

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
FEBRUARY 26, 2018; 6:00 P.M.
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Marcy Morgan, Committee Chairperson
Mr. Arthur Stewart, Committee Member
Mr. Jeffrey Labesky, Committee Member

COMMITTEE MEMBERS ABSENT:

Dr. Norbert Kennerknecht, Director of Buildings and Grounds

OTHERS PRESENT:

Ms. Donna Zariczny, Board President
Mr. Paul Mangione, Board Vice President
Mr. Joseph Colosimo, Board Member
Ms. Elizabeth Huffman, Board Member
Ms. Mary Passinger, Board Member
Mr. Michael Zamborik, Board Member
Ms. Ruth Huck, Board Secretary
Ms. Amy Stewart, Superintendent
Mr. Gary Weber, Director
Mr. Jim Grosch, Director
Ms. Rhonda Decker, Director
Dr. Patty Hawley, Director
Mr. Eric Mineweaser, Supervisor
Mr. Rick Gignac, Supervisor
Ms. Sue Turner, Supervisor
Mr. Roger Tubbs, Administrator
Ms. Melissa McLean, Recording Secretary

Ms. Lousie Tharp, WCEA Representative
Mr. Brian Reynolds, Interim Principal
Ms. Erika Alm, Interim Principal
Ms. Kim Yourchisin, Principal
Mr. Glenn Smith, Asst. Principal
Mr. Shannon Yeager, Principal
Ms. Mary Ann Mead, Asst. Principal
Mr. Jeff Flickner, Principal
Ms. Amy Stimmell, Asst. Principal
Mr. Joshua Vincent, Asst. Principal
Ms. Liz Kent, Principal
Ms. Shelly Wagner, Principal
Ms. Amy Beers, Principal
Mr. Jim Evers, Principal
Ms. Misty Weber, Principal
Mr. Andrew Morrison, *Times Observer*
Approximately 21 Members of the Public

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 6:02 p.m. by Chairperson Ms. Marcy Morgan.

1.2 Public Comment

None.

2. Old Business

None

3. New Business

3.1 Approval of PlanCon J Submission for Sheffield Area K-12

Discussion:

Submission of PlanCon J to PDE is the final step in the PlanCon process for a construction project. When Part J is approved by PDE, the final reimbursement percentage is set.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors certifies that the attached PlanCon J materials are approved for submission to the Pennsylvania Department of Education for the project known as the Sheffield K-12 Alterations & Additions (WCSD #1204, PDE #3753).

4. Informational Items

4.1 Board Initiatives / Project Reports

Discussion:

The WAHS Additions & Alterations project is considered substantially complete at this time. Contractors will be on site likely through the end of summer (2018) working on punch list items, and finish work on the grounds and exterior.

4.2 Local Business Participation Verification (LBPV) Initiative – WAHS Alterations & Additions

Discussion:

As part of the WAHS Additions & Alterations project, contractors were required to spend a certain percentage of their total awarded contract value in Warren County. Based on the receipts submitted, at least 2.4 million dollars was spent in the local community.

4.3 WCCC Architect Design Schedule

Discussion:

The architect's proposed schedule is attached for information review. The schedule covers from current date through 2020.

4.4 B&G 7-year Plan

Discussion:

The 7-year plan is a fluid document as needs frequently change, and systems either last longer than anticipated, or fail sooner than anticipated. One of the biggest needs will be re-roofing projects as various schools.

Document also includes items such as upgrades to custodial equipment, as well as the District's maintenance fleet. Dollars allocated for annual items such as parking pot painting and hazard chemical removal.

4.5 Work Order Reports

Discussion:

None

4.6 Other

Discussion:

The Administration is working with Thomas & Williamson to progress on updating the Master Facilities Plan. The first step in the process is to complete an enrollment study.

5. Other

Mr. Zamborik shared information from the local newspaper regarding school security.

6. Closing Activities

6.1 Next Meeting

March 26, 2018, following PACCA, in the Central Office Board Room.

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 6:19 p.m.