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August 1, 2017

Ms. Kim Yourchisin, Principal
Sheffield Area Middle/High School
6760 Route 6
Sheffield, PA 16347

Dear Ms. Yourchisin:

Enclosed please find the contract for Language Instructional Education Program (LIEP) services for the 2017-18 school year. In order to receive LIEP services, please review, sign, and return the contract at your earliest convenience.

At the end of the school year, all expenses will be reconciled to determine actual costs. Any extra funds will be returned to the district. If there are any expenses in excess of those funds collected, the district will then be invoiced by IU5.

Please feel free to contact me should you have any questions. My phone number is (814) 734-8449 and my email is brad_whitman@iu5.org.

Sincerely,

Brad Whitman
Director of Federal and State Programs