

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE  
**MINUTES**

January 30, 2017  
CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Mr. John Werner, Chair  
Mr. Michael Zamborik  
Mr. Joseph Colosimo (6:25 p.m.)  
Mr. Thomas Knapp filled vacancy of Mr. Colosimo until his arrival

OTHERS PRESENT:

Ms. Donna Zariczny (6:25 p.m.)	Mr. Jim Grosch	Ms. Liz Kent
Mr. Arthur Stewart (6:25 p.m.)	Mr. Eric Mineweaser	Ms. Mary Ann Mead
Mr. Paul Mangione	Mr. Brian Collopy	Mr. Glenn Smith
Ms. Marcy Morgan	Mr. Mike Kiehl	Ms. Louise Tharp (6:15 p.m.)
Ms. Amy Stewart (6:25 p.m.)	Mr. Rick Gignac	Mr. Buzz Felix
Dr. Norbert Kennerknecht	Mr. Matt Jones	Ms. Ruth Huck
Mr. Gary Weber	Ms. Ann Ryan	Ms. Melissa McLean
Dr. Patricia Hawley	Ms. Ericka Alm	Members of the Public (5)
		Mr. Brian Ferry (Times Observer)

1. Opening Activities

1.1 Call to Order

The meeting was called to order by Mr. John Werner, Chair at 6:00 p.m.

- 1.2 Public Comment - There was no public comment; however, Mr. Buzz Felix of Felix & Gloekler was introduced to present information relative to the 2016 Audit. The minutes of the presentation will be captured with the Finance Committee Minutes.

2. Old Business – None

3. New Business

3.1 **2014-2015 School-Based ACCESS Program Billing Agreement**

**Discussion:** There was no discussion.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** The Board of Education approves the 2014-2015 School-Based ACCESS Program Billing Agreement

### 3.2 **00239 Algebra II - Planned Instruction Revision**

**Discussion:** A revision was made to the course challenge language in the Planned Instruction to make it consistent with Board policy.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the revision to the Algebra II Planned Instruction as presented.

### 3.3 **Planned Instruction - Spanish**

**Discussion:** Mr. Mineweaser reported that a team of World Language teachers met and revised the curriculum, noting that Spanish V was eliminated.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the revisions to the Spanish Planned Instructions as presented.

### 3.4 **Planned Instruction - Health 9**

**Discussion:** The Health 9 Planned Instruction was revised to add a common District-wide Final Exam and the course challenge language was revised to be consistent with Board policy.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the revisions to the Health 9 Planned Instruction as presented.

### 3.5 **Microsoft Campus Agreement**

**Discussion:** There was no discussion other than noting that the amount is to be paid annually for three years.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the GovConnection quote for \$47,575.85 and the terms of the Microsoft Enrollment for Education Solutions Agreement for 3 years to be paid annually.

### 3.6 **Cognos License Renewal**

**Discussion:** Mr. Collopy noted that last year the District purchased additional licensing for Cognos and this invoice is prorated to get all of our billing on the same cycle, which will be a January through December cycle.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the quote from Sungard to renew the licensing for Cognos at \$19,938.38 for one year.

### 3.7 **Autobody Products Inc. (API) Consignment Agreement**

**Discussion:** There was no discussion.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the Autobody Products Inc. Consignment Agreement per the attached document.

### 3.8 **Virtual Service Agreement with Ephrata School District - Addendum**

**Discussion:** Mr. Weber addressed this agenda item as well as *Item 3.9 Virtual Service Agreement with Bradford Area School District – Addendum*. These addenda amend the current agreements to reflect a cost of tuition for students that enroll at semesters instead of a yearly cost.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the addendum to the Agreement with Ephrata School District as presented.

### 3.9 **Virtual Service Agreement with Bradford Area School District - Addendum**

**Discussion:** Mr. Weber addressed this agenda item as well as *Item 3.8 Virtual Service Agreement with Ephrata School District – Addendum*. These addenda amend the current agreements to reflect a cost of tuition for students that enroll at semesters instead of a yearly cost.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the addendum to the virtual service agreement with Bradford Area School District.

### 3.10 **Matching Funds for 2016-17 Competitive Equipment Grant**

**Discussion:** Mr. Weber reported that the District applied for \$43,033 in funding from the Pennsylvania Department of Education Competitive Equipment Grant to purchase

equipment for programs at the Warren County Career Center. The grant required 1 to 1 matching funds from any awardees. The District has been informed that its application has been approved, and the administration is requesting the \$43,033 to proceed with the grant purchases.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves the use of up to \$43,033 in monies from the Contingency Fund, to be used as the required matching component of the 2016-17 Competitive Equipment Grant awarded to the Warren County Career Center by the Pennsylvania Department of Education.

### 3.11 **GRANT: Northern Allegheny Outdoor Women's Association 2016-17**

**Discussion:** Mr. Jones noted that this grant opportunity is regularly offered to teachers for outdoor projects. This opportunity would be monies available for up to \$250 for five projects.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors instructs the administration to assist interested teachers in submitting grant applications to the Northern Allegheny Outdoor Women's Association.

### 3.12 **Field Trip Request - YHS Band to Ireland in Spring 2018**

**Discussion:** Mr. Mineweaser indicated the YHS band is seeking permission to travel to Ireland to participate in the St. Patrick's Day Parade in March 2018. Details of the trip and field trip forms will be provided later. This request is to seek permission to begin fundraising events for the trip.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors approves travel to Ireland in March of 2018 for the YHS Marching Eagles Band based upon administration approval of pending details and completion of the Warren County School District field trip request form.

### 3.13 **VARtek IT Audit Proposal**

**Discussion:** Information was distributed by Mr. Weber and Mrs. Stewart for a proposal for an audit of the District's IT department. Discussion is to have a third party do an analysis of the IT department, looking for direction, feedback and background information as we continue to develop the vision moving forward with technology, tying in structure, and integrating it into curriculum. There were references checked and sample audits provided of VARtek.

**Action:** Forward the motion to the next regular Board meeting.

**Motion:** That the Board of School Directors accepts the attached proposal and approves payment of \$17,895 to VARtek for a comprehensive audit of the District technology.

4. Informational Items

4.1 **Board Recognition** – January is PSBA’s School Director Recognition Month. To honor WCSD Board members our middle level principals were invited to come up with ideas and plans to recognize the Board. Last year our elementary level principals presented recognitions. The following presentations were made:

- Ms. Ann Ryan, BWMS presented glasses that the students etched in Tech Ed and also a card from Beaty, with students’ thumbprints and signatures. A student, Mariana Kukhar, designed the Dragon.
- Ms. Ericka Alm, EMHS had two students in attendance (Caroline and James Larson). The sixth and seventh grade students made cards and the eighth grade students created a poster to show appreciation.
- Mr. Glenn Smith, SAMHS noted that the Wolverine Spirit Club made a card that all students signed and it was presented to the Board.
- Ms. Liz Kent, YEMS had framed pictures of the space balloon project. Art students designed the mats for the pictures.
- Mrs. Amy Stewart completed the presentation with a PSBA reading about the statewide campaign called “PA Public Schools: Success Starts Here” and she also read a poem “anyway” by Kent Heath.

5. Other

5.1 Mr. Zamborik noted that he spoke with Mr. Evers at the Career Center and is planning to schedule an appointment to share with the machine tech students the value of the WCCC program; they will be in demand for skilled positions in the future. He gave Mrs. Stewart information to share with Mr. Evers.

6. Closing Activities

6.1 Next Meeting Date - Monday, February 27, 2017 following PACCA

6.2 Executive Session - None

6.3 Adjournment - The meeting adjourned at 6:53 p.m.