

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
MARCH 26, 2018; FOLLOWING CIT  
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM**

**COMMITTEE MEMBERS PRESENT:**

Ms. Donna Zariczny, Committee Chairperson Pro Tem, Board President  
Mr. Jeffrey Labesky, Committee Member  
Mr. Michael Zamborik, Committee Member Pro Tem

**COMMITTEE MEMBERS ABSENT:**

Ms. Marcy Morgan, Committee Chairperson  
Mr. Arthur Stewart, Committee Member  
Dr. Norbert Kennerknecht, Director of Buildings and Grounds

**OTHERS PRESENT:**

Mr. Paul Mangione, Board Vice President  
Mr. Joseph Colosimo, Board Member  
Ms. Elizabeth Huffman, Board Member  
Ms. Ruth Huck, Board Secretary  
Ms. Amy Stewart, Superintendent  
Mr. Gary Weber, Director  
Mr. Jim Grosch, Director  
Ms. Rhonda Decker, Director  
Dr. Patty Hawley, Director  
Mr. Rick Gignac, Supervisor  
Ms. Sue Turner, Supervisor  
Mr. Mike Kiehl, Administrator  
Mr. Roger Tubbs, Administrator  
Ms. Melissa McLean, Recording Secretary

Mr. Brian Reynolds, Interim Principal  
Ms. Erika Alm, Interim Principal  
Ms. Marcia Madigan, Principal  
Mr. Glenn Smith, Asst. Principal  
Ms. Jennifer Hobbs, Principal  
Mr. James Case, Principal  
Mr. Shannon Yeager, Principal  
Mr. Jeff Flickner, Principal  
Ms. Amy Stimmell, Asst. Principal  
Ms. Liz Kent, Principal  
Ms. Shelly Wagner, Principal  
Ms. Amy Beers, Principal  
Mr. Brian Ferry, *Times Observer*  
Approximately 7 Members of the Public

**1. Opening Activities**

**1.1 Call to Order**

The meeting was called to order at 6:57 p.m. by Acting Chairperson and Board President Ms. Donna Zariczny, serving in place of Ms. Marcy Morgan. Mr. Michael Zamborik served as member pro tem for Mr. Arthur Stewart.

**1.2 Public Comment**

Mr. Tom Eaton, Mayor of the Borough of Clarendon, addressed the committee regarding a letter that he had received from Mr. Christopher Byham in regards to the former Allegheny Valley Elementary School. According to Mr. Eaton, if the Clarendon Borough is given the building they would maintain the ownership of the building, and the other occupants would rent from the borough. Mr. Eaton discussed additional thoughts and ideas regarding future planning for the building.

## **2. Old Business**

None

## **3. New Business**

### **3.1 Declaration of Unused and Unnecessary Property**

#### Discussion:

It is the practice of the District to, from time to time, take inventory of used and surplus items and offer them to the public for auction. This cleans out the district's storage, as well as generates income from items otherwise not being used. The attached list is presented for committee approval. An auction date has tentatively been set for April 27.

#### Action:

Forward motion to Board meeting.

#### Motion:

That the Board of School Directors declares the items included on the attached to be unused and unnecessary property.

### **3.2 YEMS Partial Roof Replacement - Phase I**

#### Discussion:

Certain phases of the roof at Youngsville Elementary / Middle School are either out of warranty, or will be soon. It is the intent of the administration to replace the roof in phases, beginning with Phase I in 2018.

#### Action:

Forward motion to Board meeting.

#### Motion:

That the Board of School Directors approves a work order to \_\_\_\_\_ in an amount not to exceed the DGS fee schedule for design and construction supervision for the project known as the Youngsville Elementary Middle School Roof Replacement - Phase I.

## **4. Informational Items**

### **4.1 Bid Results for SGES, SES and PTS**

#### Discussion:

A public bid opening was held on March 23, 2018 for the former Sugar Grove Elementary School (SGES), the former Sheffield Elementary School (SES), and the former Pleasant Township Elementary School (PTS). SGES received three bids ranging from \$22,500 to \$50,000. Neither SES nor PTS received any bids.

### **4.2 WCSD Vehicle Fleet Information**

#### Discussion:

Administration provided information to the committee regarding the age and mileage of the vehicles that comprise the district's fleet. Several vehicles will need to be replaced in the near future. Administration is examining different options for replacement.

### **4.3 Board Initiatives / Project Reports**

#### Discussion:

None

**5. Other**

None

**6. Closing Activities**

**6.1 Next Meeting**

April 30, 2018, following PACCA, in the Central Office Board Room.

**6.2 Executive Session**

None

**6.3 Adjournment**

Meeting adjourned at 7:20 p.m.