

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**  
**MONDAY, NOVEMBER 5, 2018**

**1. Opening Activities**

**1.1 Call to Order**

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 7:01 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

**1.2 Pledge of Allegiance**

Mrs. Zariczny led the Pledge of Allegiance.

**1.3 Roll Call**

Present:

Mrs. Elizabeth Huffman  
Mr. Jeffrey Labesky  
Mr. Paul Mangione  
Mrs. Marcy Morgan

Mrs. Mary Passinger  
Mr. Arthur Stewart  
Mr. Michael Zamborik  
Mrs. Donna Zariczny

Absent:

Mr. Joseph Colosimo

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mrs. Rhonda Decker, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mr. Eric Mineweaser, Supervisor of Secondary Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Shane Flannery, Technology Director, VARtek; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Amy Stimmell, Assistant Principal; Mrs. Elizabeth Kent, Principal; and approximately 10 members of the public in the audience.

**1.4 Reading of the Mission Statement - Mr. Arthur Stewart**

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership - Mr. Michael Zamborik

*Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...*

*Govern Effectively*

- *Adhere to an established set of rules and procedures for board operations*
- *Develop, adopt, revise and review policy*
- *Align decisions to policy*
- *Differentiate between governance and management, delegating management tasks to administration*
- *Allocate finances and resources*
- *Ensure compliance with local, state and federal laws*

1.6 Recognitions & Presentations

1. Warren Area High School Spanish Club

Mrs. Stimmell introduced students and their teachers who attended the World Languages Competition. Mrs. Rozanski thanked the Board for what they have invested in the Spanish department with hiring an additional teacher, sending them to a conference where they brought back and implemented five new teaching strategies and financially supporting them to participate in the World Language Competition. There were 170 students participating from 21 schools competing in three different languages. Approximately 30 students tested at each level of Spanish. The top three students in each level were recognized. Warren Area High School ranked in each level – Emma McKibbin took first place in level three; Myah Madril placed third in level two; and Seth Conarro placed third in level one. Mrs. Archer commended the students who were chosen from 420 students within the district who take Spanish. Twenty students were chosen to compete.

1.7 Public Comment

There was no public comment.

1.8 Agenda Adoption

Agenda  
Adoption  
Approved  
8-0-0

**MOTION:** That the Board of School Directors adopts the agenda dated November 5, 2018.

Motion by Michael Zamborik, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

1.9 Approval of Minutes

October 8, 2018  
Minutes  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the regular meeting minutes dated October 8, 2018.

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

1.10 Financial Reports

**MOTION:** That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Financial  
Reports  
Approved  
8-0-0

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

1.11 Stipulation of Discipline - Case No. 003

**MOTION:** That the Board of School Directors approves the Stipulation of Discipline Case No. 003, as presented.

Stipulation of  
Discipline –  
Case #003  
Approved  
7-1-0

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger,  
Arthur Stewart, Michael Zamborik, Donna Zariczny

No: Jeffrey Labesky

1.12 Hearing Officer Report

**MOTION:** That the Board of Directors approves the hearing officer report dated November 5, 2018, Case Letter "A".

Hearing Officer  
Report  
Approved  
7-1-0

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger,  
Arthur Stewart, Michael Zamborik, Donna Zariczny

No: Jeffrey Labesky

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

Mr. Mangione reported the legislative day will be postponed until March or April.

2. PSBA Liaison - Mrs. Marcy Morgan

Mrs. Morgan reported PSBA had a review of each of the candidates in the upcoming election listed in its *Daily Edition*. Also [www.warrencounty.net](http://www.warrencounty.net) puts out a voters' guide. She encouraged everyone to get out and vote.

3. Career Center Advisory - Mrs. Elizabeth Huffman, Mr. Michael Zamborik

Mr. Zamborik asked requested articles from trade magazines be forwarded to the staff at the Warren County Career Center.

4. Alleghany National Forest Letter

Mr. Stewart reported he was able to hand deliver the ANF letter to the Chief of the ANF, Vicki Christenson. She made her first stop as Chief in the ANF at the invitation of Glenn Thompson and they discussed the letter and the amount of white ash that is being cut by private industry versus the ANF cutting. She gave them no specific promises but will do business differently, and she hoped that her presence at the meeting gave them confidence she is sincere in what she said. The local ANF interim officer did say, they

hear us, they understand their role in the community and they would like to work with us to do things differently.

Mr. Stewart also talked to them about a community day bringing people together to tour the forest and they all tentative agreed it was possible. Amanda Hetrick, superintendent in the Forest Area School District suggested that all school districts in the ANF participate in their areas also. The Board was interested in pursuing this activity in the spring.

## 2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	November 7, 2018	10:00 a.m.	Board Visitation	Beaty-Warren Middle School STEM Lab
2.	November 19, 2018	6:00 p.m.	Physical Plant & Facilities Committee Personnel/ Athletics & Co-Curricular Activities Committee Curriculum, Instruction, & Technology Committee Finance Committee	Central Office
3.	December 3, 2018	7:00 p.m.	Organization Meeting	Central Office
4.	December 3, 2018	Following Organization Meeting	Regular Board Meeting	Central Office

## 2.3 Report - PSBA Leadership Conference

Mr. Mangione reported it was a great learning experience. He felt like the WCSD is on the right path doing things that had been presented and talked about at the conference. He sent information to Mr. Mineweaser and Mrs. Decker about changing elementary schedules. He attended session on “equity” and the discussion surrounding “equity” is different depending where you live in the state. No one could really define what type of legislation would bring “equity” to everyone.

Mr. Stewart had four things to report – 1) He was interested in the state of the district in comparison to districts across the state. He sent out a memo to the Finance Committee referring to the document which outlines the district’s financial history, and there are a number of non-financial items he would like to add to the document including grade four PSSA scores; grade eight PSSA scores; Keystone scores; charter school tuition payments; student population breakdown; ending fund balance; and statistics about disabilities. He has not heard any objections from the Finance Committee, and unless the Board has objections, he would like to add the data to the spreadsheet; 2) at the legal seminar Wednesday, there was a whole presentation on a new case which has great bearing on every school district.

The topic was how you properly investigate. It was shocking. A teacher put a choke hold on a student, with a history of doing this, and he also made the student lick the floor. Two principals investigated the situation and met with some but not all of the other students in the classroom. They took down notes only of the items that would have shown the guilt of the teacher, and they did not take down any other statements. Ultimately it was turned over to the police for criminal prosecution. The teacher was suspended during the outcome of the criminal case. The teacher was represented by a firm out of Philadelphia who interviewed everyone in the class. The students who testified at the trial gave a different version of the incident than the principals had recorded. The teacher then sued for wrongful prosecution and even though it was not the administration who prosecuted, they were joined as defendants. The district's insurance company would not pay for the defense of the staff, and they were hung out on their own. The district needs to make sure our principals are well trained in investigations, and they need time freed up so they can do thorough investigations. 3) Supreme court case for fair share another case are asking for a return of their fair share fees. 4) Spoke with an administrator about a stem high school that pulls from other high schools and which could be a model for the WCSD. Mr. Stewart has contact information if the administration would be inclined to reach out and explore the possibility, particularly with high school reform taking place.

Mrs. Stewart attended a session on special education law which was very affirming to what we are doing as a district. She also attended a session on negotiations, social media, and a session on generational research, which was very informative and helped explain why some older workers get very frustrated with their younger counterparts. Tom Murray spoke in two sessions and was very engaging. The district needs to spend some time developing vision, mission and goals in terms of what instruction will look like in our classrooms five and ten years from now. A political update was provided by Terry Madonna, and it is likely we will see tax reform back on the table. She also attended a session on mindfulness, teaching students relaxation techniques, because kids are stressed. She also attended a session on Rachel's Challenge, talking about school culture.

Mrs. Morgan also attended generational studies session which gave an understanding how employees interact, and it also gave insight as to how you market to those groups. She attended School Leadership and the Transgender Experience where they looked at situational studies and had a spirited discussion. The gender experience has a wide range variables, and there is a much higher rate of suicide among these students because of how they are treated. Care must be taken as to how they are treated in the school setting. She also attended a session on social media and email accounts. If school business for the district is being conducted on personal devices authorities have the right to access it if a court case or legal battle ensues.

Mrs. Passinger stated that as a new board member and first time attendee, it was overwhelming, in a good way and encouraged other members to attend. She attended a session on STEM, and dual enrollment dealing with technology. The generational session was excellent, and a lot of what was discussed could be used for hiring and dealing with staff.

Mrs. Zariczny likes to visit the vendor are to see if there is anything new that would benefit the district, and this year there was a booth call Clear Gov. They provide a program tool which can interface with our website, using district data derived from PDE or the district. They provide clear and concise charts and graphs allowing us to share data with the public in a transparent way. There was a breakout session for artificial intelligence which was scary, to realize what data companies are gleaning from you as you use your personal devices. It is important to be careful as you put your information out there. As we move forward with technology, we will have to be mindful of who can access information and how. There was a session on comprehensive planning and ours is going through a minor update currently, but next year we are on a track to completely revamp our comprehensive plan as part of the

cycle. PSBA had some great ideas for public forums, staff forms, students, administration and Board members to include ideas into the plan. Then the Board goal setting could also be aligned to the Comprehensive Plan. She also praised the student performers at the Student Showcase and student presentations of different initiatives in their districts in which they participate.

2.4 Announcements

2.5 Other

### 3. Superintendent's Reports and Recommendations

3.1 General Comments - Mrs. Amy Stewart

- Mrs. Stewart reported her office is trying to keep up the with the safety regulations passed in June. There are a lot of requirements imposed on districts. Mrs. Stewart and Mrs. Zariczny will be traveling to Hershey for the School Safety and Security Exchange. There is a large survey that must be completed by the end of the month to see if districts are complying.
- The State implemented a service called Safe to Say which is a tip line across the State allowing students or anyone to call with a concern or threat and will require administration to be on call 24/7 to provide addresses to law enforcement should they need to find someone. This is still unfolding.

3.2 Committee Reports

3.3 Other

### 4. New Business - Consent Agenda

4.1 Consent Agenda

Consent Agenda  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the consent agenda with the exception of Item 4.7.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

4.2 Repository Sales - FIN - Mr. Arthur Stewart

Repository Sales  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves repository sales for tax parcels WN-845-179400-000 and WN-574-662200 as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

4.3 Signature Authorization YEMS Activities Account - FIN - Mr. Arthur Stewart

Signature  
Authorization  
YEMS Activities  
Account  
Approved  
8-0-0

**MOTION:** That the Board of School Directors authorizes Elizabeth Kent, James Case, and Sherry Smith as signatories for the Youngsville Elementary Middle School Activity Account as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny



4.4 Bond Refinancing - FIN - Mr. Arthur Stewart

**MOTION:** That the Board of School Directors of the Warren County School District does hereby authorize the Administration to work with PFM Financial Advisors LLC as Independent Financial Advisor, Knox, McLaughlin Gornall & Sennett, P.C. as Bond Counsel and the local Solicitor to issue G.O. Bonds, Series of 2019 for the purpose of refinancing all or a portion of the outstanding General Obligation Bond, Series of 2014 with a minimum net savings target of \$50,000.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Bond  
Refinancing  
With a Minimum  
Savings of  
\$50,000  
Approved  
8-0-0

4.5 Approval of Elevator Agreement - FIN - Mr. Arthur Stewart

**MOTION:** That the Board of School Directors approves the agreement with Otis Elevator Company for the maintenance of District elevators at a cost of \$1,930 per month, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Otis Elevator  
Agreement  
Approved  
8-0-0

4.6 American Red Cross Provider Agreement - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the American Red Cross Authorized Provider Agreement as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

American Red  
Cross Provider  
Agreement  
Approved  
8-0-0

4.7 Warren Area High School Student Broadcast Studio Quote from Creative Learning Systems - CIT - Mr. Joseph Colosimo

*Removed for separate action.*

4.8 System 44 Next Generation Curriculum Purchase - CIT - Mr. Joseph Colosimo

**MOTION:** The Board of Directors approves the System 44 Next Generation Curriculum purchase, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

System 44 Next  
Generation  
Curriculum  
Purchase  
Approved  
8-0-0

4.9 2016-2017 School-Based ACCESS Program Billing Agreement - CIT - Mr. Joseph Colosimo

**MOTION:** The Board of Education approves the 2016-2017 School-Based ACCESS Program Billing Agreement, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

2016-2017  
School-Based  
ACCESS  
Program Billing  
Agreement  
Approved  
8-0-0

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

4.10 2018-2019 Forest Area School District Agreement - CIT - Mr. Joseph Colosimo

2018-2019 Forest  
Area School  
District  
Agreement  
Approved  
8-0-0

**MOTION:** That the Board of Directors approves the 2018-2019 Forest Area School District Agreement, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

4.11 High School Science Planned Instruction - CIT - Mr. Joseph Colosimo

High School  
Science Planned  
Instruction  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the High School Science Planned Instruction, as presented, nunc pro tunc, as of May 14, 2018.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

4.12 GRANT: McDonald's Make Activities Count (MAC) Classroom Activities Grant - CIT - Mr. Joseph Colosimo

Submission of  
McDonald's Make  
Activities Count  
(MAC) Grant  
Approved  
8-0-0

**MOTION:** That the Board of School Directors instructs the administration to work with interested teachers to develop applications to the McDonald's MAC Grant in support of classroom activities.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

4.13 GRANT: S. Knox Harper Grant 2018-19 - CIT - Mr. Joseph Colosimo

Submission of S.  
Knox Harper Grant  
Approved  
8-0-0

**MOTION:** That the Board of School Directors instructs the administration to work with interested WCSD teachers to submit applications to the S. Knox Harper grant program.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

4.14 GRANT: School Safety and Security Grant 2018-19 - CIT - Mr. Joseph Colosimo

Submission of  
School Safety and  
Security Grant  
Approved  
8-0-0

**MOTION:** That the Board of School Directors instructs the administration to develop and submit a School Safety and Security Grant for expanding the hours of the current WCSD School Resource Officer Program and the purchase of AED/Stop the Bleed kits for use by athletic teams/field trips and for classroom go buckets.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed



- Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny
- 4.15 GRANT: Northern Allegheny Outdoor Women's Association Outdoor Grants - CIT - Mr. Joseph Colosimo
- MOTION:** That the Board of School Directors instructs the administration to assist interested teachers in submitting grant applications to the Northern Allegheny Outdoor Women's Association for eligible projects.
- Motion by Arthur Stewart, second by Marcy Morgan.
- Final Resolution: Motion Passed
- Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny
- 4.16 Certificated Personnel Report - PACCA - Mr. Paul Mangione
- MOTION:** That the Board of School Directors approves the Certificated Personnel Report as presented.
- Motion by Arthur Stewart, second by Marcy Morgan.
- Final Resolution: Motion Passed
- Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny
- 4.17 Support Personnel Report - PACCA - Mr. Paul Mangione
- MOTION:** That the Board of School Directors approves the Support Personnel Report as presented.
- Motion by Arthur Stewart, second by Marcy Morgan.
- Final Resolution: Motion Passed
- Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny
- 4.18 Informational Report - PACCA - Mr. Paul Mangione
- MOTION:** That the Board of School Directors approves the Informational Report as presented.
- Motion by Arthur Stewart, second by Marcy Morgan.
- Final Resolution: Motion Passed
- Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny
- 4.19 Volunteer Report - PACCA - Mr. Paul Mangione
- MOTION:** That the Board of School Directors approves the Volunteer Report as presented.
- Motion by Arthur Stewart, second by Marcy Morgan.
- Final Resolution: Motion Passed
- Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny
- Submission of  
Northern  
Allegheny  
Outdoor  
Women's  
Association  
Grant  
Approved  
8-0-0
- Certificated  
Personnel  
Report  
Approved  
8-0-0
- Support  
Personnel  
Report  
Approved  
8-0-0
- Informational  
Report  
Approved  
8-0-0
- Volunteer  
Report  
Approved  
8-0-0

4.20 New Bus Drivers - PACCA - Mr. Paul Mangione

New Bus Drivers  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the list of new bus drivers as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

4.21 Affiliation Agreement - University of Pittsburgh at Bradford - PACCA - Mr. Paul Mangione

University of  
Pittsburgh at  
Bradford  
Affiliation  
Agreement  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the affiliation agreement between the Warren County School District and the University of Pittsburgh at Bradford as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

4.22 Athletic Supplemental Contracts - PACCA - Mr. Paul Mangione

Athletic  
Supplemental  
Contracts  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the Athletic Supplemental Contracts as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

4.23 Co-Curricular Supplemental Contracts - PACCA - Mr. Paul Mangione

Co-Curricular  
Supplemental  
Contracts  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the Co-Curricular Supplemental Contracts as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

**5. Items Removed for Separate Action**

5.1 (4.7) Warren Area High School Student Broadcast Studio Quote from Creative Learning Systems - CIT - Mr. Joseph Colosimo

WAHS Student  
Broadcast Studio  
Purchase  
Approved  
6-2-0

**MOTION:** That the Board of School Directors approves the Warren Area High School Student Broadcast Studio Quote and Timeline from Creative Learning Systems in the amount of \$79,250 using Committed Funds for STEM, which shall be transferred from Committed Fund Account 0830 to the General Fund for payment to be made out of the General Fund, as presented.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart,  
Michael Zamborik, Donna Zariczny

No: Marcy Morgan, Mary Passinger

**6. Future Business for Committee Review**

There were no items for committee review.

**7. Other**

- 7.1 Policy Number 10613, titled - Administration of Medications - Second Reading

**MOTION:** That the Board of School Directors approves on second reading revisions to Policy Number 10613, titled Administration of Medications as presented.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Policy #10613 –  
Administration of  
Medications  
Second Reading  
Approved  
8-0-0

- 7.2 21st Century Community Learning Centers (21CCLC) Cohort 7 Evaluator Contract Extension

**MOTION:** That the Board of School Directors approves a one-year extension of the outside evaluation contract for the 21st Century Community Learning Centers Cohort 7 grant with KeyStone Research Corporation (KSRC) for the 2018-19 school year.

Motion by Marcy Morgan, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

21<sup>st</sup> Century CLC  
Cohort 7 Evaluator  
Contract  
Approved  
8-0-0

- 7.3 Document Shredding

**MOTION:** That the Board of School Directors approves the agreement with Pirrello Enterprises, Inc., for document shredding as presented.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Document  
Shredding  
Approved  
8-0-0

- 7.4 Budget Resolution and Transfer - \$1,236,100.00

**MOTION:** That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$1,236,100.00, as presented.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Budget Resolution  
& Transfer  
\$1,236,100  
Approved  
8-0-0

- 7.5 Budget Resolution and Transfer - \$2,300.00

**MOTION:** That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$2,300.00, as presented.

Motion by Elizabeth Huffman, second by Michael Zamborik.

Final Resolution: Motion Passed

Budget Resolution  
& Transfer \$2,300  
Approved  
8-0-0

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

7.6 Naviance Order Form Agreement

Naviance Order  
Form Agreement  
Approved  
8-0-0

**MOTION:** That the Board of Directors approves the Naviance Terms of Service Agreement, as presented.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

7.7 Settlement Agreement - Student 17

Settlement  
Agreement  
Student 17  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the Settlement Agreement to resolve a due process complaint, without due process being filed, for Student 17, as presented.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

7.8 Repository Sales II

Repository Sales  
II  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the repository sales of tax parcels WN-8-1788-4, WN-8-1788-28, WN8-1788-34, WN-1-215358, and WN-823-8753 in accordance with HB 290, as presented.

Motion by Marcy Morgan, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

7.9 New Position – Teacher Aide

New Position –  
Teacher Aide  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves the addition of one (1) teacher aide position and money to be transferred from contingency to fund this position as presented.

Motion by Arthur Stewart, second by Michael Zamborik.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

7.10 New Position – Social Worker

New Position -  
Social Worker  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves a new position for a social worker as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

7.11 Copier Paper Purchase

**MOTION:** That the Board of School Directors approves the Co-stars copier paper purchase in the amount of \$61,740.00 as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan,  
Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Copier Paper Purchase Approved 8-0-0
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8. Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mrs. Zariczny announced there would be an executive session at 8:17 p.m. to discuss personnel and negotiations with no action to follow.

8.3 Adjournment

It was moved by Marcy Morgan and seconded by Mary Passinger to adjourned the meeting.

The meeting adjourned at 8:17 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary