

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES
MONDAY, OCTOBER 9, 2017

1. Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:05 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Paul Mangione
Mrs. Marcy Morgan
Mr. Arthur Stewart

Mr. John Werner
Mr. Michael Zamborik
Mrs. Donna Zariczny

Roll Call

Absent:

Mr. John Anderson
Mr. Joseph Colosimo

Mr. Thomas Knapp

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Mr. James Grosch, Director of Business Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Eugene Casasanta, Hearing Officer; Mr. Brian Ferry, Times Observer; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Liz Kent, Principal; Mrs. Louise Tharp, President of WCEA; and approximately five members of the public in the audience.

1.4 Reading of the Mission Statement - Mrs. Marcy Morgan

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership - Mr. Michael Zamborik

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

Communicate Clearly

- Promote open, honest and respectful dialogue among the board, staff, and community
- Encourage input and support for the district from the school community
- Protect confidentiality
- Honor the sanctity of executive session

1.6 Recognitions & Presentations

There were no recognitions or presentations.

1.7 Public Comment

There was no public comment.

1.8 Agenda Adoption

Agenda Adoption
Approved
6-0-0

MOTION: That the Board of School Directors adopts the agenda dated October 9, 2017.
Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

1.9 Approval of Minutes - September 11, 2017

September 11,
2017 Minutes
Approved
6-0-0

MOTION: That the Board of School Directors approves the regular meeting minutes
dated September 11, 2017.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

1.10 Approval of Special Meeting Minutes - September 25, 2017

September 25,
2017 Special
Meeting Minutes
Approved
6-0-0

MOTION: That the Board of School Directors approves the special meeting minutes
dated September 25, 2017.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

1.11 Financial Reports

Financial Reports
Approved
5-0-1

MOTION: That the Board of School Directors approves the Financial Reports and
authorizes the release of funds in payment of the listing of bills; further, that a copy
as presented be submitted for audit.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik,
Donna Zariczny

Abstain: John Werner

1.12 Hearing Officer Report

MOTION: That the Board of School Directors approves the Hearing Officer Report dated, October 9, 2017.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Hearing Officer
Report
Approved
6-0-0

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

Mr. Mangione stated there are some issues at the IU that he would discuss with the Board in executive session.

2. PSBA Liaison - Mrs. Marcy Morgan

Mrs. Morgan reported there will be a question on the ballot in November regarding the elimination of property taxes. She asked everyone to research the issue before voting yea or nay, because there will be consequences.

3. Career Center Advisory - Mrs. Marcy Morgan, Mr. Michael Zamborik

Mr. Zamborik asked that information be distributed to personnel at Warren County Career Center.

2.2 Important Dates

1.	Oct. 12, 2017	10:30 a.m.	Board Visitation	Eastern Attendance Area
2.	Oct. 23, 2017	6:00 p.m.	Curriculum, Instruction, & Technology Committee Physical Plant & Facilities Committee Personnel/Athletics & Co-Curricular Activities Committee Finance Committee	Central Office - Russell
3.	Nov. 6, 2017	7:00 p.m.	Board Meeting	Central Office - Russell

2.3 Announcements

- Executive session was held September 20, 2017, at noon, to receive legal advice from solicitor on a tax appeal.

2.4 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Mrs. Amy Stewart

- Mrs. Stewart announced the District is getting ready to release its official enrollment figures for the year which is around 4300 students.
- Mrs. Stewart has been working on a District fact sheet and will have a draft for committee meetings at the end of the month.
- PSBA Conference will be held next week and several board members and administrators will be attending and reporting back at the committee meetings.
- Beaty-Warren Middle School schedules are changing tomorrow.
- Professional development was held today for all professional staff members. There were many positive comments.
- The construction at Warren Area High School is still moving along.
- Parking lot work is taking place at several facilities.

3.2 Committee Reports

3.3 Other

4. New Business - Consent Agenda

4.1 Consent Agenda

Consent Agenda
Approved
6-0-0

MOTION: That the Board of School Directors approves the consent agenda.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.2 Certificated Personnel Report - PACCA - Mr. Thomas Knapp

Certificated
Personnel Report
Approved
6-0-0

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.3 Support Personnel Report - PACCA - Mr. Thomas Knapp

Support Personnel
Report
Approved
6-0-0

MOTION: That the Board of School Directors approves the Support Personnel Report.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.4 Informational Report - PACCA - Mr. Thomas Knapp

Informational
Report
Approved
6-0-0

MOTION: That the Board of School Directors approves the Informational Report.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

4.5 Volunteer Report - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Volunteer Report.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

Volunteer
Report
Approved
6-0-0

4.6 New Bus Drivers - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the list of new bus
drivers.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

New Bus
Drivers
Approved
6-0-0

4.7 Athletic Supplemental Contracts - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Athletic
Supplemental Contracts.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

Athletic
Supplemental
Contracts
Approved
6-0-0

4.8 Co-Curricular Supplemental Contracts - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Co-Curricular
Supplemental Contracts.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

Co-Curricular
Supplemental
Contracts
Approved
6-0-0

4.9 AIMSweb Training Service Agreement - CIT - Mr. John Werner

MOTION: That the Board of School Directors approves and ratifies the
AIMSweb Training Services Agreement, as presented.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

AIMSweb
Training
Service
Agreement
Approved
6-0-0

4.10 Warren County Career Center Occupational Advisory Committee 2017-2018 - CIT - Mr. John Werner

WCCC
Occupational
Advisory
Committee
2017-2018
Approved
6-0-0

MOTION: That the Board of School Directors approves the Warren County Career Center Occupational Advisory Committee for the 2017-2018 school year as presented.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.11 Warren County Career Center General Advisory Membership List 2017-2018 - CIT - Mr. John Werner

WCCC General
Advisory
Membership
List 2017-2018
Approved
6-0-0

MOTION: That the Board of School Directors approves the Warren County Career Center General Advisory Membership list for the 2017-2018 school year as presented.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.12 Revised Graduation List - Class of 2017 - CIT - Mr. John Werner

Revised
Graduation List
Class of 2017
Approved
6-0-0

MOTION: That the Board of School Directors approves the revised Graduation list for the Class of 2017 as presented.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.13 Citrix Lease Payment 3 of 3 - CIT - Mr. John Werner

Citrix Lease
Payment 3 of 3
Approved
6-0-0

MOTION: That the Board of School Directors approves the final payment in the 3-year lease agreement to use Citrix Software for \$160,000.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.14 GRANT: P-3 Stipend Grant - CIT - Mr. John Werner

P-3 Stipend
Grant Submission
Approved
6-0-0

MOTION: That the Board of School Directors instructs the administration to assist the YEMS team in submitting P-3 Stipend grant.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.15 Addendum to 21st Century Community Learning Centers (21CCLC) Cohort 7

MOTION: That the Board of School Directors approves a one-year extension of the outside evaluation contract for the 21st Century Community Learning Centers Cohort 7 grant with KeyStone Research Corporation (KSRC) for the 2017-18 school year.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Addendum to 21st
Century
Community
Learning Centers
Cohort 7
Approved
6-0-0

4.16 GRANT: S. Knox Harper Grant - CIT - Mr. John Werner

MOTION: That the Board of School Directors instructs the administration to work with interested WCSD teachers to submit applications to the S. Knox Harper grant program.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

S. Knox Harper
Grant
Application
Submission
Approved
6-0-0

4.17 GRANT: Pennsylvania Association of School Retirees (PASR) Classroom Grant - CIT - Mr. John Werner

MOTION: That the Board of School Directors instructs the administration to assist interested WCSD staff with the completion and submission of a PASR grant, in support of allowable projects, for the 2017-18 school year.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

PASR
Classroom
Grant
Application
Submission
Approved
6-0-0

4.18 GRANT: PA Association for Rural and Small Schools (PARSS) Classroom Grant - CIT - Mr. John Werner

MOTION: That the Board of School Directors instructs the administration to assist interested WCSD staff with the completion and submission of a PARSS grant, in support of allowable projects, for the 2017-18 school year.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

