## BUDGETARY TRANSFER REQUEST FORM

Warren County School District

Individua	I Requesting
Transfe	r of Funds:

10/24/2018

2018-2019

James Evers

**Building:** 

**Warren County Career Center** 

This is the current "budget," amount not the current balance

Budget	
Request	

**Budget** Year:

Date:

The amount of funds requested for transfer from this account indicates more funds are available than required this year.

#1	From(Cr):			<u> </u>		
	BUN#	Acct#	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
1	01.1380.000.24.07.659	762	Power Equipment WCCC Equipment Replacement	500.00	2,000.00	1,500.00
2	01.1390.000.24.07.000	442	B & G Equipment Rentals	800.00	2,122.42	1,322.42
3	01.1390.000.24.07.000	442	B & G Equipment Rentals	500.00	1,322.42	822.42
4	01.1390.000.24.07.000	442	B & G Equipment Rentals	500.00	822.42	322.42
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
			TOTAL CREDITS	2,300.00	6,267.26	3,967.26

Budget
Request

The amount of funds requested for transfer to this account indicates more funds are needed than estimated for this year.

This is the current "budget," amount not the current balance

#1	To (Db):					
	BUN#	Acct #	Account Description	Amount of Transfer Requested	Current Budget Amount	Adjusted Budget After Transfer
1	01.1380.000.24.07.659	610	Power Equipment WCCC Instructional Supplies	500.00	8,000.00	8,500.00
2	01.2271.000.24.07.000	580	Mileage Reimbursement Conferences	800.00	0.00	800.00
3	01.2272.000.24.07.000	360	Employee Training/Aides	500.00	0.00	500.00
4	01.2834.000.24.07.000	360	Employee Training/Principal	500.00	0.00	500.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
			TOTAL DEBITS	2,300.00	8,000.00	5,700.00

Directions: This form is to be submitted by the individual who has "budget oversight responsibility" and the authority to transfer funds in accordance with Board Policy. When it is determined that a specific budget account requires additional funds beyond those originally budgeted to meet approved/planned expenditures, a request may be made to transfer funds from a budget account that has "excess funds" available from what was estimated in the budget. Questions on any requested budget transfers should be forwarded to the Director of Business Services.

**CENTRAL OFFICE APPROVAL:** 

4.12.20 ACT2 Budgetary Transfer Request Form

DATE: