



CONTRACT WITH WARREN COUNTY SCHOOL DISTRICT
Sign Language Training
October 1, 2017 through June 30, 2018

Achievement Center will provide the following services throughout the 2017-2018 WCSD Academic Year.

Sign Language Instructor

An instructor with expertise in Sign Language will provide training to teach Sign Language to WCSD employees.

Responsibilities will include the following:

- A. Conduct 12 hours of Sign Language Instruction to focus on functional communication of students within the district.
 - a. Session 1 will be a formal training for a duration of 6 hours for teachers, paraprofessionals, and Speech Language Pathologists.
 - b. Session 2 will be a duration of 6 hours in the classroom setting in consultation with the attendees of Session 1 to enforce and support skills learned. Session 2 will also aid the attendees in understanding application of Sign Language in the school setting.

Provided by the School District for the Sign Language Instructor.

- Supportive a proactive atmosphere within which to deliver services
- Safe and appropriate work space to conduct necessary tasks
- Designated school district personnel to collaborate closely with provider
- Materials needed to facilitate any interventions or activities and resources (including paper and access to photo-copy machine)
- Funding not to exceed \$1,500 for the Sign Language Instruction.
- An invoice for services will be sent every month (approximately the 15th of every month) and payment will be expected within 30 days of the invoice

CONTRACT SUMMARY

Unit Funded Services Description:

Sign Language Instructor

Achievement Center will bill the Warren County School District for Sign Language Instruction at a cost of \$1,500 for the 2 Sessions of instruction.

Business Associate Agreement

Achievement Center and Warren County School District shall enter into a Business Associate Agreement to ensure compliance with HIPAA, while at the same time maximizing the exchange of information so as to enable both parties to provide the highest quality of educational and professional services to the students receiving the services contemplated by this agreement. The parties also agree to comply with the requirements of FERPA in the implementation of this contract and the Business Associate Agreement.

Charlotte Rerko
Executive Director
Achievement Center

Superintendent of Schools
Warren County School District

Caren Disalvo
CFO
Achievement Center

Board of Directors, President
Warren County School District