

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES
MONDAY, NOVEMBER 6, 2017

1. Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:10 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Joseph Colosimo
Mr. Thomas Knapp
Mr. Paul Mangione
Mrs. Marcy Morgan

Mr. Arthur Stewart
Mr. John Werner
Mr. Michael Zamborik
Mrs. Donna Zariczny

Roll Call

Absent:

Mr. John Anderson

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Mr. James Grosch, Director of Business Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mr. Eric Mineweaser, Supervisor of Secondary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Eugene Casasanta, Hearing Officer; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mrs. Ericka Alm, Assistant Principal; Mrs. Louise Tharp, WCEA President; and approximately six members of the public in the audience.

1.4 Reading of the Mission Statement - Mr. Thomas Knapp

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership - Mr. John Werner

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Advocate Earnestly

- Promote public education as the keystone of democracy
- Engage the community by seeking input, building support networks, and generating action
- Champion public education by engaging members of local, state and federal legislative bodies

1.6 Recognitions & Presentations

1. Mr. Jeff Flickner recognized Rachel Wilson for her amazing accomplishments and introduced her coach, Dan Passmore, who shared that Rachel is a four-year golf letterman, was the first female to played on the boys' golf team, and held the second and third positions on the team. She made the all-star team playing as an individual and the boys team finished as regional champions. Rachel is PIAA District X, AAA Champion. She tied the course record that has stood since 1977, and won the tournament by 19 strokes. Rachel qualified for States in the PIAA western region tournament finishing second to the girl who won the state title and finished 9th at the State competition. She is being pursued to play at the collegiate level.

QZAB Bond Funding Discussion - Mrs. Zariczny interrupted the recognitions and presentations to take a call from bond counsel and PFM for a discussion on QZAB Bonds. Tom Tupitza and Melissa Hughes discussed the bond sale and resolution before the Board to be acted upon later in the agenda.

Recognitions & Presentations (continued)

2. Mrs. Stewart recognized Tom Knapp and Mr. Jack Werner with a PSBA Certificate honoring Tom for twelve years and Jack for eight years of board service.

Mrs. Stewart also expressed the administration's and her personal thanks to both Tom and Jack for their service, integrity, dedication, commitment, and who leave behind some very big shoes to fill.

1.7 Resolution Recognizing School Board Member Service

MOTION: That the Board of School Directors adopts the resolution in appreciation and thanks to retiring board members John Anderson, Thomas Knapp, and John Werner for their service to the Warren County School District, its communities and the students and families whom they served.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Mrs. Zariczny recessed the meeting at 7:44 p.m. for a small reception for retiring board members, inviting everyone to share in the refreshments.

Mr. Zariczny reconvened the meeting at 8:04 p.m.

1.8 Public Comment

There was no public comment.

Resolution Recognizing School Board Member Service Adopted 8-0-0

1.9 Agenda Adoption

MOTION: That the Board of School Directors adopts the agenda dated November 6, 2017.

Motion by Joseph Colosimo, second by Thomas Knapp.

FRIENDLY AMENDMENT: It was moved by Mr. Stewart that the Hearing Officer Report be placed in the agenda after the second executive session.

Both Mr. Colosimo and Mr. Knapp agreed to the amendment.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Agenda
Adoption
Approved
8-0-0

1.10 Approval of Minutes - October 9, 2017

MOTION: That the Board of School Directors approves the regular meeting minutes dated October 9, 2017.

Motion by Thomas Knapp, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Minutes –
October 9, 2017
Approved
8-0-0

1.11 Financial Reports

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

Abstain: John Werner

Financial
Reports
Approved
7-1-0

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

Mr. Mangione did not have a report.

2. PSBA Liaison - Mrs. Marcy Morgan

Mrs. Morgan did not have a report.

3. Career Center Advisory - Mrs. Marcy Morgan, Mr. Michael Zamborik

Mr. Zamborik reported everything is status quo.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	November 20, 2017	6:00 p.m.	Physical Plant & Facilities Committee Personnel/Athletics & Co-Curricular Activities Committee Curriculum, Instruction, & Technology Committee Finance Committee	Central Office
2.	November 13, 2017	6:00 p.m.	New Board Member Orientation (tentative)	Central Office
3.	December 4, 2017	7:00 p.m.	Organization Meeting	Central Office
4.	December 4, 2017	Following Organization Meeting	Regular Board Meeting	Central Office
5.	December 13, 2017	10:30 a.m.	Board Visitation	Western Attendance Area

2.3 Announcements

Mrs. Zariczny announced an executive session was held at 6:30 p.m. prior to the start of the meeting to discuss litigation.

Mrs. Zariczny announced that each board member has at their place a packet regarding the PSBA Insurance Trust free Board member insurance coverage, asking members to complete the beneficiary forms and return them to Ruth Huck.

Board members reported on the PSBA Conference they attended in October. The team presented on the district's budget process, and it was well received.

Mrs. Morgan stated that all the sessions she attended were excellent. She attended a presentation by Apple for education where the idea was stressed, if more people thought of themselves as citizens instead of taxpayers, more people would give back to their communities instead of feeling they are owed something and more things would get done.

Mr. Stewart stated he felt this was the best PSBA convention he had attended ever. On Wednesday he attended a session on negotiations and strikes and one methodology suggested was to be more public with what is happening during the process, because everyone is interested.

The during the legislative platform meeting a discussion took place on the school formula funding. Some districts were pushing to have the formula approved sooner rather than later, and 70 percent of the districts will be hurt by the formula and do not want it at all. PSBA has a dilemma because not all school districts will benefit from the formula while others will, so

there is no real agreement among the districts as to how PSBA should advocate for the new school funding formula.

Mrs. Zariczny reported that Warren County School District was asked to participate in a legislative hearing earlier in the day regarding transportation funding and a contingent from the district participated – Donna Zariczny, Amy Stewart, Jim Grosch and Mike Kiehl provided information at the hearing. The group shared the challenges of rural transportation. Legislators are looking to change the formula and wanted input as to how it might affect rural districts. The legislators did listen to them.

2.4 Property Tax Ballot Question

Mrs. Zariczny reported that a document is posted on BoardDocs regarding the property tax ballot question before voters on November 7th. The board is not purporting how voters should cast their ballots, but rather laid out possible implications should the question pass.

Property Tax
Ballot Question
Statement
Adopted
8-0-0

MOTION: That the Board of School Directors adopts the statement regarding the Property Tax Ballot Question.

Public Comment

There was no public comment.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2.5 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Mrs. Amy Stewart

- Parent Teacher Conferences will take place on Thursday.
- The end of the first nine weeks is upon us.

3.2 Committee Reports

3.3 Other

4. New Business

4.1 Consent Agenda

MOTION: That the Board of School Directors approves the consent agenda.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Consent Agenda
Approved
8-0-0

4.2 Budget Transfer #1 - FIN - Mr. Paul Mangione

MOTION: That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$649,782.52.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Budget Transfer #1
\$649,782.52
Approved
8-0-0

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart,
John Werner, Michael Zamborik, Donna Zariczny

4.3 Budget Transfer #2 - FIN - Mr. Paul Mangione

Budget Transfer
#2
\$75,000.00
Approved
8-0-0

MOTION: That the Board of School Directors approves the Resolution and Budget
Transfer in the amount of \$75,000.00.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart,
John Werner, Michael Zamborik, Donna Zariczny

4.4 Budget Transfer #3 - FIN - Mr. Paul Mangione

Budget Transfer
#3
\$67,000.00
Approved
8-0-0

MOTION: That the Board of School Directors approves the Resolution and Budget
Transfer in the amount of \$67,000.00.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart,
John Werner, Michael Zamborik, Donna Zariczny

4.5 New Virtual Academy Planned Instruction 2017-2018 - CIT - Mr. John Werner

New Virtual
Academy Planned
Instruction 2017-
2018
Approved
8-0-0

MOTION: That the Board of School Directors approves the New Virtual Academy
Planned Instruction 2017-2018, as presented.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart,
John Werner, Michael Zamborik, Donna Zariczny

4.6 Revised Virtual Academy Course Numbers - CIT - Mr. John Werner

Revised Virtual
Academy Course
Numbers
Approved
8-0-0

MOTION: That the Board of School Directors approves the Revised Virtual Academy
Course Numbers, as presented.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart,
John Werner, Michael Zamborik, Donna Zariczny

4.7 2017-2018 Corry Area School District Agreement for Provision of Special Education and
Certain Related Services - CIT - Mr. John Werner

2017-2018 Corry
Area School
District Special
Education &
Related Services
Agreement
8-0-0

MOTION: That the Board of Directors approves the 2017-2018 Corry Area School
District Agreement for Provision of Special Education and Certain Related Services,
as presented.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart,
John Werner, Michael Zamborik, Donna Zariczny

4.8 2017-2018 IDEA Contract - CIT - Mr. John Werner

MOTION: That the Board of Directors approves the 2017-2018 IDEA contract, as presented.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2017-2018
IDEA Contract
Approved
8-0-0

4.9 Airnet- Non-Disclosure Agreement/Microsoft Partner Services Agreement - CIT - Mr. John Werner

MOTION: That the Board of School Directors approves the Non-Disclosure Agreement from Airnet and the Microsoft Partner Services Agreement to perform assessments recommended by Microsoft on the District's data center and provide budgetary figures for future cloud migration free of cost to the District.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Airnet – Non-
Disclosure
Agreement/
Microsoft
Partner Services
Agreement
Approved
8-0-0

4.10 Blackboard Template - CIT - Mr. John Werner

MOTION: The Board of School Directors approve the quote from Blackboard for \$1,875 to add the My Way Premium Template Set to the district's web page.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Blackboard
Template
Approved
8-0-0

4.11 Certificated Personnel Report – PACCA – Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Certificated
Personnel Report
Approved
8-0-0

4.12 Support Personnel Report - PACCA - Mr. Thomas Knapp

MOTION: That the Board of School Directors approves the Support Personnel Report.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Support
Personnel Report
Approved
8-0-0

4.13 Informational Report - PACCA - Mr. Thomas Knapp

Informational
Report
Approved
8-0-0

MOTION: That the Board of School Directors approves the Informational Report.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart,
John Werner, Michael Zamborik, Donna Zariczny

4.14 Volunteer Report - PACCA - Mr. Thomas Knapp

Volunteer Report
Approved
8-0-0

MOTION: That the Board of School Directors approves the Volunteer Report.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart,
John Werner, Michael Zamborik, Donna Zariczny

4.15 New Bus Drivers - PACCA - Mr. Thomas Knapp

New Bus Drivers
Approved
8-0-0

MOTION: That the Board of School Directors approves the list of new bus drivers.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart,
John Werner, Michael Zamborik, Donna Zariczny

4.16 Athletic Supplemental Contracts - PACCA - Mr. Thomas Knapp

Athletic
Supplemental
Contracts
Approved
8-0-0

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart,
John Werner, Michael Zamborik, Donna Zariczny

4.17 Co-Curricular Supplemental Contracts - PACCA - Mr. Thomas Knapp

Co-Curricular
Supplemental
Contracts
Approved
8-0-0

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart,
John Werner, Michael Zamborik, Donna Zariczny

5. Items Removed for Separate Action

6. Future Business for Committee Review

7. Other

7.1 Language Line Services, Inc. - North American Master Services Agreement

MOTION: That the Board of School Directors approves the North American Master Services Agreement with Language Line Services, Inc. for interpreter services.

Motion by Arthur Stewart, second by John Werner.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

Language Line
Services, Inc.
Master
Services
Agreement
Approved
8-0-0

7.2 ThyssenKrupp Elevator Service Maintenance Agreement

MOTION: That the Board of School Directors approves the elevator maintenance agreement with ThyssenKrupp Elevator Corporation, as presented, and contingent upon confirmation from Schindler Elevator Corporation that there is no contractual obligation binding the District to Schindler for the same services and time period.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

ThyssenKrupp
Elevator Service
Maintenance
Agreement
Approved
8-0-0

7.3 2017-2018 Section 619 K-5 Pass Through Agreement

MOTION: That the Board of Directors approves the 2017-2018 Section 619 K-5 Pass Through Agreement as presented.

Motion by Thomas Knapp, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

2017-2018
Section 619 K-5
Pass Through
Agreement
Approved
8-0-0

7.4 QZAB Resolution

MOTION: That the Board of School Directors approves the QZAB Bond Resolution as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

QZAB
Resolution
Approved
8-0-0

8. Closing Activities

8.1 Administrative Announcements

Mr. Jeff Flickner introduced his new assistant principal at Warren Area High School, Joshua Benson. He is a 2004 graduate of WAHS, and Mr. Flickner is excited to have him on staff.

Mrs. Stewart reported she has the goals ready and presented them to the Board members for consideration. The Board asked for time to digest the information and have a discussion with action at a special meeting on November 20th.

Mr. Stewart will be in Harrisburg and with the Board's blessing will discuss with legislators some of the items they passed with HB 178 regarding the continued PlanCon moratorium, mandate to provide lunch for students who have delinquent lunch accounts, as if the Boards and administration were not sensitive to the plights of students, and the mandate for

continual training for Board members, four hours for new members and two hours per year for all other members. He also stated there were some good things in the bill. The Board gave him the go ahead by common consent.

8.2 Public Comment

There was no public comment.

8.3 Executive Session

Mrs. Zariczny announced there would be an executive session at 8:43 p.m. to discuss personnel items, negotiations, a student matter, and consultation with the solicitor on legal matters with action to follow.

The meeting reconvened at 9:12 p.m.

8.4 Hearing Officer Report

Hearing Officer Report - Case C Approved 8-0-0

MOTION: That the Board of School Directors approves the Hearing Officer Report dated, November 6, 2017, Case C, as presented.

Motion by Arthur Stewart, second by Thomas Knapp.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Thomas Knapp, Paul Mangione, Marcy Morgan, Arthur Stewart, John Werner, Michael Zamborik, Donna Zariczny

8.4 Adjournment

MOTION: It was moved by Joe Colosimo and seconded by Marcy Morgan that the meeting be adjourned.

The meeting adjourned at 9:14 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary