

FINANCE COMMITTEE

MINUTES

April 30, 2018

WARREN COUNTY CENTRAL OFFICE, SCHOOL BOARD CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Mr. Arthur Stewart, Chairperson

Mr. Joseph Colosimo

COMMITTEE MEMBERS ABSENT:

Ms. Elizabeth Huffman

OTHERS PRESENT:

Mr. Jeffrey Labesky

Mr. Paul Mangione

Mr. Michael Zamborik

Ms. Donna Zariczny

Ms. Mary Passinger

Ms. Marcy Morgan

Ms. Amy Stewart

Mr. Gary Weber

Mr. Jim Grosch

Dr. Patty Hawley

Mr. Eric Mineweaser

Mr. Matt Jones

Mr. Shane Flannery

Mr. Rick Gignac

Mr. Roger Tubbs

Ms. Melissa McLean

Mr. Brian Ferry – WTO Representative

Approx. 2 Member of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 10:12 p.m. by Chairperson, Mr. Arthur Stewart.

Ms. Marcy Morgan filling in for Ms. Elizabeth Huffman.

1.2 Public Comment

None

2. Old Business

2.1 Other

None

3. New Business

3.1 Repository Sale

Discussion: Normal process to put a parcel on the tax roll.

Motion: That the Board of School Directors approves the repository sales per the attached document for tax parcels #YH-008-143600-000, #WN-142-444600-000, #CY-371-385500-000, and #WN 868-553200-000.

Action: Forward to May Board meeting.

3.2 Budget Transfer - \$31,148.00

Discussion: This transfer is for the reallocation of funds in order to properly align the Title IVA budget to their allocation.

Motion: That the Board of School Directors approve the Resolution and Budget Transfer in the amount of \$31,148.00.

Action: Forward to May Board Meeting

3.3 Budget Transfer - \$76,523.61.

Discussion: This transfer is for the reallocation of funds in order to properly align the Title II budget to their final allocation.

Motion: That the Board of School Directors approve the Resolution and Budget Transfer in the amount of \$76,523.61.

Action: Forward to May Board Meeting

3.4 Budget Transfer - \$336,800.55

Discussion: This transfer is for the reallocation of funds in order to properly align the Title I budget to planned expenditures.

Motion: That the Board of School Directors approve the Resolution and Budget Transfer in the amount of \$336,800.55.

Action: Forward to May Board Meeting.

3.5 PSBA Dues and All Access Package

Discussion: Annual renewal with an increase of \$158.36 from last year.

Budget Source: 01 2310 000 00 00 000/810

Motion: That the Board of School Directors approves the payment of its PSBA's dues and All Access package including Board training, Board Self-Assessment, Policy Maintenance, and subscriptions in the amount of \$13,707.14 for the 2018-2019 fiscal year as presented.

Action: Forward to May Board Meeting.

3.6 GRANT: Fresh Fruit and Vegetable Program

Discussion: The Fresh Fruit and Vegetable Program is through the State. We have applied for four schools to be awarded this grant. Last year we were only awarded for Sheffield Area Elementary School.

Motion: That the Board of School Directors instructs the Administration to submit applications to the Fresh Fruit and Vegetable Program on behalf of Beaty Warren Middle School, Sheffield Area Elementary School, Youngsville Elementary School, and Warren Area Elementary Center.

Action: Forward to May Board Meeting.

4. Informational Items

4.1 Financial Reports

Discussion: Contact Mr. Jim Grosch if there are any questions or concern with any of the reports.

4.2 Grant Report

Discussion: Contact Mr. Jim Grosch or Mr. Matt Jones if there are any questions or concern with the report.

4.3 Timeline

Discussion: This is the budget timeline for the upcoming year. Administration will not be bringing the proposed preliminary budget to the May 14, 2018 meeting. Our proposed preliminary budget will be brought to the May 29, 2018 meeting. We will need a Special Board meeting to follow. There must be 30 days between the proposed preliminary and the final budget. June 25, 2018 does not give us enough time for a budget vote. The timeline will have to be adjusted.

4.4 WCSD Historical Data

Discussion: Hold item until next meeting. Administration will post on BoardDocs.

4.5 7 Year Project Plans

Discussion: The 7 year plans have been updated to show what the reductions in the budget would mean.

4.6 Adds/Reductions

Discussion: The adds and reductions handouts were discussed. Board members and Administration discussed the possibility of an additional school resource officer. Board members had concerns about the proposed class size increase in grades 3, 4, and 5 to have 32 students. Board members would like an organizational chart for all staff located at Central Office including secretaries. The Board asked Administration to bring this to the next committee. A rough cut budget will be brought to the next Finance Committee meeting. A special and committee meeting will be held on May 29th, 2018.

5. Other

5.1 Other

Discussion: None

6. Closing Activities

6.1 Next Meeting Date

May 29, 2018 Following CIT

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 10:54 p.m.