

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
FEBRUARY 27, 2017; FOLLOWING CIT
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Marcy Morgan, Acting Chairperson & Committee Member
Mr. Michael Zamborik, Committee Member Pro Tempore
Mr. John Werner, Committee Member Pro Tempore
Dr. Norbert Kennerknecht, Director of Buildings and Grounds

COMMITTEE MEMBERS ABSENT:

Mr. John Anderson, Committee Member
Mr. Arthur Stewart, Committee Chairperson, Board Vice-President

OTHERS PRESENT:

Mrs. Donna Zariczny, Board President
Mr. Paul Mangione, Board Member
Mr. Thomas Knapp, Board Member
Mr. Joseph Colosimo, Board Member
Mrs. Amy Stewart, Superintendent
Dr. Norbert Kennerknecht, Director
Mr. Gary Weber, Director
Mr. Jim Grosch, Director
Ms. Rhonda Decker, Director
Dr. Patty Hawley, Director

Mr. Eric Mineweaser, Administrator
Mr. Rick Gignac, Administrator
Mr. Sue Turner, Administrator
Mr. Matt Jones, Administrator
Mr. Mike Kiehl, Administrator
Mr. Brian Collopy, Administrator
Ms. Melissa McLean, Recording Secretary
Ms. Lousie Tharp, WCEA Representative
Ms. Stacy Gross, *Times Observer*
Approximately 19 Members of the Public

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 7:33 p.m. by Chairperson Arthur Stewart. Mr. Michael Zamborik filled in for Mr. John Anderson who was absent.

1.2 Public Comment

No public comment.

2. Old Business

None

3. New Business

3.1 WCCC Job Market Presentation (Thomas & Williamson)

Discussion:

Mr. Jon Thomas, from Thomas & Williamson presented to the PP&F Committee regarding a proposed job market research survey for the Warren County Career Center. The PP&F Committee, at a past meeting, had requested that Administration work with Thomas & Williamson for such a proposal.

Mr. Thomas's proposal allows for the Board to "mix and match" the services that they require based on their desired outcomes and needs. The Committee is most interested in the Market Research and Survey options, and will forward a recommendation for the same to

Action:

Forward motion to March Board meeting.

Motion:

That the Board of School Directors approves a motion to enter into an agreement with Thomas & Williamson, of Pittsburgh, PA, for a Market Research, and Survey Solicitation and Evaluation (Option A and Option B) as enumerated in Proposal Fee, Detailed Breakdown dated February 27, 2017, in an amount not to exceed \$8,900.00. The results of the Research and Surveys will be presented to the Board of School Directors at the Board meeting scheduled for June 2017.

4. Informational Items

4.1 Board Initiatives / Project Reports

Discussion:

None.

4.2 Work Order Reports

Discussion:

None.

5. Other

None

6. Closing Activities

6.1 Next Meeting

March 27, 2017, following CIT, at Central Office.

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 7:29 p.m.