

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

MINUTES

July 30, 2018

CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Mr. Joseph Colosimo, Chair
Mr. Michael Zamborik
Ms. Mary Passinger

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

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| Ms. Donna Zariczny | Mr. Eric Mineweaser |
| Mr. Paul Mangione | Mr. Rick Gignac |
| Ms. Elizabeth Huffman | Ms. Sue Turner |
| Mr. Arthur Stewart | Mr. Matt Jones |
| Mr. Jeffrey Labesky | Mr. Mike Kiehl |
| Ms. Marcy Morgan | Mr. Shane Flannery |
| Ms. Ruth Huck | Ms. Melissa McLean |
| Dr. Norbert Kennerknecht | Ms. Louise Tharp |
| Mr. Christopher Byham (Arrived at 6:56PM) | Mr. Brian Ferry (WTO) |
| Mr. Amy Stewart | Ms. Liz Kent |
| Dr. Norbert Kennerknecht | Mr. Jon Thomas |
| Mr. Jim Grosch | Mr. Blake Leibert |
| Ms. Rhonda Decker | Mr. Warren Woods |
| Dr. Patricia Hawley | Approximate Member of Public 7 |

1. Opening Activities

1.1 Call to Order

The meeting was called to order by Mr. Joseph Colosimo, Chairman at 6:01 PM.

1.2 Public Comment

Michelle Johnson, track coach for Youngsville High School spoke to the Board. Accompanying her were Kevin and Elizabeth Dustin, who are track coaches from Warren Area High School. They would like to co-op the varsity boys and girls track programs between Warren and Youngsville. This would create more opportunities for student athletes, as there would be no cuts. All the students would be able to participate. Previously, they have not had a pole vault team and therefore, the team starts out with negative points before they ever start to compete. A co-op would allow the Youngsville athletes to train on a track that is the same type, in which they use to compete. A co-op would allow the two schools to combine their equipment, as both programs are lacking for equipment due to budget constraints. The coaches feel that the cinder track at Youngsville is difficult to maintain and there is a safety issue to the athletes due to the soft surface. They indicated that the coaching staff, parents, and athletes are interested in the co-op. There will be pushback from the community, but most of the stakeholders are interested. Most parents are going to want what is best for their child.

Mr. Rick Gignac addressed a Board member's question saying that the absolute cut-off date for a spring co-op would be February. Administration would like to have it as soon as possible, hopefully, before Christmas. The coaches would like to see the Junior High program stay at the school, because transportation would be an issue for those students.

Thomas & Williamson Presentation

Jon Thomas, T&W

Blake Leibert, T&W

Warren Woods, Davis Demographics

The presentation to the Board is on the Demographics Study. This study is the basis for a new Master Facilities Plan. Information from this plan can feed into future information. Mr. Warren Woods gave an overview of the process for the demographic study. He has noticed that there is no development in Warren. The last four years of mapped student data are represented. The study splits attendance area into a planning area – municipal area, neighborhood, etc. It looks at growth patterns as well as increases and declines and compares where students live compared to where they are enrolled. In our district, two factors are affecting the forecast numbers, which are birthrates within the county and a mobility cohort. A mobility cohort looks at where a student point is one year compared to the next in regard to grade changes. The study applies the base information to understand the matriculation effect. Kindergarten rates help to anticipate how many kindergarten students we should be getting, but it is difficult to predict without live birth data. The trend is that young families are having kids, and then moving before they reach school age. Mobility factors help us understand where the kids are. He sees a stable District. The numbers are not too dramatic. The Warren area numbers are a bit higher in the higher grades. Each study area has its own forecast that goes with that area. The resident student population in high school will most likely lose approximately two classes over the next two years. Elementary enrollment is expected to increase, and then decline three classrooms over the entire elementary population. Eisenhower is expected to lose the most of all areas in the district, as they had one of the smallest kindergarten classes. Middle school is declining at Eisenhower, as well. Eisenhower is expected to have the greatest decrease in student population

over the next ten years. High school has larger than average classes being followed by smaller classes. Growth is showing up towards the Youngsville area. Birthrates are declining nationwide. There is a decline in population because the population is getting older, and there is nothing to keep young adults in this area. People will keep moving within the county, but without development in the community, there will not be an influx. Decline is going to plateau. The decline in educational enrollment is occurring nation-wide, it is not just a Warren problem. The difference is that Warren has been declining slowly, whereas, other areas have been declining more suddenly.

Mr. Jon Thomas said the Baby Boom generation is moving through the District. We are now seeing that in our enrollment and we are on the tail of the decline for our rural area. He will make copies of the population numbers for the area and send it to the Board.

Recess at 7:03 PM for the Special Board Meeting
Meeting reconvened at 7:05 PM

2. Old Business – None

3. New Business

3.1 Read to Them – Title I Parent & Family Engagement K-5 Quote & Sole Source Letter

One portion of the Title I grant is Parent and Family Engagement, which is mandated. One Book, One District would have all staff, students, family, and community reading the same book.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board meeting on July 30, 2018.

Motion: That the Board of School Directors approve the **Read to Them – Title I Parent & Family Engagement K-5 Quote in the amount of \$11,305 and Sole Source Letter**, as presented.

3.2 SOAR Learning, Inc., Lifetime Quote for Research and Study Skills 6 and 7

This is part of Educational Reform and is a lifetime resource for Research and Study Skills 6 and 7.

Discussion: A Board Member inquired as to whether the cost of this quote would be yearly. Mr. Eric Mineweaser informed the Board Member that the quote is lifetime quote for Research and Study Skills, meaning it is a ‘one time purchase’ for the District.

Action: Forward the motion to the Special Board meeting on July 30, 2018.

Motion: That the Board of School Directors approve the **SOAR Learning, Inc., Lifetime Quote for Research and Study Skills 6 and 7 in the amount of \$19,131.25**, as presented.

3.3 Project Lead The Way Quote for Middle Level Design and Modeling STEM Course

This is the cost of the equipment for the new STEM courses. After this year, we will only need to purchase the consumables.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board meeting on July 30, 2018

Motion: That the Board of School Directors approves the **Project Lead The Way Quote for Middle Level Design and Modeling STEM Course in the amount of \$19,751.67**, as presented.

3.4 Project Lead The Way Quote for Middle Level App Creators STEM Course

This is the cost of the equipment for the new STEM courses. After this year, we will only need to purchase the consumables.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board meeting on July 30, 2018

Motion: That the Board of School Directors approves the **Project Lead The Way Quote for Middle Level App Creators STEM Course**, as presented.

3.5 Project Lead The Way Quote for Middle Level Medical Detectives STEM Course

This is the cost of the equipment for the new STEM courses. After this year, we will only need to purchase the consumables.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board Meeting on July 30, 2018.

Motion: That the Board of School Directors approves the **Project Lead The Way Quote for Middle Level Medical Detectives STEM Course in the amount of \$6,575.00**, as presented.

3.6 Destiny Library Renewal Licenses Quote from Follett School Solutions for the 18-19 SY

All of our textbooks and library books are logged in here for tracking purposes.

Discussion: There was no discussion

Action: Forward the motion to the Special Board Meeting on July 30, 2018.

Motion: That the Board of School Directors approves the **Destiny Library Renewal Licenses from Follett School Solutions for the 18-19 SY in the amount of \$12,467.97**, as presented.

3.7 Edmentum Quote for Benchmark Assessments for Grades 3-11

This is for our benchmark assessments, which gives us individual student data.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board Meeting on July 30, 2018.

Motion: That the Board of School Directors approves the **Edmentum Quote for Benchmark Assessments for Grades 3-11 in the amount of \$65,900**, as presented.

3.8 Houghton Mifflin Harcourt Hosting Fees for Read 180, System 44, and iRead for the 2018-19 School Year.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board Meeting on July 30, 2018.

Motion: That the Board of School Directors approves the purchase of the **Houghton Mifflin Harcourt Hosting Fees for Read 180, System 44, and iRead for the 2018-19 School Year in the amount of \$23,737.50**, as presented.

3.9 School Messenger Service Level Agreement - SafeMail

Online emails, correspondence, and communications are filtered for the safety of students through this agreement.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board Meeting on July 30, 2018.

Motion: That the Board of School Directors approves the **School Messenger Service Level Agreement for an online safe mail filtering communication application**, as presented.

3.10 Safe Schools Agreement – Scenario Learning

This is an online course for our staff to fulfill their Act 126 mandated reporting required by the state and the Pennsylvania Department of Education. It gives us the three required components for Child Abuse Recognition, Educator Discipline Act and Sexual Misconduct.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board Meeting on July 30, 2018.

Motion: That the Board of School Directors approves the **Safe Schools Agreement**, as presented.

3.11 St. Bonaventure University Dual Enrollment Agreement 2018-2019

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **St. Bonaventure University Dual Enrollment Agreement 2018-2019**, as presented.

3.12 University of Pittsburgh at Bradford Dual Enrollment Agreement 2018-2019

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **University of Pittsburgh at Bradford Dual Enrollment Agreement 2018-2019**, as presented.

3.13 Clarion University Dual Enrollment Agreement 2018-2019

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Clarion University Dual Enrollment Agreement 2018-2019**, as presented.

3.14 Triangle Tech and Warren County Career Center Articulation Agreements 2018-2019

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Triangle Tech and Warren County Career Center Articulation Agreements 2018-2019**, as presented.

3.15 Cyber Services Agreement – Bradford Area School District

Discussion: There was no discussion.

Action: Forward the motion to the Special Board Meeting on July 30, 2018.

Motion: That the Board of School Directors approves the **Cyber Services Agreement – Bradford Area School District**, as presented.

3.16 Cyber Services Agreement – Ephrata Area School District

Discussion: There was no discussion.

Action: Forward the motion to the Special Board Meeting on July 30, 2018.

Motion: That the Board of School Directors approves the **Cyber Services Agreement – Ephrata Area School District**, as presented.

3.17 Pearson Online and Blended Learning K-12 Agreement for Virtual Learning Programs

Pearson provides curriculum and online courses for our students. This is the fifth year of our contract with them and there is no cost for this year.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board Meeting on July 30, 2018.

Motion: That the Board of School Directors approves the **Pearson Online and Blended Learning K-12 Agreement for Virtual Learning Programs**, as presented.

3.18 Virtual Academy Agreement – Agilix Labs Inc (Learning Management System)

This is a platform to build virtual courses on for the Warren County School District.

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Virtual Academy Agreement – Agilix Labs Inc (Learning Management System)**, who will provide access to the **Buzz Personalized Learning System in the amount of \$7,700**, as presented.

3.19 Virtual Academy Agreement – Florida Virtual School (FVLS)

Florida Virtual School is a provider of online curriculum courses and personalized learning. Typically, the Warren County School District uses this with middle and high school levels.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board Meeting on July 30, 2018.

Motion: That the Board of School Directors approves the **Virtual Academy Agreement between Warren County School District and Florida Virtual School (FVLS) in the amount of \$84,000**, as presented.

3.20 Virtual Academy Agreement – Accelerate Education

They are a provider of online courses for the elementary level.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board Meeting on July 30, 2018.

Motion: That the Board of School Directors approves the **Virtual Academy Agreement between Warren County School District and Accelerate Education in the amount of \$5,565**, as presented.

3.21 Virtual Academy New Planned Instruction for Elementary, Middle and High School Levels 2018-2019

Additional courses are being added with new planned instruction for this year.

Discussion: Board member had questions regarding the new planned instruction. Administration feels that fall or mid-winter is the best time for us to market Virtual Academy. This year's focus is to build the program and enhance our services. A Board member hopes to expand the business model that we have already built. Mrs. Misty Weber did ask for consistency with staffing to help grow her program to offer it to outside markets. This has proven difficult to do with the budget constraints. Administration said that this year's staffing for virtual was deliberate.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Virtual Academy New Planned Instruction for Elementary, Middle, and High School Levels for the 2018-2019 school year**, as presented.

3.22 Graduating Class of 2018

A request was made to move 3.22 to 3.31 together. This provides an electronic version, which is searchable on BoardDocs.

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Graduating Class of 2018**, as presented.

3.23 Graduating Class of 2014

Administration is updating electronic records of graduates for future access.

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Graduating Class of 2014**, as presented.

3.24 Graduating Class of 2013

Administration is updating electronic records of graduates for future access.

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Graduating Class of 2013**, as presented.

3.25 Graduating Class of 2012

Administration is updating electronic records of graduates for future access.

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Graduating Class of 2012**, as presented.

3.26 Graduating Class of 2011

Administration is updating electronic records of graduates for future access.

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Graduating Class of 2011**, as presented.

3.27 Graduating Class of 2010

Administration is updating electronic records of graduates for future access.

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Graduating Class of 2010**, as presented.

3.28 Graduating Class of 2009

Administration is updating electronic records of graduates for future access.

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Graduating Class of 2009**, as presented.

3.29 Graduating Class of 2008

Administration is updating electronic records of graduates for future access.

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Graduating Class of 2008**, as presented.

3.30 Graduating Class of 2007

Administration is updating electronic records of graduates for future access.

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Graduating Class of 2007**, as presented.

3.31 Graduating Class of 2006

Administration is updating electronic records of graduates for future access.

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on August 13, 2018.

Motion: That the Board of School Directors approves the **Graduating Class of 2006**, as presented.

3.32 GRANT: 2018-19 Safe Schools Targeted Grant

The Pennsylvania Department of Education is offering a Safe Schools Targeted Grant for equipment up to \$25,000. If awarded, Administration would like to use the money to buy a handset for each building that is compatible with the county's new emergency radio system.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board Meeting on July 30, 2018.

Motion: That the Board of School Directors approves the **GRANT: 2018-19 Safe Schools Targeted Grant**, as presented.

4. Informational Items - None

5. Other

Discussion: 5.1 Other

Mrs. Rhonda Decker requested permission to bring a quote to the August 13th Board meeting for printing our assessment booklets for grades K-5 for the DIBELS Assessment. The mandated quotes were not available for this CIT meeting.

6. Closing Activities

6.1 Next Meeting Date – Monday August 27, 2018 following PACCA

6.2 Adjournment – The meeting adjourned at 7:28 PM.