

FINANCE COMMITTEE

MINUTES

April 24, 2017

WARREN COUNTY CENTRAL OFFICE, SCHOOL BOARD CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Mr. Paul Mangione, Chairperson
Mr. Arthur Stewart
Mr. Joseph Colosimo

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Ms. Marcy Morgan	Dr. Norbert Kennerknecht	Ms. Rhonda Decker
Mr. Mike Zamborik	Mr. Thomas Knapp	Mr. Eric Mineweaser
Ms. Donna Zariczny	Mr. Jim Grosch	Dr. Patty Hawley
Mr. Gary Weber	Ms. Amy Stewart	Ms. Misty Weber
Ms. Melissa McLean	Mr. Brian Collopy	Mr. Mike Kiehl
Ms. Ruth Huck	Mr. Rick Gignac	Ms. Liz Kent
Ms. Ann Ryan	Ms. Louise Tharp (WCEA)	Mr. Brian Ferry (Warren Times Observer)
		11 Member(s) of the Public

1. Opening Activities

1.1 Call to Order

Meeting was called to order at 7:59 p.m. by Chairperson Mr. Paul Mangione.

1.2 Public Comment

Ms. Kim Angove of the public expressed concern with how the public is expected to analyze the reduction sheet published on BoardDocs. Ms. Angove sympathized with the members of the School Board as a former member of the School Board with the difficult cuts they are facing. She also wanted to note that she sympathizes with the members of the public that want more information made available to them on BoardDocs. They would like to know where the numbers are coming from and more information on the data that is being published.

Ms. Laura Demers from the public expressed her view on the kinds of cuts the District should review. She stated that she has taught very small in attendance elective courses and a large in attendance core classes and agrees that we need to get away from offering those small elective courses. She has taught academic classes with 32 students and states that it's "do able" with excellent discussions in the classroom. However, she feels that larger elementary classes are more difficult, '2 kids can make or break' the classes dynamic. She expressed that the District should make academic classes larger and elementary classes smaller.

2. Old Business

2.1 Other

None

3. New Business

3.1 Budget Transfer

Discussion: This transfer is to align tuition reimbursement.

Motion: That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$100,000.00.

Action: Forward to Board Meeting

3.2 Depositories for Fiscal Year 2017-2018

Discussion: This is a normal annual process of adding banks and depositories. KeyBank was added for next year.

Motion: That the Board of School Directors approve the depositories for fiscal year 2017-2018 as follows: Northwest Savings Bank, PNC Bank, PLGIT (Pennsylvania Local Government Investment Trust), KeyBank, PSDLAF (Pennsylvania School District Liquid Assets Fund), and Wells Fargo Bank, N.A.

Action: Forward to Board Meeting

3.3 Summer Food Service Program 2017

Discussion: This is an excellent program that we have had good success with. The program was approved a few years ago and the program has been self-sufficient. We will be serving on-site at Beaty. At Youngsville we would be open to locations that would pick up lunch.

Motion: That the Board of School Directors instructs the administration to submit an application to the Pennsylvania Department of Education to serve as a sponsor for the Summer Food Service Program for the summer of 2017, with the expectation that the program will be run at no cost to the district via state reimbursement for SFSP-related expenses.

Action: Forward to Board Meeting

3.4 Other

Discussion: To add Jamie Doyle's motion under New Business for the May Board Meeting

Motion: That the Board of School Directors of the Warren County School District does hereby authorize the Administration to work with PFM Financial Advisors LLC as Independent Financial Advisor, Knox, McLaughlin Gornall & Sennett, P.C. as Bond Counsel and the local Solicitor to issue G.O. Bonds, Series of 2017 for the purpose of financing Warren Area High School and Warren County Career Center Projects in the amount of \$9,995,000.00.

Action: Forward to Board Meeting

4. Informational Items

4.1 Grant Report

Mr. Jones was absent from the committee meeting. Contact Mr. Jim Grosch if there are any questions or concerns with this report.

The District received notification late last week that three school in the District (WAEC, YEMS, and SAES) are qualifying for a fresh fruit and vegetable program.

4.2 Financial Reports

Contact Mr. Jim Grosch if there are any questions or concern with any of the reports.

4.3 FSMC Renewal

Administration is currently working on the renewal of the FSMC program with Nutrition. We will be bringing it to the Board in the near future.

4.4 Neighborhood Assistance Program (NAP)

This is the grant that Mr. Mangione mentioned to the District. Administration is working on gathering information, as well as application procedure and possibility to qualify.

Mr. Mangione stated that we would have to partner with someone to be the pass-thru organization on this. Warren County is one of the few counties that does not have a college or university inside of it. A lot of these grants and programs are looking for job retention and job creation. Mr. Mangione feels that there would be good support from the business community on this.

4.5 Budget Discussion

Administration posted two items to this discussion; the adds and reductions list and the draft detailed budget timeline.

The only change on the detailed timeline is the time change of the May 18th meeting to 5:00 p.m.

Pertaining to the adds and reductions lists depending on where the actual number comes in at will determine how far we go with this list. All of the scenarios listed are ones that could play out.

Board members were asked to fill in their “votes” and get back to Ms. Ruth Huck.

Ms. Zaricny encourages the Board to not vote to cut PMEA.

The Boards needs to get to \$2.5 million in reductions. This does not cover any of the adds. At the May 18th meeting, Administration will come with a recommended adds/cuts line.

Mr. Mangione asked if Administration can ask the building administrators to find new efficiencies, or cuts that are being overlooked.

Mr. Colosimo questioned what is the maximum revenue to generated through taxation?

Mr. Grosch answered Mr. Colosimo with approximately \$890,000 – 1.92 mills, we only collect about 91%.

5. Other

5.1 Other

Procedural - Minutes

6. Closing Activities

6.1 Next Meeting Date

Monday, May 22, 2017 Following CIT

6.2 Executive Session

Executive session held following Finance to discuss legal and negotiations items.

No action to follow.

6.3 Adjournment

Meeting adjourned at 8:57 p.m.