

FINANCE COMMITTEE

MINUTES

October 23, 2017

WARREN COUNTY CENTRAL OFFICE, SCHOOL BOARD CONFERENCE ROOM

**COMMITTEE MEMBERS PRESENT:**

Mr. Paul Mangione, Chairperson  
Mr. Joseph Colosimo via phone  
Mr. John Werner filling in for Mr. Arthur Stewarts absence

**COMMITTEE MEMBERS ABSENT:**

Mr. Arthur Stewart

**OTHERS PRESENT:**

Ms. Amy Stewart	Mr. Michael Zamborik	Ms. Marcy Morgan, via phone
Dr. Patty Hawley	Ms. Ruth Huck	Mr. Glenn Smith
Ms. Ericka Alm	Mr. Jim Grosch	Mr. Eric Mineweaser
Ms. Shelly Wagner	Mr. Kelly Martin	Mr. Mike Kiehl
Ms. Mary Ann Mead	Mr. Jim Evers	Ms. Marcia Madigan
Mr. Rick Gignac	Mr. Brian Collopy	Ms. Melissa McLean
Ms. Sue Turner	Mr. Shannon Yeager	Ms. Kim Yourchisin
Ms. Jennifer Hobbs	Ms. Amy Stimmell	Mr. Brian Ferry – WTO Representative
Mr. James Case	Mr. Brian Reynolds	Ms. Louise Tharp – WCEA Representative
		Approximately 11 Members of the Public Present

**1. Opening Activities**

**1.1 Call to Order**

Meeting was called to order at 6:58 p.m. by Mr. Paul Mangione, Chairperson.

**1.2 Public Comment**

None

**2. Old Business**

**2.1 Other**

None

### 3. New Business

#### 3.1 Budget Transfer #1

**Discussion:** This transfer is to reallocate funds from Regular Education and Contingency to Special Education and Health Services to compensate for transfer of employees to different areas. Transfer will clear negative balance.

At the June 12<sup>th</sup> 2017 Board Meeting (item 4.6), the Board passed a resolution to allow the District to bring transfers to clean-up the financials prior to the audit.

**Motion:** That the Board of School Directors approve the Resolution and Budget Transfer in the amount of \$649,782.52.

**Action:** Forward to Board Meeting on November 6, 2017

#### 3.2 Budget Transfer # 2

**Discussion:** This transfer is to reallocate funds from Regular Education (Salaries) to clear negative balances in various areas of the WCCC.

At the June 12<sup>th</sup> 2017 Board Meeting (item 4.6), the Board passed a resolution to allow the District to bring transfers to clean-up the financials prior to the audit.

**Motion:** That the Board of School Directors approve the Resolution and Budget Transfer in the amount of \$75,000.00.

**Action:** Forward to Board Meeting on November 6, 2017

#### 3.3 Budget Transfer #3

**Discussion:** This transfer is to allocate funds from Regular Education (Salaries) to clear negative balances in various areas of the Library and Curriculum Development (Personnel).

At the June 12<sup>th</sup> 2017 Board Meeting (item 4.6), the Board passed a resolution to allow the District to bring transfers to clean-up the financials prior to the audit.

**Motion:** That the Board of School Directors approve the Resolution and Budget Transfer in the amount of \$67,000.00.

**Action:** Forward to Board Meeting on November 6, 2017.

### 4. Informational Items

#### 4.1 Financial Reports

**Discussion:** Contact Mr. Jim Grosch if there are any questions or concern with any of the reports.

## **4.2 Grant Report**

**Discussion:** The grant report shows the approved and awarded grants. Contact Mr. Matt Jones if there are any questions or concerns with any of the information on the report.

## **4.3 Summer Food**

**Discussion:** Mr. Jones and Mr. Kiehl were instrumental in this program. In the Summer of 2017, the District provided approximately 8,900 breakfast and or lunch meals. That is down slightly from last year's number of 9,700 meals. There were some schedule changes to summer programs offered in schools which likely contributed to the decline.

Thank you to the Board for providing this service to our community. That is a large number of meals to be served.

## **4.4 Budget Timeline**

**Discussion:** This is the Act I timeline provided to the District by the state. The District compares the timeline to the District policy. Administration will be bringing the detailed timeline and the rough cut budget to Committee in November.

# **5. Other**

## **5.1 Other**

**Discussion:** Administration is glad that the Fresh Fruit and Vegetable program has started in Sheffield. We applied for every elementary school in the District and Sheffield was the one that qualified.

Mr. Grosch distributed the monthly Food Service Report to the Board, Principals, and Administration.

Mr. Grosch, Ms. Stewart, Ms. Zariczny, and Mr. Stewart presented on the budget process we use at PSBA. The ranking system that we use was commented on favorably by the audience. The presentation was well accepted by the attendees at PSBA.

Administration stressed that as we start the budget season, please let Administration know if you want improvements to the budget documents.

# **6. Closing Activities**

## **6.1 Next Meeting Date**

Monday, November 11, 2017 following CIT

## **6.2 Executive Session**

None

## **6.3 Adjournment**

Meeting adjourned at 7:05 p.m.