Keys to Ownership Services

Drive Your Success using PowerSchool

Keys to Ownership for Special Programs Application

Adopting a new **Special Programs Application**, (i.e. Special Education, Section 504,IEP, RTI, Gifted & Talented, ELL, etc.) and keeping functionality relevant for users ongoing can be challenging for both large and small districts. To help, PowerSchool offers Keys to Ownership (KTO) services, a highly variable and flexible consulting solution designed for your unique PowerSchool needs.

KTOs are sold as customized, ten (10) remote hour packages, focused on the topics that are most important and needed by PowerSchool administrators.

Designed for customers at any stage in their life-cycle of PowerSchool adoption, you will be assigned an expert PowerSchool consultant who will assist you during your first year of deployment or provide a helping hand if you have been using PowerSchool for years. You drive what hours are used for, at your own pace. KTOs assist you in two primary areas: PowerSchool *functionality* and *completing tasks*.
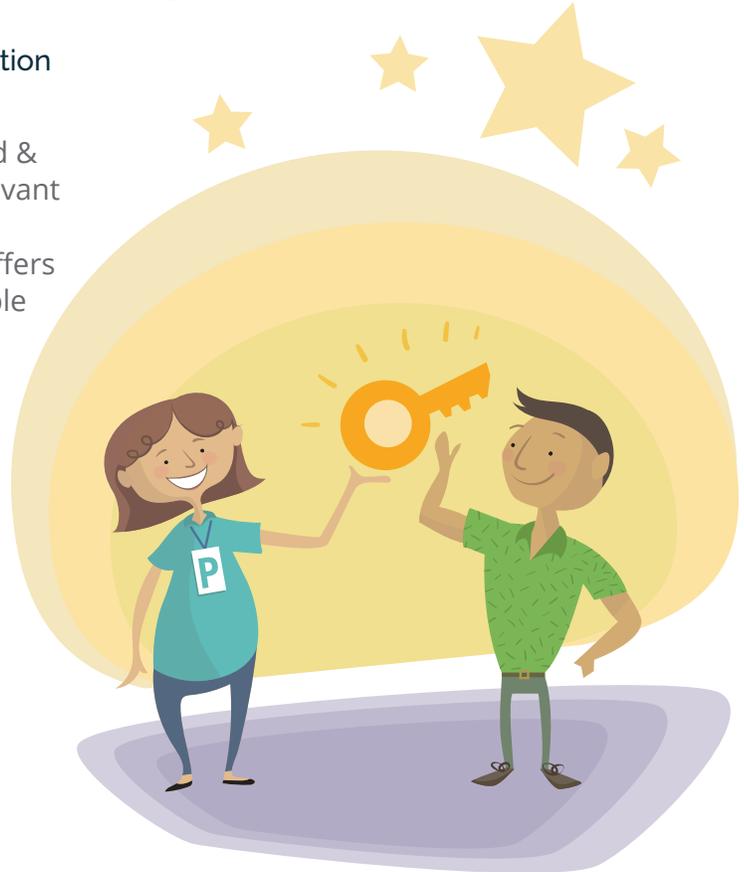
PowerSchool Functionality

Our consultants will help you take full advantage of PowerSchool functionality, helping you plan and find the optimal approaches to resolving your user needs through hands on, direct engagement centered on your district or school goals and needs. An expert from our PowerSchool service team will help you configure and use important PowerSchool features and functions that go beyond standard implementation. Our services save you time and reduce stress, while helping you maximize PowerSchool old and brand new features.

Examples of focused topics:

- Ad Hoc Administration or User Training
- Standard Report Writing
- State Reporting work-flow and error diagnostics
- Document Template Properties and System Settings
- Security and Group Permissions
- Utilities for data and document management
- Assistance with Requirements Mock-up
- Adjusting integration field mapping
- Custom Requirements Review and Documentation
- Work-flow best practices
- End of year roll-over walk-through
- System Administration consultation with staff turn-over
- Requirement elaboration for customization

Completing Tasks

PowerSchool KTO services can help you complete important PowerSchool administration work, when it becomes difficult to fit in or spin up on quickly. With the help of a PowerSchool expert, complete critical tasks more easily by having our team involved. KTO services save time, ensure accuracy, and help you learn best practices, so you can manage tasks better on your own going forward.

Additional Tasks:

- Data audits and validation reports
- Using Data Import/Export Manager
- Adding/removing calendar days

- State compliance submission planning and readiness
- Reviewing system reports for accuracy
- Search strategies and methods when using data

Customers are choosing to purchase 2-4 KTO bundles yearly, so they have that planned helping hand when they need it or to take the weight off when there are new resources coming on board or for help during critical time periods, such as state reporting.

Design your own KTO services bundle based on the needs of your school or district. Work with your PowerSchool sales representative to determine how many KTO packages you need, or discuss how to target certain topics within PowerSchool.
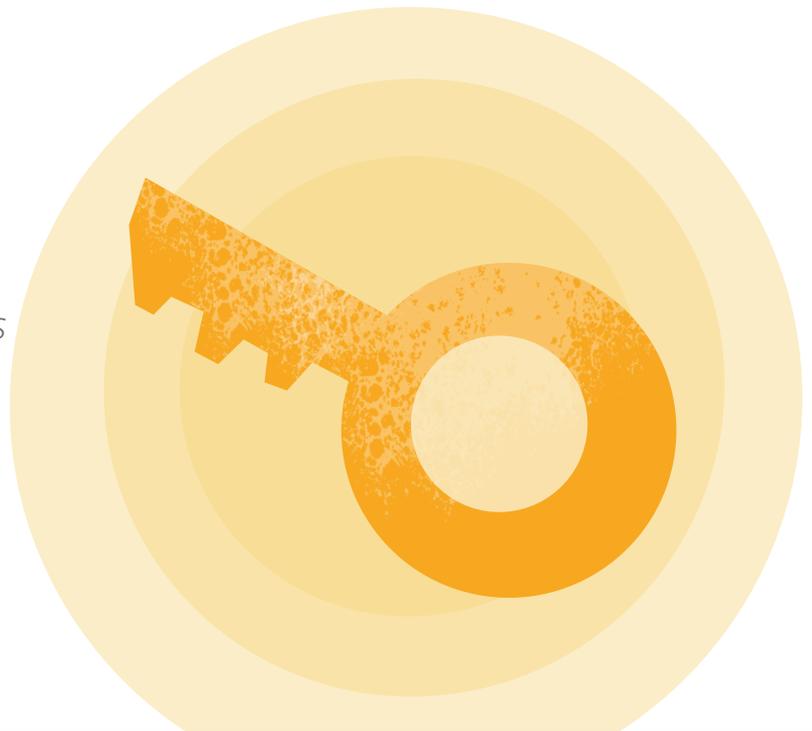
To get started, contact your PowerSchool account executive at (877) 873-1550, or visit our website at www.PowerSchool.com

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