PARSS Grant
Application
Submission
Approved
6-0-0

4.19 GRANT: Lowe's Toolbox for Education - CIT - Mr. John Werner

MOTION: That the Board of School Directors instructs the administration to assist interested WCSD staff with the completion and submission of a Lowe's Toolbox for Education grant, in support of allowable projects, for the 2017-18 school year.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Lowe's
Toolbox for
Education
Grant
Application
Submission
Approved
6-0-0

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.20 GRANT: Career Readiness Mini-Grant - CIT - Mr. John Werner

Career
Readiness
Mini-Grant
Application
Submission
Approved
6-0-0

MOTION: That the Board of School Directors approves the submission of an eighth-grade career exploration proposal to the Career Readiness Mini-Grant for the 2017-18 school year.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.21 Head Start Lease Agreement (AVES & YHS) - PPF - Mr. Arthur Stewart

Head Start Lease
Agreement
(AVES) &
(YHS)
Approved
6-0-0

MOTION: That the Board of School Directors approves the Head Start Lease Agreement for space usage at Allegheny Valley Elementary and Youngsville High School as presented and with a retroactive effective date of September 1, 2017.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.22 Snow Plowing Bid Results - PPF - Mr. Arthur Stewart

Snow Plowing
Bids
Approved
6-0-0

MOTION: That the Board of School Directors approves awarding the 2017-19 Snow Plowing, Snow Removal and Anti-Skid contract to Jack Black Excavating per the attached bid tabulation.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.23 Receipt of PlanCon H Revisions from PDE - PPF - Mr. Arthur Stewart

Receipt of
PlanCon H
Revisions
Accepted
6-0-0

MOTION: That the Board of School Directors accepts the attached revisions to PlanCon H for PDE Project #3811, and enters them into the minutes.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

4.24 Tax Collector Resolution 2017 - FIN - Mr. Paul Mangione

Tax Collector
Resolution 2017
Approved
6-0-0

MOTION: That the Board of School Directors exonerates the following Tax Collectors in the amounts as listed on real estate property returned for non-payment to the County Commissioners as certified by said collectors for the year 2016; approves the estimated tax revenue for 2017; and approves the resolution authorizing the identified Tax Collectors to collect the 2017 taxes.

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik,
Donna Zariczny

4.25 Wellness Committee - FIN Mr. Paul Mangione

MOTION: That the Board of School Directors approves the following individuals to the Wellness Committee – Amy Stewart, Superintendent; Scott Johnson, Nutrition Group; Andrea Shene, Athletic Trainer/Parent; Steve Onuffer, Physical Education Instructor; Laure Ritzert, YMCA Youth Coordinator; Cheri Tutmaher, Secretary; Chris White, Student; and Michael Kiehl, Transportation/Purchasing Manager.

Wellness
Committee
Members
Approved
6-0-0

Motion by Michael Zamborik, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

5. Items Removed for Separate Action

6. Future Business for Committee Review

7. Other

7.1 Policy Number 9305, titled - Special Education Evaluations and Independent Educational Evaluations - Second Reading

MOTION: That the Board of School Directors approves on second reading Policy Number 9305, titled - Special Education Evaluations and Independent Educational Evaluations, as presented.

Motion by John Werner, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Policy #9305
Special
Education
Evaluations &
Independent
Educational
Evaluations
Second
Reading
Approved
6-0-0

7.2 Achievement Center Contract - Sign Language Training

MOTION: That the Board of School Directors approves the Contract with the Achievement for sign language training, as presented.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Achievement
Center Sign
Language
Training
Contract
Approved
6-0-0

7.3 Project Authorization Request

MOTION: That the Board of School Directors approves the Project Authorization Request prepared by Equian, as presented.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Project
Authorization
Request
Approved
6-0-0

8. Closing Activities

8.1 Public Comment

Brian Ferry asked if the Board was taking a position on the property tax referendum that will be on the ballot in November.

Mrs. Zariczny stated that the Board as a whole has not taken a position, but it will be on the agenda to discuss at committee meetings at the end of the month.

8.2 Executive Session

Mrs. Zariczny announced there would be an executive session at 8:18 p.m. to discuss personnel matters and to consult with the solicitor on legal matters.

8.3 Adjournment

It was moved by Michael Zamborik and seconded by Marcy Morgan to adjourn the meeting. The meeting adjourned at 8:18 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary