

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
APRIL 24, 2017  
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM**

**COMMITTEE MEMBERS PRESENT:**

Mr. Arthur Stewart, Committee Chairperson and Board Vice-president  
Ms. Marcy Morgan, Committee Member  
Mr. Michael Zamborik, Committee Member Pro Tempore  
Dr. Norbert Kennerknecht, Director of Buildings and Grounds

**COMMITTEE MEMBERS ABSENT:**

Mr. John Anderson, Committee Member

**OTHERS PRESENT:**

Ms. Donna Zariczny, Board President  
Mr. Paul Mangione, Board Member  
Mr. Thomas Knapp, Board Member  
Mr. Joseph Colosimo, Board Member  
Ms. Ruth Huck, Board Secretary  
Ms. Amy Stewart, Superintendent  
Mr. Gary Weber, Director  
Mr. Jim Grosch, Director  
Ms. Rhonda Decker, Director  
Dr. Patty Hawley, Director  
Mr. Eric Mineweaser, Administrator

Mr. Rick Gignac, Administrator  
Mr. Mike Kiehl, Administrator  
Mr. Brian Collopy, Administrator  
Ms. Melissa McLean, Recording Secretary  
Ms. Ann Ryan, Principal  
Ms. Liz Kent, Principal  
Ms. Misty Weber, Principal  
Ms. Louise Tharp, WCEA  
Mr. Brian Ferry, *Times Observer*  
Approximately 25 Members of the Public

**1. Opening Activities**

**1.1 Call to Order**

The meeting was called to order at 6:53 p.m. by Chairperson Arthur Stewart. Mr. Michael Zamborik filled in for Mr. John Anderson who was absent.

**1.2 Public Comment**

No public comment.

**2. Old Business**

None

**3. New Business**

**3.1 PFM Presentation (Jamie Doyle)**

Discussion:

Ms. Jamie Doyle, Managing Director of Public Financial Management, presented to the Committee and Board members assembled prior to the first meeting regarding QZAB bonds and construction loans.

Action:

Referred to Finance Committee.

Motion:

None.

### **3.2 Open-ended Laborer Agreement**

Discussion:

The open-ended laborer agreement and the open-ended carpenter agreement (Item 3.3) are independent contractor agreements for miscellaneous carpentry and moving services. The District has had similar agreements with various vendors over the past couple of summers.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves the Independent Contractor agreement, pending solicitor's review and approval, authorizing Gregory General Contracting, LLC to perform moving and laborer services for the District subject to the restriction that the total amount paid shall not exceed \$100,000.

### **3.3 Open-ended Carpenter Agreement**

Discussion:

The open-ended laborer agreement (Item 3.2) and the open-ended carpenter agreement are independent contractor agreements for miscellaneous carpentry and moving services. The District has had similar agreements with various vendors over the past couple of summers.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves the Independent Contractor agreement, pending solicitor's review and approval, authorizing Gregory General Contracting, LLC to perform carpentry services for the District subject to the restriction that the total amount paid shall not exceed \$100,000.00.

### **3.4 BWMS Roof Replacement Project Contract Award (WCSD #1702)**

Discussion:

A public bid opening was held on April 6, 2017. Administration's recommendation is to proceed with the roof replacement bid. The masonry portion of the project will be re-bid.

Action:

Forward motion for General Contract to Board meeting. Re-bid Masonry contract.

Motion:

That the Board of School Directors approves a General Construction Contract 1702.1 to Jamestown Roofing, in the amount of \$1,037,000.00 for the project known as the Beaty-Warren Middle School Roof Replacement (WCSD #1702).

### **3.5 YEMS Emergency Generator Relocation & Installation Project Contract Award (WCSD #1701)**

Discussion:

Bids were received on April 21, 2017. AM&P was low bid for the Electrical Construction Contract. No bids were received for the Plumbing Construction Contract. Administration will address the necessary plumbing work with current workforce and/or the proposed open-ended agreement.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves an Electrical Construction Contract 1701.4 to A&MP Electric Inc., in the amount of \$124,900.00 for the project known as the Youngsville Elementary/Middle School Emergency Generator Relocation & Installation (WCSD #1701).

### **3.6 YHS Switchgear Relocation Project Contract Award (WCSD #1703)**

Discussion:

Bids were received on April 21, 2017. AM&P was low bid for the Electrical Construction contract.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves an Electrical Construction Contract 1703.4 to A&MP Electric Inc., in the amount of \$67,000.00 for the project known as the Youngsville High School Switchgear Relocation Project (WCSD #1703).

### **3.7 YHS Fire Alarm Replacements Contract Award (WCSD #1704)**

Discussion:

Bids were received on April 21, 2017. Newco Electric Co. Inc. was the low bid for the Electrical Construction contract..

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves an Electrical Construction Contract 1704.4 to Newco Electric Co. Inc., in the amount of \$92,200.00 for the project known as the Youngsville High School Fire Alarm Replacements (WCSD #1704).

## **4. Informational Items**

### **4.1 Custodial Supplies Bid**

Discussion:

Bids were received on April 12, 2017. Administration is currently reviewing the bids, and will have a recommendation available for the May 8, 2017 Board meeting.

### **4.2 Board Initiatives / Project Reports**

Discussion:

None.

**4.3 Work Order Reports**

Discussion:

WAHS project is progressing. Gymnasium demolition will begin on May 1, 2017; construction in the gym will be completed during the summer months.

The Eisenhower Sewer Treatment Plant Upgrades project was recently completed. The upgrades are working nicely.

**4.4 Utilities Reports**

Discussion:

None.

**4.5 Other**

Discussion:

None.

**5. Other**

Mr. Stewart expressed his committee's thanks to Dr. Kennerknecht for being cognizant of the District's finances and finding creative ways to save money including the QZAB savings realized in recent history, and re-bidding of projects to realize more cost efficiencies.

**6. Closing Activities**

**6.1 Next Meeting**

May 22, 2017, 6:00 p.m., at Central Office.

**6.2 Executive Session**

None

**6.3 Adjournment**

Meeting adjourned at 7:58 p.m.