

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
MONDAY, JULY 31, 2017

1. Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:25 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Thomas Knapp
Mr. Paul Mangione
Mrs. Marcy Morgan
Mr. Arthur Stewart

Mr. John Werner
Mr. Michael Zamborik
Mrs. Donna Zariczny

Roll Call

Absent:

Mr. John Anderson

Mr. Joseph Colosimo

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mr. Eric Mineweaser, Supervisor of Secondary Education; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mrs. Melissa McLean, Information Specialist; Mrs. Misty Weber, Principal; Mrs. Louise Tharp, WCEA President; and approximately three members of the public in the audience.

1.4 Reading of the Mission Statement - Mr. Thomas Knapp

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership - Mrs. Marcy Morgan

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Govern Effectively

- *Adhere to an established set of rules and procedures for board operations*
- *Develop, adopt, revise and review policy*
- *Align decisions to policy*
- *Differentiate between governance and management, delegating management tasks to administration*
- *Allocate finances and resources*
- *Ensure compliance with local, state and federal laws*

1.6 Public Comment

There was no public comment.

2. New Business

2.0 Approve Items 2.1 through 2.34

New Business
Agenda Changed
to a Consent
Agenda
Approved
7-0-0

MOTION: It was moved by Arthur Stewart and seconded by Marcy Morgan that items 2.1 through 2.34 be acted upon as a consent agenda except for those items removed for separate action and discussion.

Public Comment

There was no public comment.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.0.1 Consent Agenda

Consent Agenda
Approved
7-0-0

MOTION: It was moved by Arthur Stewart and seconded by Marcy Morgan that the consent be approved with the exception of item 2.34.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.1 Financial Reports

Financial Reports
Approved
7-0-0

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.2 Policy Number 10110, titled - Student Attendance - Second Reading

MOTION: That the Board of School Directors approves on second reading changes to Policy Number 10110, titled - Student Attendance.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

Policy #10110
Student
Attendance
Second Reading
Approved
7-0-0

2.3 Policy Number 10510, titled - Discipline Code - Second Reading

MOTION: That the Board of School Directors approves on second reading changes to Policy Number 10510, titled - Discipline Code.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

Policy # 10510
Discipline Code
Second Reading
Approved
7-0-0

2.4 Policy Number 10520, titled - Alternative Education - Second Reading

MOTION: That the Board of School Directors approves on second reading changes to Policy Number 10520, titled - Alternative Education.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

Policy #10520
Alternative
Education
Second Reading
Approved
7-0-0

2.5 Graduates 2017 - CIT - Mr. John Werner

MOTION: That the Board of School Directors acknowledges the students listed on the Graduating Class of 2017 have successfully completed the requirements to graduate and have received a diploma from the Warren County School District.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

Graduates Class
of 2017
Acknowledged
7-0-0

2.6 Warren-Forest Counties Economic Opportunity Council Letter of Agreement 2017-2018 - CIT - Mr. John Werner

MOTION: That the Board of School Directors approves the Letter of Agreement with Warren-Forest Counties Economic Opportunity Council as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

W-F Counties
EOC Letter of
Agreement
2017-2018
Approved
7-0-0

2.7 Cyber Services Agreement - Bradford Area School District - CIT - Mr. John Werner

Cyber Services
Agreement
Bradford Area
School District
Approved
7-0-0

MOTION: That the Board of School Directors approves the Cyber Services agreement between Warren County School District and the Bradford Area School District, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.8 Cyber Services Agreement - Ephrata Area School District - CIT - Mr. John Werner

Cyber Services
Agreement
Ephrata Area School
District
Approved
7-0-0

MOTION: That the Board of School Directors approves the Cyber Services agreement between Warren County School District and the Ephrata Area School District, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.9 Clarion University Dual Enrollment Agreement 2017-2018 - CIT - Mr. John Werner

Clarion University
Dual Enrollment
Agreement
2017-2018
Approved
7-0-0

MOTION: That the Board of School Directors approves the Clarion University Dual Enrollment Agreement for the 2017-2018 school year, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.10 University of Pittsburgh at Bradford Dual Enrollment Agreement 2017-2018 - CIT - Mr. John Werner

University of
Pittsburgh at
Bradford Dual
Enrollment
Agreement
2017-2018
Approved
7-0-0

MOTION: That the Board of School Directors approves the Dual Enrollment Agreement with the University of Pittsburgh at Bradford for the 2017-2018 school year, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.11 St. Bonaventure University Dual Enrollment Agreement 2017-2018 - CIT - Mr. John Werner

St. Bonaventure
University Dual
Enrollment
Agreement
2017-2018
7-0-0

MOTION: That the Board of School Directors approves the Dual Enrollment Agreement with St. Bonaventure University for the 2017-2018 school year, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.12 Gannon University Dual Enrollment 2017-2018 - CIT - John Werner

MOTION: That the Board of School Directors approves the Gannon University Dual Enrollment Agreement for the 2017-2018 school year, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

Gannon
University Dual
Enrollment
Agreement
2017-2018
Approved
7-0-0

2.13 Pittsburgh Technical College Articulation Agreement 2017-2018 - CIT - Mr. John Werner

MOTION: That the Board of School Directors approves the Warren County Career Center Articulation Agreement with Pittsburgh Technical College for the 2017-2018 school year, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

Pittsburgh
Technical College
Articulation
Agreement
2017-2018
Approved
7-0-0

2.14 Edmentum Benchmark Program Renewal - CIT - Mr. John Werner

MOTION: That the Board of School Directors approves the Edmentum Benchmark Program renewal, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

Edmentum
Benchmark
Program Renewal
Approved
7-0-0

2.15 2017-2018 eKidzCare Contract - CIT - Mr. John Werner

MOTION: That the Board of School Directors approves the 2017-2018 eKidzCare Contract, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

eKidzCare
Contract
2017-2018
Approved
7-0-0

2.16 2017-2018 School-Based Access Program (SBAP) LEA Agreement to Participate - CIT - Mr. John Werner

MOTION: That the Board of School Directors approves the 2017-2018 School-Based Access Program (SBAP) LEA Agreement to Participate, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

School Based
ACCESS Program
Agreement
Approved
7-0-0

2.17 2015-2016 School-Based ACCESS Program Billing Agreement - CIT - Mr. John Werner

School Based
ACCESS Program
Billing Agreement
Approved
7-0-0

MOTION: That the Board of School Directors approves the 2015-2016 School-Based ACCESS Program Billing Agreement, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.18 Beacon Light Custer City Agreement 2017-2018 - CIT - Mr. John Werner

Beacon Light Custer
City Agreement
2017-2018
Approved
7-0-0

MOTION: That the Board of School Directors approves the 2017-2018 Beacon Light Custer City Agreement, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.19 McGraw-Hill Music, Science & Reading Wonders Curriculum Quote - CIT - John Werner

McGraw-Hill
Music, Science &
Reading Wonders
Curriculum Quote
Approved
7-0-0

MOTION: That the Board of School Directors approves the McGraw-Hill Quote, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.20 Certificated Personnel Report - PACCA - Mr. Thomas Knapp

Certificated
Personnel Report
Approved
7-0-0

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.21 Support Personnel Report - PACCA - Mr. Thomas Knapp

Support Personnel
Report
Approved
7-0-0

MOTION: That the Board of School Directors approves the Support Personnel Report.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.22 Informational Report - PACCA - Mr. Thomas Knapp

Informational
Report
Approved
7-0-0

MOTION: That the Board of School Directors approves the Informational Report.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.23 Volunteer Report - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Volunteer Report.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

Volunteer
Report
Approved
7-0-0

2.24 Stairways Behavioral Health Per Capita Service Agreement - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Stairways Behavioral Health Per Capita Services Agreement, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

Stairways
Behavioral
Health Per
Capita Service
Agreement
7-0-0

2.25 Affiliation Agreements - Grand Canyon University and Simmons College - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the affiliation agreements with Grand Canyon University and Simmons College, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

Grand Canyon
University and
Simmons
College
Affiliation
Agreements
Approved
7-0-0

2.26 Athletic Supplemental Contracts - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

Athletic
Supplemental
Contracts
Approved
7-0-0

2.27 Co-Curricular Supplemental Contracts - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan,
Arthur Stewart, John Werner, Michael Zamborik

Co-Curricular
Supplemental
Contracts
Approved
7-0-0

2.28 Tennis Court Agreement for Warren Area High School - PACCA - Mr. Thomas Knapp

Beaty and Betts
Tennis Courts
Agreement
Approved
7-0-0

MOTION: That the Board of School Directors approves the Tennis Court Agreement with the City of Warren for use of the Beaty and Betts tennis courts by the Warren Area High School tennis teams.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.29 Food Service - Ala Carte Pricing Approval - FIN - Mr. Paul Mangione

Food Service
Ala Carte
Pricing
Approved
7-0-0

MOTION: That the Board of School Directors approves the food service Ala Carte pricing, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.30 Vehicle Routes and Drivers 2017-2018 School Year - FIN - Mr. Paul Mangione

Vehicle Routes
and Drivers
2017-2018
Approved
7-0-0

MOTION: That the Board of School Directors approves the vehicle routes and drivers for the 2016-2017 school year.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.31 Repository Sale - FIN - Mr. Paul Mangione

Repository Sale
Approved
7-0-0

MOTION: That the Board of School Directors approves the repository sale for tax parcel TD-005-280000-093 as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.32 Scenario Learning Client Agreement - Safe Schools Online Staff Training System

Scenario
Learning Client
– Safe Schools
Online Staff
Training System
Agreement
Approved
7-0-0

MOTION: That the Board of School Directors approves the Scenario Learning Client Agreement for Safe Schools Online Staff Training System - annual subscription in the amount of \$2500.00 as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

2.33 Bid Results: Paving Repair & Maintenance, WCSD #1705 - PPF - Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the low bid submitted from Russell Standard Corp., PO Box 86, Union City, PA for Base Bid #6 and Alternate #6A, and awards a contract to Russell Standard in the amount of \$1,044,663 for the project known as WCSD Project #1705 – Paving Repairs and Maintenance – Various Sites. Furthermore, that the Board of School Directors accepts unit prices UG #1 thru UG #20 inclusive.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Donna Zariczny, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

Paving Repair & Maintenance Bid Results Approved 7-0-0
--

2.34 Settlement Agreement - Student 12

MOTION: That the Board of School Directors approves the Settlement Resolution Agreement and General Release to resolve the due process hearing complaint for Student 12, as presented.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Settlement Agreement – Student 12 Approved 7-0-0
--

2.35 Other

Mrs. Zariczny announced the Board met in executive session prior to the meeting for the purpose of discussing student matters and legal issues.

Mrs. Zariczny reminded the Board its goal setting meeting would be held on Monday, August 14, 2017, at 5:00 p.m., prior to the regular board meeting.

3. Closing Activities

3.1 Adjournment

It was moved by Thomas Knapp and seconded by Michael Zamborik that the meeting be adjourned.

The meeting adjourned at 7:33 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary