

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**ORGANIZATION MEETING MINUTES**  
**MONDAY, DECEMBER 4, 2017**

**1. Opening Activities**

1.01 Call to Order -Sr. Holdover Member - Donna Zariczny

The organization meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, Senior Holdover Member, at 7:00 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.02 Pledge of Allegiance - Sr. Holdover Member - Donna Zariczny

Mrs. Zariczny led the Pledge of Allegiance.

1.03 Introduction of Holdover Board Members, Superintendent, Solicitor, Board Secretary, and Treasurer - (Sr. Holdover Member)

Mr. Joseph Colosimo	Mrs. Amy J. Stewart
Mrs. Marcy Morgan	Mr. Chris Byham - Solicitor
Mr. Arthur Stewart	Mrs. Ruth Huck - Board Secretary
Mr. Michael Zamborik	Dr. Norbert Kennerknecht - Treasurer
Mrs. Donna Zariczny	

1.04 Elect Temporary President

**MOTION I:** Arthur Stewart nominated Donna Zariczny as the temporary president, seconded by Michael Zamborik.

**MOTION II:** It was moved by Michael Zamborik and seconded by Marcy Morgan that the nominations be closed.

Final Resolution to close nominations: Motion Passed

Yes: Joseph Colosimo, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

Final Resolution to elect Donna Zariczny as temporary president: Motion Passed

Yes: Joseph Colosimo, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

1.05 Oath of Office

- Secretary read the list of legally elected and qualified board members
- Oath was administered by Donna Zariczny, temporary president
- Oaths were signed and presented to the Ruth Huck, board secretary
- New members were seated at the board table

Temporary President Approved 5-0-0
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The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

1.06 Roll Call

Roll Call

Present:

- |                        |                      |
|------------------------|----------------------|
| Mr. Joseph Colosimo    | Mrs. Mary Passinger  |
| Mrs. Elizabeth Huffman | Mr. Arthur Stewart   |
| Mr. Jeffrey Labesky    | Mr. Michael Zamborik |
| Mr. Paul Mangione      | Mrs. Donna Zariczny  |
| Mrs. Marcy Morgan      |                      |

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Brian Collopy, Technology Coordinator; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Eugene Casasanta, Hearing Officer; Ms. Maryann Mead, Assistant Principal; Mrs. Louise Tharp, and approximately fifteen members of the public in the audience.

1.07 Public Comment

There was no public comment.

2. New Business

2.01 Election of President

**MOTION I:** It was moved by Arthur Stewart and seconded by Michael Zamborik that Donna Zariczny be nominated for Board President.

**MOTION II:** It was moved by Michael Zamborik and seconded by Marcy Morgan that the nominations be closed.

Final Resolution to close nominations: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Final Resolution to elect Donna Zariczny as President: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Election of  
Donna Zariczny  
as President  
Approved  
9-0-0

2.02 Newly Elected President Takes Seat and Presides Over Meeting

2.03 Election of Vice President

**MOTION I:**

It was moved by Michael Zamborik and seconded by Marcy Morgan that Arthur Stewart be nominated for Vice President.

It was moved by Joe Colosimo and seconded by Mary Passinger that Paul Mangione be nominated for Vice President.

**MOTION II:** It was moved by Marcy Morgan and seconded by Michael Zamborik that the nominations be closed.

Final Resolution to Close Nominations: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Election of  
Arthur Stewart as  
Vice President  
Fails  
4-5-0

Final Resolution to Elect Arthur Stewart as Vice President: Motion Fails

Yes: Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

No: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger

Final Resolution to Elect Paul Mangione as Vice President: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger Arthur Stewart, Donna Zariczny

Election of  
Paul Mangione as  
Vice-President  
Approved  
7-2-0

No: Marcy Morgan, Michael Zamborik

2.04 Adoption of the New PSBA Principles of Governance and Leadership

**MOTION:** That the Board of School Directors does hereby adopt the resolution regarding the Pennsylvania School Boards Association's Principles for Governance and Leadership for members of Pennsylvania School Boards, attached hereto as the standards and expectations for the conduct of the business and fulfillment of the public responsibilities of this Board of School Directors, effective immediately.

Adoption of  
PSBA Principles  
of Governance &  
Leadership  
Adopted  
9-0-0

Motion by Arthur Stewart, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.05 Officers' Authorization - Payments

**MOTION:** That the Board of School Directors authorizes the officers of the board to draw orders for payrolls and for payment of bonds, interest, utilities and other pertinent bills as they come due.

Officers'  
Authorization of  
Payments  
Approved  
9-0-0

Motion by Marcy Morgan, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.06 Board Meeting Dates and Times

**MOTION:** That all regular Board meetings be scheduled for 7:00 p.m. at the Warren County School District Central Administrative Office, 6820 Market Street, Russell, Pennsylvania, on the dates listed.

Board Meeting  
Dates and Times  
Approved  
9-0-0

January 8, 2018

February 12, 2018

March 12, 2018
April 9, 2018
May 14, 2018
June 11, 2018
July 16, 2018(Tentative)
August 13, 2018
September 10, 2018
October 8, 2018
November 5, 2018
December 3, 2018 (Organizational Meeting precedes regular meeting)

Motion by Mary Passinger, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
 Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik,  
 Donna Zariczny

2.07 Dates and Place of Committee Meetings

**MOTION:** That all committee meetings be scheduled for 6:00 p.m. at the Warren County School District Central Administrative Office, 6820 Market Street, Russell, Pennsylvania, on the dates and times as listed.

Dates & Place of  
 Committee  
 Meetings  
 Approved  
 9-0-0

Monday, December 18, 2017 (PACCA - CIT - PPF - FIN)
Monday, January 29, 2018 (CIT - PPF - PACCA - FIN)
Monday, February 26, 2018 (PPF - PACCA - CIT - FIN)
Monday, March 26, 2018 (PACCA - CIT - PPF - FIN)
Monday, April 30, 2018 (CIT - PPF - PACCA - FIN)
<b>Tuesday</b> , May 29, 2018 (PPF - PACCA - CIT - FIN)
Monday, June 25, 2018 (PACCA - CIT - PPF - FIN)
Monday, July 30, 2018 (CIT - PPF - PACCA - FIN)
Monday, August 27, 2018 (PPF - PACCA - CIT - FIN)
Monday, Sept. 24, 2018 (PACCA - CIT - PPF - FIN)

Monday, October 22, 2018 (CIT – PPF - PACCA – FIN)

Monday, Nov. 19, 2018 (PPF – PACCA – CIT – FIN)

CIT – Curriculum, Instruction & Technology Committee  
FIN – Finance Committee  
PACCA – Personnel, Athletics & Co-Curricular Activities Committee  
PPF – Physical Plant & Facilities Committee

Motion by Joseph Colosimo, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik,  
Donna Zariczny

2.08 Tax Collection Committee Delegates

**MOTION:** That the Board of School Directors approves the Director of Business Services as the District's Act 32 Tax Collection Committee Primary Voting Delegate and the Board Treasurer as the Alternate Voting Delegate for the 2018 calendar year.

Tax Collection  
Committee  
Delegates  
Approved  
9-0-0

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik,  
Donna Zariczny

2.09 Appointment of Committee Members

Board members were asked to complete the Committee Preference form and return it to the Board Secretary no later than Wednesday, December 6, 2017.

3. Closing Activities

3.01 Adjournment

**MOTION:** It was moved by Joseph Colosimo and seconded by Marcy Morgan that the meeting be adjourned.

The meeting adjourned at 7:12 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary