

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
AUGUST 28, 2017  
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM**

**COMMITTEE MEMBERS PRESENT:**

Mr. Arthur Stewart, Committee Chairperson and Board Vice-president  
Ms. Marcy Morgan, Committee Member  
Mr. Michael Zamborik, Committee Member Pro Tempore  
Dr. Norbert Kennerknecht, Director of Buildings and Grounds

**COMMITTEE MEMBERS ABSENT:**

Mr. John Anderson, Committee Member

**OTHERS PRESENT:**

Ms. Donna Zariczny, Board President  
Mr. Paul Mangione, Board Member  
Mr. Joseph Colosimo, Board Member  
Mr. John Werner, Board Member  
Ms. Marcy Morgan, Board Member  
Mr. Thomas Knapp, Board Member  
Ms. Ruth Huck, Board Secretary  
Ms. Amy Stewart, Superintendent  
Mr. Gary Weber, Director  
Mr. Jim Grosch, Director  
Ms. Rhonda Decker, Director  
Dr. Patty Hawley, Director  
Mr. Rick Gignac, Supervisor  
Mr. Eric Mineweaser, Supervisor  
Ms. Sue Turner, Supervisor  
Mr. Matt Jones, Administrator  
Mr. Mike Kiehl, Administrator  
Mr. Brian Collopy, Administrator  
Ms. Melissa McLean, Recording Secretary

Mr. Shannon Yeager, Principal  
Mr. Kelly Martin, Principal Ms.  
Erika Alm, Asst. Principal Ms.  
Marcia Madigan, Principal Ms.  
Kim Yourchisin, Principal Ms.  
Jennifer Hobbs, Principal Mr.  
James Case, Asst. Principal Ms.  
Ann Ryan, Principal  
Ms. Mary Ann Mead, Asst. Principal  
Mr. Jeff Flickner, Principal  
Ms. Amy Stimmell, Asst. Principal  
Mr. Brian Reynolds, Asst. Principal  
Ms. Liz Kent, Principal  
Ms. Shelly Wagner, Asst. Principal  
Ms. Amy Beers, Principal  
Mr. Glenn Smith, Asst. Principal  
Mr. Jim Evers, Principal  
Mr. Brian Ferry, *Times Observer*  
Approximately 8 Members of the Public

**1. Opening Activities**

**1.1 Call to Order**

The meeting was called to order at 6:50 p.m. by Chairperson Arthur Stewart. Mr. Michael Zamborik filled in for Mr. John Anderson who was absent.

**1.2 Public Comment**

No public comment.

**2. Old Business**

None

**3. New Business**

**3.1 PlanCon H Submission Update - WAHS Alterations & Additions (#1301)**

Discussion:

Updates to PlanCon H are required by the Pennsylvania Department of Education when a new project bond is procured.

Action:

Forward motion to Special Board Meeting – September 1, 2017.

Motion:

That the Board of School Directors approves the update to PlanCon H, Project Financing, for submission to PDE for the project known as the Warren Area High School Alterations & Additions (WCSD #1301, PDE #3811).

### **3.2 Revised Educational Specifications for Warren County Career Center**

Discussion:

Per Committee and Board request, the Administration worked with Thomas & Williamson to update the Educational Specifications for the Warren County Career Center. The updated document reflects two additional spaces: a flexible lab area, and a STEM lab.

Action:

Forward motion to Board Meeting – September 11, 2017.

Motion:

That the Board of School Directors approves the revisions to the Educational Specifications, for Warren County Career Center, as originally submitted in June 2015 by Thomas & Williamson Program Management and now dated August 2017.

### **3.3 Urban Engineers Proposed Pavement Repair & Maintenance Services**

Discussion:

Proposal is for testing in regards to the paving maintenance project. This proposal covers a variety of tests that if needed/used will assist the WCSD in monitoring the quality of the project.

Action:

Forward motion to Special Board Meeting – September 1, 2017.

Motion:

That the Board of School Directors approves the proposal from Urban Engineers for pavement repair and maintenance services for various locations in the District as presented.

## **4. Informational Items**

### **4.1 Review of Summer Projects**

Discussion:

Construction and maintenance projects worked on and/or completed in the District during the summer months include:

- BWMS – Roof Replacement; Masonry Restoration and Chimney Removal
- YEMS – Emergency Generator Installation
- YHS – Fire Alarm System Updates; Electrical Switchgear Update; Cafeteria Update

- EMHS/EES – Stage Lighting Upgrade
- SAMHS/SAES – Stage Lighting Upgrade
- District-wide – Paving Maintenance & Repairs (will continue into fall)

#### **4.2 WAHS Status – Opening Day**

Discussion:

Construction will be continuing. The following will be ready and open for the start of school: classrooms in Area B, both LGI rooms, cafeteria, kitchen, offices, main lobby, media center, band room and choir room.

Auditorium and gymnasium are projected to be completed by the end of October 2017.

#### **4.3 Board Initiatives / Project Reports**

Discussion:

Work is continuing throughout the District on several projects.

#### **4.4 Work Order Reports**

Discussion:

None

#### **5. Other**

None.

#### **6. Closing Activities**

##### **6.1 Next Meeting**

September 25, 2017, following CIT, at Central Office.

##### **6.2 Executive Session**

None

##### **6.3 Adjournment**

Meeting adjourned at 7:10 p.m.