

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

MINUTES

November 19, 2018

CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Mr. Joseph Colosimo, Chair
Mr. Michael Zamborik
Ms. Mary Passinger

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mrs. Donna Zariczny
Mr. Paul Mangione
Mr. Arthur Stewart
Mr. Jeffrey Labesky
Ms. Ruth Huck
Dr. Norbert Kennerknecht
Mr. Gary Weber
Mr. Jim Grosch
Ms. Rhonda Decker
Dr. Patty Hawley
Mr. Rick Gignac
Ms. Sue Turner
Mr. Matt Jones
Mr. Mike Kiehl

Mr. Shane Flannery
Ms. Melissa McLean
Mr. Brian Ferry, WTO
Ms. Ericka Alm
Mr. Paul Crider
Ms. Marcia Madigan
Mr. Glenn Smith
Ms. Jennifer Hobbs
Ms. Lynn Shultz
Ms. Shelly Wagner
Ms. Liz Kent
Mr. James Case
Mr. Jim Evers
Mr. Buzz Felix, Felix & Gloeker Presenter
Approximate Number of Public is five

1. Opening Activities

1.1 Call to Order

Chairperson, Mr. Joseph Colosimo, called the meeting to order at 7:45 PM

1.2 Public Comment - None

2. Old Business – None

3. New Business

3.1 Citrix Charter Deactivation Agreement

Administration is recommending the non-renewal of the Citrix licensing agreement. There will be a significant ongoing cost savings associated with this move. Item 3.1 and 3.3 go hand-in-hand as the District will need to replace a number of computers in order to operate without Citrix.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on December 3, 2018.

Motion: That the Board of School Directors approve the **Citrix Charter Deactivation Agreement**, as presented.

3.2 PowerSchool-Keys to Ownership-SOW-Agreement

The District moved to PowerSchools platform for our IEP management system. Administration is asking for additional dollars for training hours and assistance to support this move.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on December 3, 2018.

Motion: That the Board of School Directors approve the **PowerSchool-Keys to Ownership-SOW-Agreement**, as presented.

3.3 Computer Purchase

This item is part of item 3.1.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on December 3, 2018

Motion: That the Board of School Directors approves the **Computer Purchase**, as presented.

3.4 Science 3, 4, and 5 Planned Course Instruction Revisions

This item asks the Board to approve revisions to Science 3, 4, and 5 Planned Course Instruction.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on December 3, 2018

Motion: That the Board of School Directors approves the **Science 3, 4, and 5 Planned Course Instruction Revisions**, as presented.

3.5 GRANT: MTSS Writing Cohort (EES)

This is a writing stipend from PaTTAN to go to Eisenhower Elementary School to provide supports.

Discussion: There was no discussion.

Action: Forward the motion to the Board Meeting on December 3, 2018.

Motion: That the Board of School Directors approves the **GRANT: MTSS Writing Cohort (EES)**, as presented.

3.6 GRANT: PA Association for Rural and Small Schools (PARSS) Teacher Grant 2018

This grant is available to teachers across the state. Administration is requesting permission to work with teachers on submission of the grant.

Discussion: There was no discussion

Action: Forward the motion to the Board Meeting on December 3, 2018.

Motion: That the Board of School Directors approves the **GRANT: PA Association for Rural and Small Schools (PARSS) Teacher Grant 2018**, as presented.

4. Informational Items

4.1 Class Sizes for 2018-2019 School Year

The Board received a handout to review on elementary and secondary class sizes.

Mrs. Mary Passinger stated that some of the class sizes were too much for one teacher to handle. The expectation this year is for teachers to have two grades entered into the computer every week for each student. That expectation is not attainable with some of the class sizes shown. When budget planning begins, class size should be a topic of discussion.

Mrs. Amy Stewart advised that the report was showing data by course. She asked the Board for a recommendation on what data they would like to see that would be more helpful.

Paul Mangione: Based on education reform and the schedule, what changes have we seen to the actual counts? Did it help or hurt?

Mrs. Amy Stewart: Some class sizes are larger and some have smaller numbers. Secondary numbers did not turn out as expected. Principals and central office administration are in the process of reviewing staffing.

Mr. Arthur Stewart wanted to know if there is an easy way to spot check the comparison between the larger class size numbers versus the lower class size numbers. He would like to know if the Warren Attendance Area gets the larger class sizes.

Mr. Gary Weber stated there is a trend, where the outlying schools are shrinking down. The number of courses offered went down and the number of preps went up. Now, the trend is coming across the district. Administration is trying to balance the number of courses a teacher is teaching with the number of students taking a course.

Mrs. Mary Passinger is concerned that we have consistently cut teachers over the years and understands the reasons for the cuts. Her concern is the number of grades expected for each week and that it takes hours for a teacher to grade papers. Preliminary budgeting has begun and she feels that we should stop and look at the allocation of funds.

Mr. Gary Weber said the class size report is a thirty-thousand foot view and we need to get more granular to understand the numbers. The goal of high school reform is to reduce the number of preps for teachers. The District has to change the way scheduling has been done in the past in order to reduce the number of preps.

Mrs. Amy Stewart said the district is looking forward to the different instructional environment. She gave an example of a district that is using a formative assessment and then re-grouping kids every other day. Assessment practices have to change to meet goals.

5. Other

Information: 5.1 Other

Other 1:

Mr. Joseph Colosimo requested that if there is going to be a presentation to the Board, that is denoted in the agenda. If possible, he would like to get the presentation materials ahead of time on BoardDocs.

Other 2:

Mr. Joseph Colosimo stated that we just renovated Warren Area High School. A beautiful library was built and it is only staffed by a Librarian half of the time. He would like to know why the staff for the library is half time and how we could get the library staffed full time to utilize a resource in which we spent taxpayer dollars. He would like an answer at a future meeting.

Other 3:

Mr. Mike Zamborik gave a report on information for the Career Center.

Other 4:

Mrs. Rhonda Decker would like to remind the Board that the group that Kari Swanson began, CORE, Choosing Openness Regarding Decisions brought in Angst, and now has brought to high school students and the community a presentation on recovery from mental health issues from

the organization, “Minding Your Mind”. Mrs. Decker is getting positive feedback from students and teachers regarding the presentations.

Other 5:

Mrs. Donna Zariczny announced that the Board would have an executive meeting after committees.

6. Closing Activities

6.1 Next Meeting Date – TBD after December 3, 2018 Organizational Meeting.

6.2 Adjournment – The meeting adjourned at 8:12 PM.