

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**  
**MONDAY, SEPTEMBER 10, 2018**

**1. Opening Activities**

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Paul Mangione, Vice President, at 7:00 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Mangione led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mrs. Elizabeth Huffman  
Mr. Jeffrey Labesky  
Mr. Paul Mangione

Mrs. Marcy Morgan  
Mrs. Mary Passinger  
Mr. Michael Zamborik

Absent:

Mr. Joseph Colosimo  
Mr. Arthur Stewart

Mrs. Donna Zariczny

1.4 Reading of the Mission Statement - Mrs. Mary Passinger

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership - Mr. Michael Zamborik

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Advocate Earnestly:

- Promote public education as the keystone of democracy
- Engage the community by seeking input, building support networks, and generating action
- Champion public education by engaging members of local, state, and federal legislative bodies

1.6 Recognitions & Presentations

There were no recognitions or presentations.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

1.7 Public Comment

There was no public comment.

1.8 Agenda Adoption

Agenda  
Adoption  
Approved  
6-0-0

**MOTION:** That the Board of School Directors adopts the agenda dated September 10, 2018.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

1.9 Approval of Minutes - August 13, 2018

August 13, 2018,  
Minutes  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves the regular meeting minutes dated August 13, 2018.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

1.10 Approval of Special Meeting Minutes - August 27, 2018

August 27, 2018,  
Special Meeting  
Minutes  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves the special meeting minutes dated August 27, 2018.

Motion by Elizabeth Huffman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

1.11 Financial Reports

Financial Reports  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

**2. President's Statement**

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

Mr. Mangione reported the IU5 was busy getting people in place for the new school year.

2. PSBA Liaison - Mrs. Marcy Morgan

Mrs. Morgan reported there is a bill going through the House and Senate regarding graduation requirements. There was a call to action to contact our legislators in support of the bill.

3. Career Center Advisory - Mrs. Elizabeth Huffman, Mr. Michael Zamborik

Mr. Zamborik asked that material be distributed to machine tech.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	September 24, 2018	6:00 p.m.	Personnel/Athletics & Co-Curricular Activities Committee Curriculum, Instruction, & Technology Committee Physical Plant & Facilities Committee Finance Committee	Central Office
2.	October 8, 2018	7:00 p.m.	Regular Board Meeting	Central Office
3.	November 7, 2018	10:00 a.m.	Board Visitation	BWMS STEM Lab

2.3 PSBA Slate of Candidates – 2019

**MOTION:** That the Board of School Directors adopts the slate of PSBA officer candidates as listed and authorizes the Board Secretary to cast its votes as follows:

President Elect: Eric Wolfgang

Vice President: Art Levinowitz

PSBA Insurance Trust Trustees: William S. LaCoff, Richard Frerichs, and Nathan Mains

Motion by Elizabeth Huffman, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Michael Zamborik

PSBA Slate of Candidates – 2019 Approved 6-0-0
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2.4 Board Committee Appointments

Mr. Mangione reported an additional committee has been included for the Strategic Plan and Mrs. Huffman and Mrs. Morgan have been appointed to the committee.

2.5 Announcements

2.6 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Mrs. Amy Stewart

- Mrs. Stewart reported it was a smooth start to school.
- Nutrition distributed a flyer with pictures of district students.

- The Warren County School District is a Phase 1 district and will be starting strategic planning with the required elements being due November 2019.
- Stop the Bleed kits are available for sale as a fundraiser. For each one sold, the District receives a free kit. It is the hope of administration that enough kits are sold to place one free kit in each classroom in the District.
- The Safe Schools Grant was released this week. There are two parts to this grant, 1) the District must apply in a timely and correct manner, and the District should receive \$25,000; 2) the District must submit an application for the competitive grant which administration will submit.
- District is working to get safety bags into the classrooms for substitute teachers.
- A preliminary enrollment count was taken today, and there were 4,238 students overall and the official count will be taken on October 1.

3.2 Committee Reports

3.3 Other

**4. New Business - Consent Agenda**

4.1 Consent Agenda

Consent Agenda  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves the consent agenda.

Motion by Michael Zamborik, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

4.2 Certificated Personnel Report - PACCA - Mr. Paul Mangione

Certificated  
Personnel Report  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report.

Motion by Michael Zamborik, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

4.3 Support Personnel Report - PACCA - Mr. Paul Mangione

Support Personnel  
Report  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves the Support Personnel Report.

Motion by Michael Zamborik, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

4.4 Volunteer Report - PACCA - Mr. Paul Mangione

Volunteer Report  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves the Volunteer Report.

Motion by Michael Zamborik, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

4.5 GRANT: Target Field Trip Grant - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of Directors instructs the administration to work with any building administrator and/or teacher interested in submitting a Target Field Trip Grant, with the understanding that any trip so proposed must follow established district policy and procedure.

Submission of  
Target Field Trip  
Grant  
Approved  
6-0-0

Motion by Michael Zamborik, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

4.6 GRANT: Lowe's Toolbox for Education - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors instructs the administration to assist interested WCSD staff with the completion and submission of a Lowe's Toolbox for Education grant, in support of allowable projects, for the 2018-19 school year.

Submission of  
Lowe's Toolbox  
for Education  
Grant  
Approved  
6-0-0

Motion by Michael Zamborik, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

4.7 2018 Affordable Care Act Employer Reporting Agreement - FIN - Mr. Arthur Stewart

**MOTION:** That the Board of School Directors approves the 2018 Affordable Care Act Employer Reporting agreement with The Reschini Group, as presented.

2018 Affordable  
Care Act  
Employer Report  
Agreement  
Approved  
6-0-0

Motion by Michael Zamborik, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

4.8 Athletic Supplemental Contracts – PACCA – Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the Athletic Supplemental Contracts.

Athletic  
Supplemental  
Contracts  
Approved  
6-0-0

Motion by Michael Zamborik, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

**5. Items Removed for Separate Action**

**6. Future Business for Committee Review**

1. Mrs. Passinger has a concern regarding the new school reform where students are in the classrooms five minutes earlier in the morning and seven minutes later in the afternoon for a total of twelve additional minutes. In addition, at least at the high school level, there are three minutes between classes, which provides an additional seven minutes in the classroom. So there is an additional 19 minutes in the day students are in the classroom. The teachers get a 50-minute planning period instead of a 42-minute planning period. We try to encourage our teachers they are doing a good job, but yet

these teachers are asked to contact five parents each week and log what they are doing with their eight extra minutes. The teachers consider this a slap in the face. If a teacher is abusing the time they have, then it is up to the administration to be on top of it, and monitor it. She feels the teachers should be trusted to use their eight minutes wisely. This will go to PACCA committee in September.

2. Mrs. Morgan was approached about putting a flag pole at the front of the building. The one flagpole gets a lot of wind, and they must be replaced often. They want the children to learn about flag etiquette. This will go to PPF committee in September.
3. Mrs. Passinger was told the elevator at Eisenhower does not work and has not worked since last spring, and she wants to know what is being done about it.

Dr. Kennerknecht stated the elevator is inspected monthly, and no one has reported to him it is not working.

This will go to PPF committee in September.

## 7. Other

### 7.1 Board Goals 2018-2019

2018-2019  
Board Goals  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves the proposed 2018-2019 Board Goals as presented.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

### 7.2 Policy 7020, titled - Required Reports of Child Abuse, Clearances, and Training - Second Reading

Policy #7020 –  
Required  
Reports of Child  
Abuse,  
Clearances &  
Training  
Second Reading  
Approved  
6-0-0

**MOTION:** That the Board of School Directors approves changes on second reading to Policy Number 7020, titled - Required Reports of Child Abuse, Clearances, and Training, as presented.

Motion by Marcy Morgan, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

### 7.3 GRANT: 21CCLC Cohort 8, Year 4 Extension and Social and Emotional Learning (SEL) Competition Contract

21<sup>st</sup> Century  
Cohort 8, Year 4  
Extension & SEL  
Competition  
Contract  
Approved  
6-0-0

**MOTION:** That the District sign a contract amendment with the Pennsylvania Department of Education in the amount of \$251,300 as an extension of the existing Cohort 8 of the 21st Century Community Learning Center Grant, representing \$193,400 for regular Cohort 8 operations and \$57,900 related to Cohort 8 Social and Emotional Learning (SEL) activities.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Michael Zamborik

7.4 Settlement Agreement – Student 16

**MOTION:** That the Board of School Directors approves the Settlement Agreement to resolve the due process hearing complaint for Student 16, as presented.

Motion by Marcy Morgan, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Michael Zamborik

Settlement  
Agreement  
Student 16  
Approved  
6-0-0

7.5 Contract Approval for Appalachian Regional Commission (ARC) Grant for Welding and Machine Technology

**MOTION:** That the Board of School Directors approves a contract between the Appalachian Regional Commission (ARC) and the Warren County School District (WCSD) to accept a \$50,000 grant for welding and machine technology training at the Warren County Career Center and authorizes the superintendent to sign the contract electronically as required by the grant.

Motion by Elizabeth Huffman, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Michael Zamborik

Appalachian  
Regional  
Commission  
Grant for Welding  
& Machine  
Technology  
Contract  
Approved  
6-0-0

7.6 Sophos - Antivirus, Firewall Protection & Mobile Device

**MOTION:** That the Board of School Directors approves the attached quote from OASystems, LLC for \$64,525.00 to renew the District Sophos UTM antivirus and firewall protection for a term of 3 years.

Motion by Marcy Morgan, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Michael Zamborik

Sophos Antivirus,  
Firewall  
Protection &  
Mobile Device  
Approved  
6-0-0

8. Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mr. Mangione announced an executive session at 7:34 p.m. to discuss legal matters with the solicitor with no action to follow.

8.3 Adjournment

**MOTION:** It was moved by Michael Zamborik and seconded by Marcy Morgan that the meeting be adjourned.

The meeting adjourned at 7:35 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary