

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**SPECIAL MEETING MINUTES**  
**MONDAY, AUGUST 27, 2018**

**1. Opening Activities**

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:30 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Joseph Colosimo  
Mrs. Elizabeth Huffman  
Mr. Jeffrey Labesky  
Mr. Paul Mangione  
Mrs. Marcy Morgan

Mrs. Mary Passinger  
Mr. Arthur Stewart  
Mr. Michael Zamborik  
Mrs. Donna Zariczny

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Operations; Mr. James Grosch, Director of Business Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment;; Mr. Eric Mineweaser, Supervisor of Secondary Education; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Chris Tucker, VARtek; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mrs. Louise Tharp, WCEA President; and approximately three members of the public in the audience.

1.4 Reading of the Mission Statement - Mr. Paul Mangione

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership - Mrs. Elizabeth Huffman

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Evaluate Continuously

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- Utilize appropriate data to make informed decisions
- Use effective practices for the evaluation of the superintendent
- Assess student growth and achievement
- Review effectiveness of the comprehensive plan

Mrs. Zariczny pointed out to the board members their ADM passes were put at their places in an envelope.

1.6 Public Comment

There was no public comment.

**2. New Business**

2.0 Items 2.1-2.19 inclusive as a Consent Agenda

Items 2.1-2.19  
Inclusive in a  
Consent Agenda  
Format  
Approved  
9-0-0

**MOTION:** It was moved by Arthur Stewart and seconded by Joseph Colosimo that Items 2.1 through 2.19, inclusive, be acted upon in a consent agenda format.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.0.1 Consent Agenda

Consent Agenda  
Approved  
9-0-0

**MOTION:** It was moved by Arthur Stewart and seconded by Mr. Colosimo that items 2.1 through 2.19 with the exception of items 2.3 and 2.13, be approved under one motion as presented.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.1 Allegheny National Forest Presentation - Invitation

ANF Presentation  
Invitation  
Accepted  
9-0-0

**MOTION:** That the Board of School Directors accepts the offer of Roman Torres and invites staff from the Allegheny National Forest (ANF) to provide a presentation on the status of the ANF with regard to ash borer remediation and management and to have a discussion with the Board regarding historical funding levels derived from forest management and how it has dwindled over the years.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.2 Policy 7020, titled - Required Reports of Child Abuse, Clearances, and Training - First Reading

Policy #7020 –  
Required Reports of  
Child Abuse,  
Clearances &  
Training  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves changes on first reading to Policy Number 7020, titled - Required Reports of Child Abuse, Clearances, and Training, as presented.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.3 Certificated Personnel Report

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report.

Motion by Marcy Morgan, seconded by Michael Zamborik

**AMENDED MOTION:** That the Board of School Directors approves the Certificated report with the exception of Jolene Johnson-Olewine's request for a leave of absence.

Motion by Paul Mangione, seconded by Jeffrey Labesky

Both Marcy Morgan and Michael Zamborik agreed with the amended motion.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Certificated  
Personnel  
Report  
Approved  
9-0-0

2.4 Support Personnel Report

**MOTION:** That the Board of School Directors approves the Support Personnel Report.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Support  
Personnel Report  
Approved  
9-0-0

2.5 Informational Report

**MOTION:** That the Board of School Directors approves the Informational Report.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Informational  
Report  
Approved  
9-0-0

2.6 Volunteer Report

**MOTION:** That the Board of School Directors approves the Volunteer Report.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Volunteer Report  
Approved  
9-0-0

2.7 New Bus Drivers - PACCA - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the list of New Bus Drivers as presented.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

New Bus Drivers  
Approved  
9-0-0

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

- 2.8 Request for a New Position - Elementary Instructor (class size reduction) at Warren Area Elementary Center - PACCA - Mr. Paul Mangione

Request for New  
Position  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the request for a new position - Elementary Instructor (class size reduction) at Warren Area Elementary Center.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

- 2.9 Athletic Supplemental Contracts - PACCA - Mr. Paul Mangione

Athletic  
Supplemental  
Contracts  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the Athletic Supplemental Contracts.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

- 2.10 2018-2019 YMCA Agreement with Warren Area High School - PACCA - Mr. Paul Mangione

2018-2019 YMCA  
Agreement  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the 2018-2019 YMCA Agreement with Warren Area High School as presented.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

- 2.11 WCEA Letter of Agreement - PACCA - Mr. Paul Mangione

WCEA Letter of  
Agreement  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the attached Letter of Agreement between the Warren County Education Association and the Warren County School District as presented.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

- 2.12 SWIS License Agreement for the Warren Area Elementary Center and Youngsville Elementary Middle School - CIT - Mr. Joseph Colosimo

SWIS License  
Agreement WAEC  
& YEMS  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the agreement between the Warren County School District and the State of Oregon, acting by and through the State Board of Higher Education on behalf of the University of Oregon for use of the School Wide Information System (SWISTM), as presented.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.13 STEM Lab Quote from Worthington Direct - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the STEM Lab Quote from Worthington Direct (BUYBOARD CONTRACT #503-16) in the amount of \$44,676.45, as presented.

Motion by Joseph Colosimo, seconded by Marcy Morgan

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

No: Elizabeth Huffman

2.14 Memorandum of Understanding - Bureau of Career and Technical Education Assistance Program - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the Memorandum of Understanding Between the Warren Area Vocational Technical School and the Bureau of Career and Technical Education for Participation in the BCTE Technical Assistance Program and authorizes the Superintendent and Director of the Warren County Area Vocational Technical School to execute the document as requested by the BCTE.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.15 Physical Education 7 Planned Instruction Revision - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the Physical Education 7 Planned Instruction Revision, as presented.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.16 ALICE Master Service Agreement - PPF - Mrs. Marcy Morgan

**MOTION:** That the Board of School Directors approves the Master Service Agreement with the ALICE Training Institute.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

STEM Lab  
Quote  
Approved  
8-1-0

MOU Bureau of  
Career & Tech  
Ed Assistance  
Program  
Approved  
9-0-0

Physical  
Education 7  
Planned  
Instruction  
Approved  
9-0-0

ALICE Master  
Service  
Agreement  
Approved  
9-0-0

2.17 PlanCon D and E Submission for WCCC Renovations & Additions - PPF -Mrs. Marcy Morgan

PlanCon D & E  
Submission for  
WCCC Renovations  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves for submission to the Pennsylvania Department of Education, PlanCon D: Project Accounting Based on Estimates and PlanCon E: Design and Development for the project known as the Warren County Career Center Renovations & Additions.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.18 Modification of Restrictive Covenant - Former South Street Early Learning Center - PPF - Mrs. Marcy Morgan

Modification of  
Restrictive  
Covenant for the  
former South Street  
Elementary Center  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the Modification of Restrictive Covenant with regard to the former South Street Early Learning Center as presented.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.19 Budget Transfer

Budget Transfer  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$1,349,559.87.

Motion by Arthur Stewart, second by Joseph Colosimo

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.20 Settlement Agreement - Hampton Inn Real Estate Tax Appeal

Settlement  
Agreement –  
Hampton Inn Real  
Estate Tax Appeal  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves the Settlement Agreement for the Hampton Inn real estate tax appeal (Docket No. 819 of 2010) as outlined in the proposed Order that was included as a part of a Motion to Enforce Settlement Agreement filed by attorney Michael Musone of Knox, McLaughlin, Gornall & Sennett as the attorney for the Warren County Board of Assessment Appeals.

Motion by Joseph Colosimo, second by Arthur Stewart

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.21 PARSS Rural School Funding Memorandum

PARSS Rural  
School Funding  
Memorandum  
Approved  
9-0-0

**MOTION:** That the Board of School Directors approves submitting the "Impact of Inequitable State Education Funding" Memorandum to PARSS as requested.

Motion by Arthur Stewart, second by Marcy Morgan

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.22 Other

**3. Closing Activities**

3.1 Adjournment

Mrs. Zariczny adjourned the meeting at 7:48 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary