

FINANCE COMMITTEE

MINUTES

September 24, 2018

WARREN COUNTY CENTRAL OFFICE, SCHOOL BOARD CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Mr. Joseph Colosimo
Ms. Elizabeth Huffman

COMMITTEE MEMBERS ABSENT:

Mr. Arthur Stewart, Chairperson

OTHERS PRESENT:

Mr. Jeffrey Labesky
Mr. Paul Mangione
Mr. Michael Zamborik
Ms. Donna Zariczny
Ms. Marcy Morgan
Dr. Norbert Kennerknecht
Ms. Amy Stewart
Ms. Mary Passinger

Mr. Gary Weber
Ms. Rhonda Decker
Mr. Eric Mineweaser
Mr. Rick Gignac
Mr. Jim Grosch
Mr. Shane Flannery
Mr. Matt Jones
Ms. Melissa McLean

Mr. Brian Ferry – WTO Representative
Ms. Louise Tharp – WCEA Representative
No (1) Member of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 9:36 p.m. by Acting Chairperson Paul Mangione.

1.2 Public Comment

None

2. Old Business

2.1 Other

None

3. New Business

3.1 Wellness Committee

Motion: That the Board of School Directors approve the following individuals to the Wellness Committee.

Mrs. Amy Stewart – Superintendent
Mrs. Andrea Shene – Athletic Trainer
Mr. Steve O’Nuffer – Physical Education Instructor
Mr. Joseph Veriga – YMCA and Parent
Mr. Beck Labesky – Student
Ms. Julie Eckstrom – District Nurse
Mr. Scott Johnson – Nutrition Manager
Mr. Michael Kiehl – Transportation Manager

Discussion: Annual appointment of individuals for committee.

Action: Forward item to the Board Meeting.

3.2 Tax Collector Resolution

Motion: That the Board of School Directors exonerates the following Tax Collectors in the amounts as listed on real estate property returned for non-payment to the County Commissioners as certified by said collectors for the year 2017; approves the estimated tax revenue for 2018; and approves the resolution authorizing the identified Tax Collectors to collect the 2018 taxes.

Discussion: This is the annual resolution that exonerates tax collectors from the previous year; approved tax revenue for 2018; and approves the resolution authorizing the identified Tax Collectors to collect the 2018 taxes.

Action: Forward item to the Board Meeting.

3.3 Repository Sale

Motion: That the Board of School Directors approves repository sales for tax parcels SH-354-919400-000 and WN-257-644400-000 as presented.

Discussion: Normal repository sale, this is to get the properties listed back on the tax roll.

Action: Forward motion to the Board Meeting

3.4 Signature Authorization YHS Activities and Athletic Accounts

Motion: That the Board of School Directors authorizes Amy Beers, Kimberly Yourchisin, and Beth Haight as signatories for the Youngsville High School Activity Account and Athletic Fund Account as presented.

Discussion: New signature cards for the schools.

Action: Forward motion to the Board Meeting

3.5 Signature Authorization WCCC Activities Account

Motion: That the Board of School Directors authorizes James Evers, Tammy Swanson, and Carrie Smaroff as signatories for the Warren County Career Center Activity Account as presented.

Discussion: New signature cards for the schools.

Action: Forward motion to the Board Meeting

3.6 Signature Authorization Beaty Middle School Activity Account

Motion: That the Board of School Directors authorizes Shannon Yeager, Lori English, Jodi Arthur, and Shelly Wagner as signatories for Beaty Middle School Activity Account as presented.

Discussion: New signature cards for the schools.

Action: Forward motion to the Board Meeting

3.7 Signature Authorization EHS Athletic Account

Motion: That the Board of School Directors authorizes Ericka Alm, Paul Crider, and Karen Wiltsie as signatories for the Eisenhower Athletic Account as presented.

Discussion: New signature cards for the schools.

Action: Forward motion to the Board Meeting

3.8 Signature Authorization EHS Activity Account

Motion: That the Board of School Directors authorizes Ericka Alm, Paul Crider, and Karen Wiltsie as signatories for the Eisenhower Activity Account as presented.

Discussion: New signature cards for the schools.

Action: Forward motion to the Board Meeting

3.9 Signature Authorization Beaty Athletic Account

Motion: That the Board of School Directors authorizes Shannon Yeager, Lori English, Jodi Arthur, and Shelly Wagner as signatories for the Beaty Athletic Account as presented.

Discussion: New signature cards for the schools.

Action: Forward motion to the Board Meeting

3.10 Signature Authorization Sheffield High School Athletic Account

Motion: That the Board of School Directors authorizes Glenn F. Smith, Marcia Madigan, and Darlene Hart as signatories for the Sheffield High School Athletic Fund.

Discussion: New signature cards for the schools.

Action: Forward motion to the Board Meeting

3.11 Signature Authorization Sheffield Area MSHS Activity Account

Motion: That the Board of School Directors authorizes Glenn F. Smith, Marcia Madigan, and Darlene Hart as signatories for the Sheffield Area MSHS Activity Account.

Discussion: New signature cards for the schools.

Action: Forward motion to the Board Meeting

3.12 Budget Transfer

Motion: That the Board of School Directors approve the Resolution and Budget Transfer in the amount of \$158,644.99.

Discussion: This funds transfer is to reclass Professional Development, account 324, to account 360 due to a change in PDE's Chart of Account.

Action: Forward motion to the Board Meeting

3.13 GRANT: 2018-19 Food Service Equipment Grant

Motion: That the Board of School Directors instructs the administration to work with the district's Food Service Management Company (FSMC) to develop a Food Service Equipment Grant application for any eligible building in the Warren County School District with qualifying food service equipment needs.

Discussion: Administration is applying for this highly competitive grant.

Action: Forward motion to the Board Meeting

4. Informational Items

4.1 Financial Reports

Discussion: Contact Mr. Jim Grosch if there are any questions or concerns with any of the reports.

4.2 Grant Report

Discussion: The attachment is a snapshot of this year's grant report as of Thursday, August 23, 2018.

5. Other

5.1 Other

Discussion: None

6. Closing Activities

6.1 Next Meeting Date

Monday, October 22, 2018 following PACCA

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 9:39 p.m.