

FINANCE COMMITTEE

MINUTES

May 22, 2017

WARREN COUNTY CENTRAL OFFICE, SCHOOL BOARD CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Mr. Paul Mangione, Chairperson
Mr. Arthur Stewart
Mr. Joseph Colosimo

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Ms. Marcy Morgan	Mr. John Warner	Ms. Rhonda Decker
Mr. Mike Zamborik	Mr. Thomas Knapp	Mr. Matt Jones
Ms. Donna Zariczny	Mr. Jim Grosch	Dr. Patty Hawley
Ms. Amy Stewart	Mr. Rick Gignac	Ms. Melissa Kingen - Nutrition
Ms. Melissa McLean	Mr. Brian Collopy	Mr. Mike Kiehl
Ms. Ruth Huck	Ms. Louise Tharp (WCEA)	11 Member(s) of the Public

1. Opening Activities

1.1 Call to Order

Meeting was called to order at 7:46 p.m. by Chairperson Mr. Paul Mangione.

1.2 Public Comment

P.C. 1 – Comment regarding the \$12,000 cut to gifted transportation

PC1 feels that by removing the weekly programming it will provide a reduction in services. With proposed \$12,000 cut in transportation, K-2 will not receive any services, and grades 3-5 will receive services every other week. PC1 feels that the quality of enrichment services will be reduced and students will not receive enrichment with their peers. They feel that the communication sent out so far is not clear regarding the reduction.

P.C. 2 – Question regarding staffing levels at Central Office

PC2 wants to know if there is a question regarding staffing levels at Central Office. Are staff cuts being considered?

Mrs. Amy Stewart replied that Administration evaluates every position as things come up. Some things are static but we align staffing at Central Office based on what is being done. We are not cutting any positions out of Central Office in this budget.

PC2 asked if there are any positions at Central Office that we've created in the last 2-3 years that we can cut?

Mrs. Stewart responded that positions that we are recommending this year are all instructional positions that we need to fulfill student needs.

PC2 is concerned about the cuts, and it's hard not to see what cuts can be made. Concerned that there are no cuts coming from the upper level including the salary and mileage for our Director of Buildings and Grounds.

Mrs. Stewart stated that Dr. Kennerknecht functions as a construction manager for the Warren County School District. The District saves hundreds of thousands of dollars having him on staff. The District paying Dr. Kennerknecht's mileage is completely false.

We pay his mileage back and forth from different buildings within the District but his mileage from his residence to the District and back is completely false.

PC2 would like to see cuts and shifting at the upper-level instead of cutting education and things that directly affect kids.

Mr. Arthur Stewart noted that when the District began cutting in 2011 Administration staff was cut by 14%, more than any. Teaching staff was cut by 9%, paraprofessionals were cut by 9% and maintenance/custodial was cut by 7%, you have to look historically across the bandwidth. Since then we have been able to bring some of those jobs back.

2. Old Business

2.1 Other

None

3. New Business

3.1 Delta Dental

Discussion: This is the renewal of Delta Dental, there is no premium increase.

Motion: That the Board of School Directors approves the attached agreement with Delta Dental for the period of July 1, 2017 through June 30, 2018.

Action: Forward to June 12, 2017 Board Meeting under Consent Agenda

3.2 Student and Athletic Accident Insurance Renewal – Bollinger, Inc.

Discussion: This is the annual renewal of Student and Athletic Insurance. This is for the Varsity level football with no premium increase.

Motion: That the Board of School Directors approves the Student and Athletic Insurance coverage for the 2017-2018 school year.

Action: Forward to June 12, 2017 Board Meeting under Consent Agenda

3.3 Letter of Engagement – Felix & Gloekler, P.C. – Single Audit for the year ended 2017

Discussion: The cost of the audit is estimated not to exceed \$24,750. There is no increase from last year.

Motion: That the Board of School Directors approves the fees and conditions for professional services as set forth in the Letter of Engagement from Felix & Gloekler, P.C. for the single audit for the fiscal year ended June 30, 2017.

Action: Forward to June 12, 2017 Board Meeting under Consent Agenda

3.4 PSBA Dues and All Access Package

Discussion: An increase of \$14.26 from last year.

Motion: That the Board of School Directors approves the payment of its PSBA's dues and All Access package including Board training, Board Self-Assessment, Policy Maintenance, and subscriptions in the amount of \$13,548.78 for the 2017-2018 fiscal year as presented.

Action: Forward to June 12, 2017 Board Meeting under Consent Agenda

3.5 Commercial Package Insurance Renewal

Discussion: Item 3.5 & Item 3.6 discussed together. Administration has been reviewing proposals.

Motion: None at this time

Action: Forward to June 12, 2017 Board Meeting under Other

3.6 Workers Compensation Insurance Renewal

Discussion: Item 3.5 & Item 3.6 discussed together. Administration has been reviewing proposals.

Motion: None at this time

Action: Forward to June 12, 2017 Board Meeting under Other

3.7 Food Service Management Company (FSMC) Renewal

Discussion: Mr. Grosch introduced Ms. Melissa Kingen, Regional Manager from Nutrition.

Administration requests to increase lunches by \$0.10. Using the paid lunch equity calculator too given by the Federal Government, this ensures that paid lunches keep up with the reimbursement from the Federal Government. Administration will be asking for a \$0.10 increase with Jefferson DeFrees and Headstart.

There is a Community Eligibility Program which means all kids would eat for free, this would be a loss of over \$260,000 to run that program in the Warren County School District. The population of free and reduced kids is not high enough.

This is the final year of the cycle for our Food Service Management Company contract. Next year the contract will have to be put out for request for proposal (RFP). Mr. Grosch stated that Administration will start the RFP process in March.

Motion: That the Board of School Directors directs Administration to submit to PDE, upon solicitor review and approval, the Food Service Management Company (FSMC) renewal application naming The Nutrition Group as FSMC for the Warren County School District for the 2017-2018 school year.

Action: Forward to May 26, 2017 Special Board Meeting under New Business

3.8 Lunch Prices

Discussion: Lunch price increases for 2017-2018: From \$2.25 to \$2.35 for Elementary/Middle School students. From \$2.45 to \$2.55 for High School students. The increase is consistent with the Paid Lunch Equity Standard as provided by the government.

Motion: That the Board of School Directors approves the increase of lunch prices by \$0.10 per meal for Elementary and Middle School students and by \$0.10 per meal for Secondary students.

Action: Forward to June 12, 2017 Board Meeting under Consent Agenda

3.9 Budget Transfer in Preparation of 2016-2017 Audit

Discussion: Permits Administration to make budget transfers during process, and then bring them back to the Board after the fact.

Motion: That the Board of School Directors directs and authorizes the Director of Business Services, after June 30, 2017, to make budget transfers applicable to the 2016-2017 fiscal year, as necessary, in preparation of the 2016-2017 annual audit, with the understanding that all such transfers shall be presented to the Board for approval/ratification at a subsequent meeting.

Action: Forward to June 12, 2017 Board Meeting under Consent Agenda

3.10 Other

Discussion: Headstart and Jefferson DeFrees have to fill out a form PDE 3086 to allow us to supply them with breakfast and lunch. Administration is hoping to bring it to the June 12, 2017 meeting.

The reverse paper auction numbers just came in on Friday and will be at the June 12, 2017 Board Meeting under Other.

Insurance renewals will also be at the June 12, 2017 Board Meeting under Other

4. Informational Items

4.1 Financial Reports

Discussion: Contact Mr. Jim Grosch if there are any questions or concern with any of the reports.

4.2 Allegheny National Forest Distribution

Discussion: We are expecting approximately \$264,000. These funds were budgeted.

4.3 Budget Discussion

Discussion: Mr. Grosch is working on the proposed preliminary budget to present. Hoping to post on Thursday afternoon for consideration on Friday morning.

A Board member questioned drastic reduction in Medicaid and Federal revenues going to the School District.

Mr. Grosch stated that Access monies, Title I, and Title II cuts are possible.

4.4 Other

5. Other

5.1 Other

Procedural - Minutes

6. Closing Activities

6.1 Next Meeting Date

Monday, June 26, 2017 Following CIT

6.2 Executive Session

6.3 Adjournment

Meeting adjourned at 8:15 p.m. for the purpose of discussing negotiations. No action followed.