

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**SPECIAL MEETING MINUTES**  
**TUESDAY, MAY 29, 2018**

**1. Opening Activities**

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:07 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Joseph Colosimo  
Mrs. Elizabeth Huffman  
Mr. Jeffrey Labesky  
Mr. Paul Mangione

Mrs. Marcy Morgan  
Mr. Arthur Stewart (via conference call)  
Mr. Michael Zamborik  
Mrs. Donna Zariczny

Absent:

Mrs. Mary Passinger

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Mr. James Grosch, Director of Business Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mr. Eric Mineweaser, Supervisor of Secondary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Melissa McLean, Information Specialist; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Shane Flannery, Technology Director, VARtek; Mrs. Suzanne Turner, Human Resource Supervisor; Mrs. Ericka Alm, Principal; Mr. Brian Reynolds, Principal; Mrs. Amy Beers, Principal; Mrs. Marcia Madigan, Principal; Ms. Kimberly Yourchisin, Principal; Mr. Glenn Smith, Assistant Principal; Ms. Jennifer Hobbs, Principal; Mr. James Case, Assistant Principal; Mr. Shannon Yeager, Principal; Ms. Maryann Mead Mr. Jeffrey Flickner, Principal; Mr. Joshua Vincent, Assistant Principal; Mrs. Amy Stimmell, Assistant Principal; Mr. James Evers, Principal; Mrs. Misty Weber, Principal; Mrs. Louise Tharp, WCEA President; and approximately 45 members of the public in the audience.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

1.4 Reading of the Mission Statement - Mr. Michael Zamborik

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership - Mr. Jeffrey Labesky

*Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...*

*Plan Thoughtfully*

- *Adopt and implement a collaborative comprehensive planning process, including regular reviews*
- *Set annual goals that are aligned with the comprehensive plan*
- *Develop a financial plan that anticipates both short and long-term needs*
- *Formulate a master facilities plan conducive to teaching and learning*

Mrs. Zariczny announced a recess and an executive session at 7:09 p.m. to discuss real estate with the meeting to reconvene at the conclusion of the committee meetings.

The meeting reconvened at 9:53 p.m.

1.6 Public Comment

There was no public comment.

**2. New Business**

2.1 Appointment - Board Treasurer

Board Treasurer  
Appointment  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the appointment of Dr. Norbert J. Kennerknecht as Board Treasurer for the Warren County School District for a term of one (1) year beginning on July 1, 2018 with a supplemental salary of \$2705.00 for the 2018/2019 school year, and that the Board of School Directors further approves the bond amount of \$100,000.00 for the Board Treasurer.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.2 Amended Lease Agreement with IU5 - PPF - Mrs. Marcy Morgan

IU5 Amended Lease  
Agreement  
Approved  
8-0-0

**MOTION:** That the Board of School Directors, pending solicitor's approval, approves a Lease agreement between the Warren County School District and the Northwest Tri-County Intermediate Unit #5 for two classrooms at Youngsville High School to begin on July 1, 2018, as presented.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.3 Revised Custodial Supply Bid – PPF – Mrs. Marcy Morgan

**MOTION:** That the Board of School Directors approves the additional amount of \$9,720.00 added to the Custodial Supply Bid which was previously approved at the May 14, 2018, meeting, as presented.

Revised Custodial  
Supply Bid  
Approved  
8-0-0

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.4 Maximum Parameters Bond Resolution

**MOTION:** That the Board of School Directors adopts the Bond Parameters Resolution authorizing an increase in non-electoral debt by authorizing and approving the issuance and sale of General Obligation Bonds, Series of 2018 in the amount of \$10,500,000, for the purpose of reimbursing and paying costs of renovation, repair, rehabilitation, and equipping of the school District's Warren County Area Vocational Technical School and for other school district capital improvements and the associated costs and actions necessary to complete the transaction, as presented.

Maximum  
Parameters Bond  
Resolution  
Approved  
8-0-0

Motion by Elizabeth Huffman, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.5 Proposed Final Budget 2018-2019

**MOTION:** That the Board of school Directors adopts the proposed final budget for the 2018-2019 fiscal year as presented; directs the proposed final budget to be made available for public inspection at each school within the District, at Central Office, and on the District's website at least 20 days prior to the adoption of the final budget; and directs the publication of the Board's intent to adopt the final budget at least 10 days prior to the adoption of the final budget.

Proposed Final  
Budget 2018-2019  
Approved  
7-1-0

Motion by Elizabeth Huffman, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

No: Joseph Colosimo

2.6 Request for a New Position - Itinerant Spanish Instructor

**MOTION:** That the Board of School Directors approves a new position of Itinerant Spanish Instructor beginning with the 2018/2019 school year.

Request for a New  
Position – Itinerant  
Spanish Instructor  
Approved  
8-0-0

Motion by Elizabeth Huffman, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.7 Bus Driver Removal

Bus Drive Removal  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the removal of a bus driver from the approved list of drivers, as presented.

Motion by Elizabeth Huffman, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.8 Safe Sitter Agreement

Safe Sitter Revised  
Agreement  
Approved  
8-0-0

**MOTION:** That the Board of School Directors rescinds its approval of the Safe Sitter quote and the Safe Sitter Registered Provider Agreement, which was previously approved by the Board at its May 14, 2018, regularly scheduled meeting, and approves the quote and revised Safe Sitter Registered Provider Agreement, as presented.

Motion by Elizabeth Huffman, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.9 Other

**3. Closing Activities**

3.1 Adjournment

Having no other business for consideration, Mrs. Zariczny announced the meeting adjourned at 9:58 p.m., and the Board Members agreed by common consent.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary