

3/23/17

Kelly Martin, Principal

Building: EMHS

Budget Request #1

**This is the current
"budget" amount not the
current balance amount.**

Budget Request #1

This is the current "budget," amount not the current balance amount.

Directions: This form is to be submitted by the individual who has "budget oversight responsibility" and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

DATE 3/23/17