

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES
MONDAY, SEPTEMBER 11, 2017

1. Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Arthur Stewart, Vice President, at 7:05 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Joseph Colosimo
Mr. Thomas Knapp
Mr. Paul Mangione
Mrs. Marcy Morgan

Mr. Arthur Stewart
Mr. John Werner
Mr. Michael Zamborik

Roll Call

Absent:

Mr. John Anderson

Mrs. Donna Zariczny

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mr. Eric Mineweaser, Supervisor of Secondary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mrs. Ericka Alm, Assistant Principal; and approximately seven members of the public in the audience.

1.4 Reading of the Mission Statement - Mr. Paul Mangione

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership – Mr. John Werner

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Plan Thoughtfully

- Adopt and implement a collaborative comprehensive planning process, including regular reviews
- Set annual goals that are aligned with the comprehensive plan
- Develop a financial plan that anticipates both short and long-term needs
- Formulate a master facilities plan conducive to teaching and learning

1.6 Recognitions & Presentations

There were no recognitions or presentations.

1.7 Public Comment

There was no public comment.

1.8 Agenda Adoption

Agenda Adoption
Approved
7-0-0

MOTION: That the Board of School Directors adopts the agenda dated September 11, 2017.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

1.9 Approval of Minutes

August 14, 2017,
Minutes
Approved
7-0-0

MOTION: That the Board of School Directors approves the regular meeting minutes dated August 14, 2017.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

1.10 Approval of Special Meeting Minutes – August 14, 2017 Goal Setting

August 14, 2017,
Goal Setting
Minutes
Approved
7-0-0

MOTION: That the Board of School Directors approves the special meeting minutes dated August 14, 2017 – Goal Setting.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

1.11 Approval of Special Meeting Minutes – September 1, 2017

MOTION: That the Board of School Directors approves the special meeting minutes dated September 1, 2017.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik

Abstain: John Werner

September 1,
2017, Special
Meeting
Minutes
Approved
6-0-1

1.12 Financial Reports

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Michael Zamborik, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik

Abstain: John Werner

Financial
Reports
Approved
6-0-1

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

Mr. Mangione distributed the IU5 2016-2017 Annual Report. Things are back on track at the Intermediate Unit.

Board members asked if it would be possible to have Dr. Maynard visit the District in the near future. Mrs. Stewart stated she would extend an invitation.

2. PSBA Liaison - Mrs. Marcy Morgan

Mrs. Morgan shared there was an article in the PSBA Bulletin regarding 9/11, and it discussed the question of how we are going to teach our children about that event. She would like to see the District plan and implement a strategy to make sure this event is included in its history courses.

3. Career Center Advisory - Mrs. Marcy Morgan, Mr. Michael Zamborik

Mr. Zamborik provided articles to be shared with teachers at the Warren County Career Center.

2.2 Important Dates

1.	September 25, 2017	6:00 p.m.	Personnel/ Athletics & Co-Curricular Activities Committee Curriculum, Instruction & Technology Committee Physical Plan & Facilities Committee Finance Committee	Central Office
2.	October 9, 2017	7:00 p.m.	Regular Board Meeting	Central Office

2.3 Announcements

Mrs. Huck announced BoardDocs is upgrading its interface, and it will appear differently than the Board is used to seeing it, but will function the same. She will send out information when she receives it, and if anyone has questions, please contact her.

2.4 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Mrs. Amy Stewart

- The elementary student numbers were reviewed. Administration is monitoring class sizes for kindergarten and currently there is no need for additional teachers.
- Virtual Academy is expanding and in the near future, there may be a need for additional instructors as it expands.
- The third day enrollment figures show there are 72 less students this year than last year, but official counts are not taken until October.
- The start of school went well with the exception of the weather. Everyone did an amazing job to make the first day a success.

3.2 Committee Reports

3.3 Other

Ms. Jamie Doyle, Managing Director at PFM Financial Advisors, discussed the financing to finish the Warren Area High School project and to start Warren County Career Center project through QZAB Bond allocations. The QZAB allocation of \$2,478,000 for Warren Area High School expires December 31, 2017, and the QZAB allocation of \$5,000,000 for Warren County Career Center also expires on December 31, 2017. Two motions were suggested to begin the process of securing financing for the projects.

4. New Business - Consent Agenda

4.1 Consent Agenda

MOTION: That the Board of School Directors approves the consent agenda.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

Consent Agenda
Approved
7-0-0

4.2 Revised Educational Specifications for Warren County Career Center - PPF - Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the revisions to the Educational Specifications, for Warren County Career Center, as originally submitted in June 2015 by Thomas & Williamson Program Management and now dated August 2017.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

Revised
Educational
Specifications for
WCCC
Approved
7-0-0

4.3 RES Software License Renewal - CIT - Mr. John Werner

MOTION: That the Board of School Directors approves the renewal quote from Applications2U at \$24,015 for RES Software for the term of one year.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

RES Software
License
Renewal
Approved
7-0-0

4.4 Certificated Personnel Report- PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

Certificated
Personnel
Report
Approved
7-0-0

4.5 Support Personnel Report- PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Support Personnel Report.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

Support
Personnel
Report
Approved
7-0-0

4.6 Informational Report - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Informational Report.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

Informational
Report
Approved
7-0-0

4.7 Volunteer Report - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Volunteer Report.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

Volunteer
Report
Approved
7-0-0

4.8 Athletic Supplemental Contracts - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts as presented.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Athletic
Supplemental
Contracts
Approved
7-0-0

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

4.9 Co-Curricular Supplemental Contracts - PACCA - Mr. Thomas Knapp

Co-Curricular
Supplemental
Contracts
Approved
7-0-0

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts as presented.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

5. Items Removed for Separate Action

No items were removed for separate action.

6. Future Business for Committee Review

There were no items for future business for committee review.

7. Other

7.1 Letter of Cooperation - IU5, Warren County School District; Warren State Hospital - 2017-2018

Letter of
Cooperation
IU5, WCSD,
WSH
Approved
7-0-0

MOTION: That the Board of School Directors approves the Letter of Cooperation between the Northwest Tri-County Intermediate Unit 5, Warren County School District, and Warren State Hospital for the 2017-2018 school year as presented.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

7.2 License Agreement for Certified QPR Instructors

License
Agreement for
Certified QPR
Instructors
Approved
7-0-0

MOTION: That the Board of School Directors approves the License Agreement for Certified QPR Instructors as presented.

Motion by Michael Zamborik, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

7.3 QZAB Bond Counsel and Solicitor Authorization - Warren Area High School

QZAB Bond
Counsel and
Solicitor
Authorization -
WAHS
Approved
7-0-0

MOTION: That the Board of School Directors does here by authorize the Administration to work with PFM Financial Advisors, LLC, as Independent Financial Advisor; Knox, McLaughlin, Gornall & Sennett, P.C. as Bond Counsel; and the local Solicitor to issue G.O. Bonds, Series A of 2017 for the purpose of financing the District's remaining 2016 QZAB allocation in the amount of \$2,478,000.

Motion by Michael Zamborik, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

7.4 QZAB Bond Counsel and Solicitor Authorization - Warren County Career Center

MOTION: That the Board of School Directors of the Warren County School District, acting in its capacity as Directors of the Warren County Area Vocational Technical School, does hereby authorize the administration to work with PFM Financial Advisors, LLC, as independent Financial Advisor; Knox, McLaughlin, Gornall, and Sennett, P.C., as Bond Counsel; and the local Solicitor to issue G.O. Bonds, Series B of 2017 for the purpose of financing the District's 2016 QZAB allocation in the amount of \$5,000,000.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

QZAB Bond
Counsel and
Solicitor
Authorization
WCCC
Approved
7-0-0

7.5 WEC Consortium

MOTION: That the Board of School Directors approves the Highmark Multi-Year Arrangement effective July 1, 2017 - June 30, 2021, as presented, and authorizes the District to enter into the Arrangement as a member of the Warren-Erie-Crawford Schools Consortium.

Motion by Michael Zamborik, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

WEC
Consortium
Multi-Year
Arrangement
Approved
7-0-0

7.6 School Resource Officer (SRO) Agreement

MOTION: That the Board of School Directors approves the School Resource Officer Agreement with the Warren County Commissioners as presented.

Motion by Michael Zamborik, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

School
Resource
Officer
Agreement
Approved
7-0-0

7.7 Policy Number 9305, titled - Special Education Evaluations and Independent Educational Evaluations - First Reading

MOTION: That the Board of School Directors approves on first reading Policy Number 9305, titled - Special Education Evaluations and Independent Educational Evaluations, as presented.

Motion by Michael Zamborik, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

Policy #9305
Special
Education
Evaluations and
Independent
Educational
Evaluations
First Reading
Approved
7-0-0

8. Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mr. Stewart announced an executive session at 7:43 p.m. to discuss personnel matters and to consult with the solicitor on legal contractual matters with action to follow.

The meeting reconvened at 8:21 p.m.

8.3 Clarion University Dual Enrollment Agreement Revisions

Clarion University
Dual Enrollment
Agreement
Provisions
Approved
7-0-0

MOTION: That the Board of School Directors approves the revised Dual Enrollment agreement with Clarion University as presented and authorizes the Board President and Secretary to initial sections 4K and 4L of the agreement to indicate the District's acceptance of the revisions to these sections.

Public Comment

There was no public comment.

Motion by Marcy Morgan, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik

8.4 Adjournment

MOTION: It was moved by Thomas Knapp and seconded by Joseph Colosimo that the meeting be adjourned.

The meeting adjourned at 8:23 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary