## **BUDGETARY TRANSFER REQUEST FORM**

**Warren County School District** 

	vidual Requesting ansfer of Funds:		Jim Grosch	6		
Date:	4.7.17		Building:	Central Office		
Budget Year:	2016-2017	•		<u> </u>	This is the c	urrent
Budget Request	F(2-1-		The amount of funds requested for transfer from this account indicates more funds are available than required this year.		budget," amou	int not the
#1	From(Cr):	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
	01.1110.000.00.00.000	240	Reg Instruction - Tuition Reimbursement	100,000.00	100,000.00	0.00 0.00 0.00 0.00
						0.00 0.00 0.00
						0.00 0.00 0.00
			TOTAL CREDITS	100,000.00	100,000.00	0.00
Budget Request			The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.	This is the current "budget," amount not the current balance amount.		
#1	To (Db):	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
	01.2271.000.00.00.000 01.2834.000.00.00.000 01.2836.000.00.00.000	240 240 240	Instructional Staff-Certified-Tuition Reimb Staff Dev-Non-Instruc-Cert-Tuition Reimb Staff Dev-Non-Instr-Non Cert-Tuition Reimb	70,000.00 15,000.00 15,000.00	0.00 0.00 0.00	70,000.00 15,000.00 15,000.00
						0.00 0.00 0.00 0.00
						0.00 0.00 0.00
			TOTAL DEBITS	100,000.00	0.00	0.00 100,000.00

<u>Directions:</u> This form is to be submitted by the individual who has <u>"budget oversight responsibility"</u> and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

CENTRAL OFFICE APPROVAL:

ACT2 Budgetary Transfer Request Form

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DATE: 4/7/17

4/7/2017