconded by John Werner that the nominations be closed.

Final Resolution **Motion II:** Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Final Resolution **Motion I:** Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.02 Newly Elected President Took Her Seat and Presided Over the Meeting

2.03 Election of the Vice President

**MOTION I:** It was moved by John Anderson and seconded by Marcy Morgan that Arthur Stewart be elected Board Vice President.

**MOTION II:** It was moved by John Werner and seconded by Michael Zamborik that the nominations be closed.

Final Resolution **Motion II:** Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Final Resolution **Motion I:** Passed

Yes: John Anderson, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

No: Joseph Colosimo

2.04 Officers' Authorization - Payments

**MOTION:** That the Board of School Directors authorizes the officers of the Board to draw orders for payrolls and for payment of bonds, interest, utilities and other pertinent bills as they come due.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.05 Dates and Place of Board Meetings

**MOTION:** That the Board of School Directors approves all regular Board meetings be scheduled for 7:00 p.m. at the Central Office, 6820 Market Street, Russell, Pennsylvania, on the dates listed.

Motion by, Arthur Stewart second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Election of  
Arthur Stewart  
as Board Vice  
President  
Approved  
8-1-0

Officers'  
Authorization  
of Payment  
Approved  
9-0-0

Dates & Place  
of Board  
Meetings  
Approved  
9-0-0

Board Meeting Dates & Times:
January 9, 2017
February 13, 2017
March 13, 2017
April 10, 2017
May 8, 2017

June 12, 2017
July 17, 2017 (Tentative)
August 14, 2017
September 11, 2017
October 9, 2017
November 6, 2017
December 4, 2017 (Organizational Meeting precedes regular meeting)

2.06 Dates and Place of Committee Meetings

Dates & Place of  
Committee  
Meetings  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves that all committee meetings be scheduled at the Central Office, 6820 Market Street, Russell, Pennsylvania, at 6:00 p.m. on the dates listed.

Motion by Marcy Morgan, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

<b>Committee Meeting Dates &amp; Times:</b>
Monday, December 19, 2016 (PACCA - CIT - PPF - FIN)
Monday, January 30, 2017 (CIT – PPF – PACCA – FIN)
Monday, February 27, 2017 (PPF – PACCA – CIT – FIN)
Monday, March 27, 2017 (PACCA – CIT – PPF – FIN)
Monday, April 24, 2017 (CIT – PPF – PACCA – FIN)
Monday, May 22, 2017 (PPF – PACCA – CIT – FIN)
Monday, June 26, 2017 (PACCA – CIT – PPF - FIN)
Monday, July 31, 2017 (CIT – PPF – PACCA – FIN)
Monday, August 28, 2017 (PPF – PACCA – CIT – FIN)
Monday, Sept. 25, 2017 (PACCA – CIT – PPF – FIN)

Monday, October 23, 2017 (CIT – PPF - PACCA – FIN)

Monday, Nov. 20, 2017 (PPF – PACCA – CIT – FIN)

2.07 Reaffirmation of the PSBA Principals of Governance & Leadership

**MOTION:** That the Board of School Directors does hereby reaffirm its adoption of the resolution and commitment to the Pennsylvania School Boards Association’s Principles of Governance & Leadership for Members of Pennsylvania School Boards Association, attached hereto as the standards and expectations for the conduct of the business and fulfillment of the public responsibilities of this Board of School Directors, effective immediately.

Reaffirmation of  
the PSBA  
Principals of  
Governance &  
Leadership  
Approved  
9-0-0

Motion by Joseph Colosimo, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.08 Appointment of the Act 32 Tax Collection Committee Primary Voting Delegate and Alternate Voting Delegate

**MOTION:** That the Board of School Directors approves the Director of Business Services as the District's Act 32 Tax Collection Committee Primary Voting Delegate and the Board Treasurer as the Alternate Voting Delegate for the 2017 calendar year.

Appointment of  
the Act 32 Tax  
Collection  
Committee  
Primary Voting  
Delegate &  
Alternate Voting  
Delegate  
Approved  
9-0-0

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: John Anderson, Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.09 Appointment of Committee Members

Board members are asked to complete the Committee Preference form and return to the Board President no later than December 7th.

3. Closing Activities

Mr. Zamborik requested that articles regarding the “Skills Gap” be forwarded to the guidance office at the Warren County Career Center.

3.01 Adjournment

**MOTION:** It was moved by Thomas Knapp and seconded by John Anderson that the meeting be adjourned.

The meeting adjourned at 7:11 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary