

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
APRIL 30, 2018; FOLLOWING CIT
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM**

COMMITTEE MEMBERS PRESENT:

Ms. Marcy Mogan, Committee Chairperson
Mr. Jeffrey Labesky, Committee Member
Mr. Arthur Stewart, Committee Member
Dr. Norbert Kennerknecht, Director of Buildings and Grounds

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

Ms. Donna Zariczny, Board President
Mr. Paul Mangione, Board Vice President
Mr. Joseph Colosimo, Board Member
Mrs. Mary Passinger, Board Member
Ms. Amy Stewart, Superintendent
Mr. Gary Weber, Director
Mr. Jim Grosch, Director
Dr. Patty Hawley, Director
Mr. Eric Mineweaser, Supervisor
Mr. Rick Gignac, Supervisor
Ms. Sue Turner, Supervisor
Mr. Matt Jones, Administrator

Mr. Mike Kiehl, Administrator
Mr. Shane Flannery, Administrator
Ms. Melissa McLean, Recording Secretary
Ms. Louise Tharp, WCEA President
Mr. Jeff Flickner, Principal
Ms. Liz Kent, Principal
Mr. Jim Evers, Principal
Mr. Brian Ferry, *Times Observer*
Ms. Jamie Doyle, Public Financial
Management (participation via
conference call)
Approximately 2 Members of the Public

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 8:14 p.m. by Chairperson Mrs. Marcy Morgan.

1.2 Public Comment

None.

2. Old Business

None

3. New Business

3.1 Lease Agreement with IU5

Discussion:

The Intermediate Unit #5 (IU5) would like to lease two classrooms at Youngsville High School for the purposes of operating a preschool.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors, pending solicitor's approval, approve a Lease agreement between the Warren County School District and the Northwest Tri-County Intermediate Unit #5 for two classrooms at Youngsville High School to begin on July 1, 2018.

3.2 Right-of-Way Agreement with Penelec

Discussion:

Penelec approached administration seeking a Right-of-Way on the property of the Sugar Grove Elementary School. Administration is recommending an alternate placement for the proposed pole location.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves the attached Right-of-Way agreement with Penelec, pending solicitor's approval.

3.3 Procurement of Guiderail for Warren Campus

Discussion:

The need for a guiderail is precipitated by a safety concern that exists on the Warren campus due to a precarious near the road. The recommended company is on the PA State bid list. If approved, work will be completed during the summer.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves the procurement of a guiderail for the Warren campus from Clark Contractors, Inc. (State Bid List, JOC Contract No.: KPN-201801JOCCC-01) at a cost not to exceed \$25,877.47.

3.4 Procurement of a Dumptruck

Discussion:

A snowplow truck from the District's fleet is beyond inspectable condition and needs to be replaced. The attached quote is from the PA State bid list. Administration recommends procurement by outright purchase, or with a lease/buyback option. The Committee directed administration to pursue a motion for direct procurement due to the cost savings involved.

Action:

Forward motion to Board meeting.

Motion:

That the Board of School Directors approves the purchase of a 2018 Ford F550 Dump Truck from Stoltz Family Dealerships (Co-Stars #025-138) in an amount not to exceed \$46,221.00.

4. Informational Items

4.1 PFM Bond Presentation (Jamie Doyle, PFM)

Discussion:

Ms. Doyle provided the Committee with an overview of the District's bond borrowing to date, several payback and wrap around structures, and information regarding the current financial market for school loans. The Committee directed the administration to work with Ms. Doyle to prepare the necessary documents for a motion to be forward to the Board meeting of May 14.

4.2 Custodial Supplies Bid

Discussion:

A public bid opening was held in the afternoon of April 30, 2018. Administration is reviewing the bids and information and will have a recommendation available prior to the May 14 Board meeting.

4.3 Sugar Grove Maintenance Offices Proposal

Discussion:

Closed school buildings were recently put out for bid, and the former Sugar Grove Elementary School (SGES) received a high bid of approximately \$55,000. Administration is proposing that the District retain the property, and explore moving the Buildings & Grounds Department from the current rented property on the State Hospital grounds to SGES.

4.4 Sugar Grove Elementary School Bids

Discussion:

In light of a favorable conversation regarding 4.3, the Committee recommended to the Administration that all submitted bid bonds for the purchase of the Sugar Grove Elementary School be returned.

4.5 Board Initiatives / Project Reports

Discussion:

The WAHS Renovations and Additions project continues with punchlist items and wrap-up.

Administration is working closely with the project professional to design the Youngsville Elementary/Middle School Partial Roof Replacement project.

4.6 Work Order Reports

Discussion:

None.

5. Other

5.1 Allegheny Valley Elementary School Property

Discussion:

Mr. Labesky requested the Committee place the disposition of the Allegheny Valley Elementary School Property on the Committee agenda for May 29, 2018. It was noted by Mr. Labesky that the citizens of Clarendon have been in dialogue regarding the building for almost three years, and he believes it is time for the Board to vote on the issue.

6. Closing Activities

6.1 Next Meeting

May 29, 2018, 6:00 p.m., in the Central Office Board Room.

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 8:44 p.m.