

# PHYSICAL PLANTS AND FACILITIES COMMITTEE

## MINUTES

AUGUST 27, 2018

6:00 P.M.

CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM

### COMMITTEE MEMBERS PRESENT:

Mrs. Marcy Morgan, Chairperson  
Mr. Jeffrey Labesky, Committee Member  
Mr. Arthur Stewart, Committee Member  
Dr. Norbert Kennerknecht, Director of Operations

### COMMITTEE MEMBERS ABSENT:

None

### OTHERS PRESENT:

|                        |                           |
|------------------------|---------------------------|
| Mr. Joseph Colosimo    | Mr. Gary Weber            |
| Mrs. Elizabeth Huffman | Mr. Matt Jones            |
| Mr. Paul Mangione      | Mr. Chris Tucker (VARtek) |
| Ms. Mary Passinger     | Ms. Rhonda Decker         |
| Mr. Michael Zamborik   | Dr. Patricia Hawley       |
| Ms. Donna Zariczny     | Ms. Ruth Huck             |
| Ms. Amy Stewart        | Mr. Rick Gignac           |
| Mr. Eric Mineweaser    | Ms. Sue Turner            |
| Mr. Jim Grosch         | Mr. Mike Kiehl            |
| Mr. Brian Ferry (WTO)  | Ms. Louise Tharp          |

### **1.0 Opening Activities**

#### 1.1 Call to Order

The meeting was called to order at 6:05 p.m. by Chairperson, Marcy Morgan.

#### 1.2 Public Comment

There was no public comment.

### **2.0 Old Business**

There was no old business to discuss.

### **3.0 New Business**

#### 3.1 ALICE Master Service Agreement

**Discussion:** This is a train the trainer agreement for additional trainers. The district has had a couple of trainers leave and it needs to train more people. This will be extended to other entities, and the district will charge for them to participate.

**Action:** The Committee agreed to forward this to the August 27, 2018, special meeting.

**Motion:** That the Board of School Directors approves the Master Service Agreement with the ALICE Training Institute.

**Attachments:** ALICE Master Service Agreement

3.2 PlanCon D and E Submission for WCCC Renovations & Additions

**Discussion:** Dr. Kennerknecht reported there was a public hearing held on July 23, 2018, for the WCCC project. The 30-day waiting period is over, and now the district is ready to submit PlanCon D and E as required by PDE for its review. This submission does not bind the district to any action, it is just a submission for review.

**Action:** The Committee agreed to forward this to the August 27, 2018, special meeting.

**Motion:** That the Board of School Directors approves for submission to the Pennsylvania Department of Education, PlanCon D: Project Accounting Based on Estimates and PlanCon E: Design and Development for the project known as the Warren County Career Center Renovations & Additions.

**Attachments:** PlanCon D and PlanCon E

3.3 Modification of Restrictive Covenant - Former South Street Early Learning Center

**Discussion:** Head start is interested in utilizing the former South Street Elementary Center for its program. When it was sold to United Refining Company, there was a restriction in the deed precluding any educational entity from utilizing the building. Approval of this document will allow Head Start to occupy and use the building. It contains specific language allowing utilization by the pre-school program only.

**Action:** The Committee agreed to forward this to the August 27, 2018, special meeting.

**Motion:** That the Board of School Directors approves the Modification of Restrictive Covenant with regard to the former South Street Early Learning Center as presented.

**Attachments:** Modification of Restrictive Covenant (South Street, 2018)

**4.0 Informational Items**

- 4.1 Board Initiatives/Project Reports
- 4.2 Work Order Reports
- 4.3 Utilities Reports

**5.0 Other**

**6.0 Closing Activities**

- 6.1 Next Meeting Date – Monday, September 24, 2018, after the Curriculum, Instruction, and Technology Committee Meeting.
- 6.3 Adjournment at 6:11 p.m.

Respectfully Submitted,

Ruth Huck, Board Secretary  
Physical Plant and Facilities Committee