

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
AUGUST 28, 2017
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM**

COMMITTEE MEMBERS PRESENT:

Mr. Arthur Stewart, Committee Chairperson and Board Vice-president
Ms. Marcy Morgan, Committee Member
Mr. Michael Zamborik, Committee Member Pro Tempore
Dr. Norbert Kennerknecht, Director of Buildings and Grounds

COMMITTEE MEMBERS ABSENT:

Mr. John Anderson, Committee Member

OTHERS PRESENT:

Ms. Donna Zariczny, Board President
Mr. Paul Mangione, Board Member
Mr. Joseph Colosimo, Board Member
Mr. John Werner, Board Member
Ms. Marcy Morgan, Board Member
Mr. Thomas Knapp, Board Member
Ms. Ruth Huck, Board Secretary
Ms. Amy Stewart, Superintendent
Mr. Gary Weber, Director
Mr. Jim Grosch, Director
Ms. Rhonda Decker, Director
Dr. Patty Hawley, Director
Mr. Rick Gignac, Supervisor
Mr. Eric Mineweaser, Supervisor
Ms. Sue Turner, Supervisor
Mr. Matt Jones, Administrator
Mr. Mike Kiehl, Administrator
Mr. Brian Collopy, Administrator
Ms. Melissa McLean, Recording Secretary

Mr. Shannon Yeager, Principal
Mr. Kelly Martin, Principal Ms.
Erika Alm, Asst. Principal Ms.
Marcia Madigan, Principal Ms.
Kim Yourchisin, Principal Ms.
Jennifer Hobbs, Principal Mr.
James Case, Asst. Principal Ms.
Ann Ryan, Principal
Ms. Mary Ann Mead, Asst. Principal
Mr. Jeff Flickner, Principal
Ms. Amy Stimmell, Asst. Principal
Mr. Brian Reynolds, Asst. Principal
Ms. Liz Kent, Principal
Ms. Shelly Wagner, Asst. Principal
Ms. Amy Beers, Principal
Mr. Glenn Smith, Asst. Principal
Mr. Jim Evers, Principal
Mr. Brian Ferry, *Times Observer*
Approximately 8 Members of the Public

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 6:50 p.m. by Chairperson Arthur Stewart. Mr. Michael Zamborik filled in for Mr. John Anderson who was absent.

1.2 Public Comment

No public comment.

2. Old Business

None

3. New Business

3.1 PlanCon H Submission Update - WAHS Alterations & Additions (#1301)

Discussion:

Updates to PlanCon H are required by the Pennsylvania Department of Education when a new project bond is procured.

Action:

Forward motion to Special Board Meeting – September 1, 2017.

Motion:

That the Board of School Directors approves the update to PlanCon H, Project Financing, for submission to PDE for the project known as the Warren Area High School Alterations & Additions (WCSD #1301, PDE #3811).

3.2 Revised Educational Specifications for Warren County Career Center

Discussion:

Per Committee and Board request, the Administration worked with Thomas & Williamson to update the Educational Specifications for the Warren County Career Center. The updated document reflects two additional spaces: a flexible lab area, and a STEM lab.

Action:

Forward motion to Board Meeting – September 11, 2017.

Motion:

That the Board of School Directors approves the revisions to the Educational Specifications, for Warren County Career Center, as originally submitted in June 2015 by Thomas & Williamson Program Management and now dated August 2017.

3.3 Urban Engineers Proposed Pavement Repair & Maintenance Services

Discussion:

Proposal is for testing in regards to the paving maintenance project. This proposal covers a variety of tests that if needed/used will assist the WCSD in monitoring the quality of the project.

Action:

Forward motion to Special Board Meeting – September 1, 2017.

Motion:

That the Board of School Directors approves the proposal from Urban Engineers for pavement repair and maintenance services for various locations in the District as presented.

4. Informational Items

4.1 Review of Summer Projects

Discussion:

Construction and maintenance projects worked on and/or completed in the District during the summer months include:

- BWMS – Roof Replacement; Masonry Restoration and Chimney Removal
- YEMS – Emergency Generator Installation
- YHS – Fire Alarm System Updates; Electrical Switchgear Update; Cafeteria Update

- EMHS/EES – Stage Lighting Upgrade
- SAMHS/SAES – Stage Lighting Upgrade
- District-wide – Paving Maintenance & Repairs (will continue into fall)

4.2 WAHS Status – Opening Day

Discussion:

Construction will be continuing. The following will be ready and open for the start of school: classrooms in Area B, both LGI rooms, cafeteria, kitchen, offices, main lobby, media center, band room and choir room.

Auditorium and gymnasium are projected to be completed by the end of October 2017.

4.3 Board Initiatives / Project Reports

Discussion:

Work is continuing throughout the District on several projects.

4.4 Work Order Reports

Discussion:

None

5. Other

None.

6. Closing Activities

6.1 Next Meeting

September 25, 2017, following CIT, at Central Office.

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 7:10 p.m.