

PRELIMINARY LETTER OF AGREEMENT FOR TITLE I SERVICES
for the 2017-2018 school year
between

Northwest Tri-County Intermediate Unit and
Warren County School District

This Agreement is made and entered into the 3rd day of August, 2017, by and between Warren County School District (herein referred to as "District") and the Northwest Tri-County Intermediate Unit.

1. TERM

The term of this Agreement shall commence on September 1, 2017, and terminate on June 30, 2018.

2. DESCRIPTION

Northwest Tri-County Intermediate Unit agrees to comply with all Title I statutory and regulatory requirements.

District and Northwest Tri-County Intermediate Unit agree to pool Diocesan Title I funds for instruction at Sites (defined below) to provide Title I services to eligible students who reside in participating public sites attendance areas regardless of the amount of funds generated by the number of children from low-income families attending Sites.

In accordance with the Every Student Succeeds Act (ESSA), the per pupil allocation will include parent involvement and administrative fees.

3. FEES AND PAYMENT

In consideration of the services mutually agreed upon as described herein, District shall pay Northwest Tri-County Intermediate Unit for instructional services as determined by the District Nonpublic per-pupil allocation times the number of low-income nonpublic school students living in eligible attendance areas.

Northwest Tri-County Intermediate Unit and District acknowledge the allocations reflected in this agreement are preliminary and that final allocations will be released by PDE in the winter. District agrees to provide Northwest Tri-County Intermediate Unit with the final Title I allocation for Sites within 30 days of the release of final allocations. District and Northwest Tri-County Intermediate Unit acknowledge that an increase or decrease in funds from the preliminary allocation may increase or decrease the services outlined in this Agreement.

The Northwest Tri-County Intermediate Unit will invoice District in September for 50% of this agreement's nonpublic allocation. The remaining balance will be invoiced after final allocations and agreements have been determined.

Services Nonpublic Allocations

Upon the terms and conditions set forth herein, District requests that the Northwest Tri-County Intermediate Unit provide math and reading instructional services at Our Lady of Peace, St. George School, and St. Jude School (Millcreek Diocesan Schools); Leadership Christian Academy; and St. Joseph School (Warren County Diocesan Schools) (collectively herein referred to as "Sites") in accordance with the Title I programs at Sites. Such services will be secular, neutral, and non-ideological.

Services will be provided to students who reside in a Title I eligible school based on the chart below.

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Title I School	School	Grade Span	Millcreek Diocesan	Leadership Christian Academy	Warren Diocesan
<input type="checkbox"/>	Allegheny Valley Elementary	K-5			
<input checked="" type="checkbox"/>	Eisenhower Elementary	K-5	0	0	0
<input type="checkbox"/>	Russell Elementary	K-6			
<input checked="" type="checkbox"/>	Sheffield Elementary	K-5	0	0	0
<input type="checkbox"/>	South Street Early Learning Center	K-1			
<input checked="" type="checkbox"/>	Warren Area Elementary Center	K-4	0	0	16
<input checked="" type="checkbox"/>	Youngsville Elementary/Middle	K-8	0	0	2
<input type="checkbox"/>	Beaty Warren Middle	5-8			
<input type="checkbox"/>	Eisenhower Middle/High	7-12			
<input type="checkbox"/>	Sheffield Area Middle/High	6-12			
<input type="checkbox"/>	Warren Area High	9-12			
<input type="checkbox"/>	Youngsville High	9-12			
Totals			0	0	18
Total Nonpublic Generating Students					18
District Nonpublic Per Pupil Allocation					\$1,139.00
Total Nonpublic Funding					\$20,502.00

4. RESPONSIBILITIES

District and Northwest Tri-County Intermediate Unit agree that responsibility for providing the Title I program transfers from District to Northwest Tri-County Intermediate Unit upon the effective date of this Agreement. Such responsibilities may include:

Northwest Tri-County Intermediate Unit responsibilities:

- a. To provide instructional services by a certified elementary teacher
- b. To use appropriate evaluative testing/screening procedures and materials
- c. To provide the District and the nonpublic school an outline of the local assessment plan
- d. To provide small group supplemental reading and math instruction for eligible nonpublic school students
- e. To assure all financial and legal responsibilities in providing the instruction:
 - i. Pay salary and all benefits for the teacher(s)
 - ii. Provide educational materials, which supplement instruction
 - iii. Provide diagnostic testing instruments
 - iv. Supervise the instruction
 - v. Provide appropriate Professional Development for Title I teachers
 - vi. Provide any other responsibilities necessary to conduct the program as intended
- f. Provide Parent Involvement activities for Title I parents
- g. To provide meetings with Nonpublic School officials to review services
- h. To provide the District with year-end reports for students served under this agreement as per PDE reporting

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requirements

District responsibilities:

- a. To provide Northwest Tri-County Intermediate Unit with the number of nonpublic school students generating Title I funds
- b. To inform Northwest Tri-County Intermediate Unit of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes to the original funding allocation in a timely fashion
- c. To report all required data and documentation to PDE for students served by this agreement by the date determined by PDE
- d. To coordinate Summer School and/or tutoring activities (including nonpublic involvement), as indicated by the District set-asides
- e. To coordinate district-wide Professional Development (including nonpublic involvement), as indicated by the District set-asides

District assures Northwest Tri-County Intermediate Unit that all meaningful consultation between District and Sites needed to set up this agreement has been completed prior to the effective date of this agreement.

District and Northwest Tri-County Intermediate Unit acknowledge that it may be necessary to modify this Agreement if there is a reauthorization of ESSA during the performance period of the contract.

5. MISCELLANEOUS

Northwest Tri-County Intermediate Unit maintains and keeps in force such insurance as Workers Compensation, Liability, and Property Damage.

Northwest Tri-County Intermediate Unit shall indemnify, defend, and hold harmless District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of Northwest Tri-County Intermediate Unit, its officials, agents or employees.

District

Northwest Tri-County Intermediate Unit

Signature

Signature

Printed Name/Title

Dean C. Maynard, Executive Director
Printed Name/Title

Date

Date