

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**SPECIAL MEETING MINUTES**  
**MONDAY, APRIL 23, 2018**

**1. Opening Activities**

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:00 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Joseph Colosimo  
Mrs. Elizabeth Huffman  
Mr. Jeffrey Labesky  
Mr. Paul Mangione  
Mrs. Marcy Morgan

Mrs. Mary Passinger  
Mr. Arthur Stewart  
Mr. Michael Zamborik  
Mrs. Donna Zariczny

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mr. Eric Mineweaser, Supervisor of Secondary Education; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Shane Flannery, Technology Director, VARtek; Mr. Paul Leach, Technology Specialist; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Ericka Alm, Assistant Principal; and approximately seven members of the public in the audience.

1.4 Reading of the Mission Statement – Mr. Arthur Stewart

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership – Mrs. Mary Passinger

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

Evaluate Continuously by

- Utilizing appropriate data to make informed decisions
- Using effective practices for the evaluation of the superintendent
- Assessing student growth and achievement
- Reviewing effectiveness of the comprehensive plan

1.6 Public Comment

There was no public comment.

1.7 Diploma Program

Mrs. Zariczny asked board members to volunteer to attend the Diploma Program Graduation which will be held on May 17<sup>th</sup>, at 6:00 p.m., at the Interfaith Chapel on the State Hospital Grounds. She asked them to contact Ruth Huck should they be willing to attending.

**2. New Business**

2.1 Certificated Personnel Report

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Certificated  
Personnel Report  
Approved  
9-0-0

2.2 Support Personnel Report

**MOTION:** That the Board of School Directors approves the Support Personnel Report.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Support Personnel  
Report  
Approved  
9-0-0

2.3 Appointment of Hearing Officer

**MOTION:** That the Board of School Directors appoints Judge William Morgan as a Hearing Officer for the District, effective immediately.

Motion by Mary Passinger, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Appointment of  
Hearing Officer  
Approved  
9-0-0

2.4 Food Service Management Company (FSMC) Proposals - FIN - Mr. Arthur Stewart

**MOTION:** That the Board of School Directors awards the District's 2018-2019 FSMC contract commencing on July 1, 2018, with four one-year renewals upon the mutual consent of the parties, to Nutrition, Inc. in accordance with the RFP prepared by the District and the Proposal submitted by Nutrition, Inc., which includes the attached guarantee language; directs the Director of Business Services to submit the RFP, Proposal, and any other requested documentation to the PDE Department of Food and Nutrition for final approval; authorizes the Director of Business Services, in conjunction with the Solicitor, to make only those PDE mandated changes to the contract that are necessary in order to obtain final approval from PDE; and authorizes the execution of the contract documents following final PDE approval. This recommendation is being forwarded to the Board by the Food Service Program Committee with consideration being given to the Award Criteria, Financial Implications and Overall Considerations listed above.

Food Service  
Management  
Company  
Proposal –  
Nutrition, Inc.  
Approved  
9-0-0

Motion by Mary Passinger, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.5 Settlement Agreement - Student 15

**MOTION:** That the Board of School Directors approves the Settlement Agreement to resolve the due process hearing complaint for Student 15, as presented.

Settlement  
Agreement –  
Student 15  
Approved  
9-0-0

Motion by Elizabeth Huffman, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.6 Budget Discussion

- Mrs. Stewart distributed a poster with information as to how many new mandates have been added to the workload of school employees from the early 1900's through the present time.
- A packet of four documents was distributed including past years' reduction and addition sheets, budget sheets the board saw at the last budget discussion, and the new millage analysis.
- Mr. Grosch discussed the millage analysis, and currently the Board can only increase millage by 1.87 percent.
- The add and reduction sheets for the 2018-2019 budget were distributed and reviewed by administration with its prioritization for each.
- Board members were asked if there were any changes they would like to make to the adds or the cuts lists.
- Board members were asked to rank the lists and submit them by Wednesday, April 25<sup>th</sup>. The administration will bring back the ranked list on April 30<sup>th</sup> for further discussion.

2.9 Other

**3. Closing Activities**

3.1 Adjournment

**MOTION:** It was moved by Joseph Colosimo and seconded by Michael Zamborik that the meeting be adjourned.

The meeting adjourned at 9:01 p.m. by common consent.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary