

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

MINUTES

May 29, 2018

CENTRAL ADMINISTRATIVE OFFICE

**COMMITTEE MEMBERS PRESENT:**

Mr. Joseph Colosimo, Chair

Mr. Michael Zamborik

Ms. Marcy Morgan, Serving as Committee Member Pro Tem

**COMMITTEE MEMBERS ABSENT:**

Ms. Mary Passinger

**OTHERS PRESENT:**

Ms. Donna Zariczny	Mr. Brian Ferry (WTO)
Mr. Paul Mangione	Mr. Brian Hagberg (WTO)
Ms. Elizabeth Huffman	Mr. Brian Reynolds
Mr. Arthur Stewart; via phone	Ms. Ericka Alm
Mr. Jeffrey Labesky	Ms. Marcia Madigan
Ms. Ruth Huck	Ms. Kim Yourchisin
Ms. Amy Stewart	Ms. Jennifer Hobbs
Mr. Christopher Byham	Mr. James Case
Mr. Gary Weber	Mr. Shannon Yeager
Mr. Jim Grosch	Ms. Mary Ann Mead
Ms. Rhonda Decker	Mr. Jeff Flickner
Dr. Patricia Hawley	Ms. Amy Stimmell
Mr. Eric Mineweaser	Mr. Joshua Vincent
Ms. Sue Turner	Ms. Amy Beers
Mr. Matt Jones	Mr. Glenn Smith
Mr. Mike Kiehl	Mr. Jim Evers
Mr. Shane Flannery	Ms. Misty Weber
Ms. Melissa McLean	Approximate Members of Public 30

**1. Opening Activities**

**1.1 Call to Order**

The meeting was called to order by Mr. Joseph Colosimo, Chairman at 8:16 PM.

- 1.2 Public Comment** – Denise Pearson addressed the Board, as a representative of the Warren County Summer Music School. The Warren County Summer Music School Board of Directors supports the Warren County School District arts programs. The arts and music are a vital part of the curriculum. She acknowledges the District has budgetary restraints, but the three-week summer school program cannot offset what the Warren County School District teachers provide throughout the school year. Many top art students go on to excel in fields not related to music.

**2. Old Business – None**

**3. New Business**

**3.1 School Pantry Agreements with Second Harvest Food Bank of Northwest Pennsylvania**

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board meeting on June 11, 2018.

**Motion:** That the Board of School Directors approve the **agreements with Second Harvest Food Bank of Northwest Pennsylvania to operate school pantries in the following district schools: Eisenhower Middle/High School, Youngsville High School, Beaty-Warren Middle School, and Sheffield Area Middle/High School**, as presented.

**3.2 Health K-5 Planned Instruction**

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board meeting on June 11, 2018.

**Motion:** That the Board of School Directors approve the **Health K-5 Planned Instruction**, as presented.

**3.3 Physical Education K-5 Planned Instruction Revisions**

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board meeting on June 11, 2018

**Motion:** That the Board of School Directors approves the **Physical Education K-5 Planned Instruction Revisions**, as presented.

**3.4 Social Skills I and II Planned Instruction Revision**

Revised course numbers.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board meeting on June 11, 2018

**Motion:** That the Board of School Directors approves **Social Skills I and II Planned Instruction Revision**, as presented.

**3.5 Research and Study Skills 6 and 7 Planned Instruction**

These are nine-week courses developed through educational reform for grades 6 and 7.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the **Research and Study Skills 6 and 7 Planned Instruction**, as presented.

**3.6 Letter of Agreement for Title I Services with IU5**

The Title I program received a higher allocation from PDE, and therefore IU5 receives more funding.

**Discussion:** There was no discussion

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the **Letter of Agreement for Title I Services with IU5**, as presented.

**3.7 Education Software For Guiding Instruction Quote and Sole Source Letter**

This software is being purchased by Title I funds. The kindergarten and first grade teachers requested the software, which will generate individual parent letters and interventions based on online student assessments.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the purchase of **Education Software For Guiding Instruction in the amount of \$5,247.00 per the Quote and Sole Source Letter**, as presented.

**3.8 Wilson Language Training Quote and Sole Source Letter**

Student materials and consumables, which will be purchased with Title I funds.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the purchase of the **Wilson Language Training in the amount of \$9,782.86 per the Quote and Sole Source Letter**, as presented.

### **3.9 DIBELS Agreement for SY 2018-19**

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the **DIBELS Agreement for SY 2018-19**, as presented.

### **3.10 Reading Wonders Purchase – Quote and Sole Source Letter**

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the purchase of **Reading Wonders materials in the amount of \$11,499.48 per the McGraw Hill quote**, as presented.

### **3.11 Pathway EXP Proposal for the Warren County Career Center**

This is a software package, which will allow students to log their specific skills and certifications into an electronic portfolio. The software will help with the district's PIMS reporting to the state.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the **Pathway EXP Proposal for the Warren County Career Center**, as presented.

### **3.12 HP Notebooks and Carts GovConnection Quote**

Will replace some of the oldest computers in the District with laptops that will be compatible with Windows 10. These laptops will be specifically for professional development.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the **purchase of HP Notebooks and Carts in the amount of \$48,558.00 per the GovConnection Quote**, as presented.

**3.13 High School Computer Lab GovConnection Quote**

High school computer labs will be replaced with mobile laptops.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the **purchase of computers and accessories for High School Computer Labs in the amount of \$339,300.00 per the GovConnection Quote**, as presented.

**3.14 Smart TV Whitlock Quote**

Annual SmartBoard replacement, which is moving forward now with Smart TV's

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the **purchase of SMART Boards in the amount of \$197,618.00 per the Smart TV Whitlock Quote**, as presented.

**3.15 Dell Optiplex 7450 All In One GovConnection Quote**

Laptop purchase for the STEM Lab at Warren Area Elementary Center.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the **purchase of Dell Optiplex 7450 All In One in the amount of \$19,984.00 per the GovConnection Quote**, as presented.

**3.16 Warren County Career Center Marketing and Business Labs GovConnection Quote**

Purchase of computers that will offset the computers at the Warren County Career Center.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the **purchase of computers in the amount of \$69,396.60 for Warren County Career Center Marketing and Business Labs per the GovConnection Quote**, as presented.

### 3.17 Virtual Academy Computer Purchases

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the **purchase of HP Notebooks and Laptop Attaches per the GovConnection, Inc. quote in the amount of \$21,500.00 for the Virtual Academy**, as presented.

### 3.18 Cisco Umbrella Service Agreement and Quote

This is for web filtering. It is a consortium with IU5, which will save money for the district.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves **the quote from the IU5 to purchase Cisco Umbrella services three-year agreement for 700 FTE for \$58,779.00 per the Warren Cisco Umbrella Service Agreement**, as presented.

### 3.19 Medforce Fax License Agreement

Doctor offices are not faxing to the nurses because there is no guarantee the nurse is receiving the fax. This agreement will provide online email/faxing.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the **Medforce Fax License Agreement**, as presented.

### 3.20 School Messenger Proposal - SafeMail

This will provide an email filtering system for student emails. It will also provide a communication tool that teachers can use safely with parents and students.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors approves the **purchase of School Messenger, an online safe mail filtering communication application, in the amount of \$9,975.00**, as presented.

**3.21 GRANT: 2018-19 Title I, Part A Plan**

This is requesting permission to develop and submit a Title I Grant for the 2018-19 school year. The costs are approximate, as we have not yet received our initial allocation from the state.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors instructs the administration to develop and submit a **Title I, Part A application to the Pennsylvania Department of Education to provide educational support to eligible students in the Warren County School District for the 2018-19 school year**, as presented.

**3.22 GRANT: 2018-19 Title II, Part A Plan**

This is requesting permission to develop and submit a Title II Grant for the 2018-19 school year. The costs are approximate, as we have not yet received our initial allocation from the state.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors instructs the administration to develop and submit a **Title II, Part A application to the Pennsylvania Department of Education to provide a variety of professional development activities for district staff during the 2018-19 school year**, as presented.

**3.23 GRANT: 2018-19 Title IV, Part A Plan**

This is requesting permission to develop and submit a Title IV Grant for the 2018-19 school year. The costs are approximate, as we have not yet received our initial allocation from the state.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors instructs the administration to develop and submit a **Title IV, Part A application to the Pennsylvania Department of Education to provide activities to support well rounded educational opportunities, safe and healthy students, and effective use of technology for the 2018-19 school year**, as presented.

**3.24 GRANT: Appalachian Regional Commission (ARC) Equipment Grant**

This is a federal grant opportunity for the Warren County Career Center to purchase equipment for welding and machine technology, which includes six welding systems and a plasma-cutting table. This grant requires matching funds from the district. Administration

is working on pledges from community partners and has received \$35,000 to date. There is a remaining match of \$20,694 that we are asking the Board to consider approving. This grant is in the pre-application process and the district has received an invitation to participate. The grant is due June 12, 2018.

A Board Member requested that administration pre-plan enough space in the shops to safely accommodate the new equipment, during the Warren County Career Center building project.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board Meeting on June 11, 2018.

**Motion:** That the Board of School Directors instructs the administration to submit a grant application to the **Appalachian Regional Commission (ARC) to purchase six (6) welding systems and a plasma-cutting table for instructional use at the Warren County Career Center, with the understanding that the project will require matching funds from the Warren County School District and other local partners, as presented.**

#### 4. Informational Items

##### 4.1 Automated External Defibrillators (AED's)

Administration was asked to discuss AED's. The cost will be approximately \$1,000 per AED. Administration is working on determining how many AED's will be needed to go on each bus during athletic events, as well as field trips. Administration will bring the final cost for the AED's to a future meeting.

#### 5. Other

##### 5.1 Information

Mike Zamborik gave information to administration for the Warren County Career Center and Machine Technology.

#### 6. Closing Activities

6.1 Next Meeting Date – June 25, 2018.

6.2 Adjournment – The meeting adjourned at 8:35 PM.