

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

**MINUTES**

December 17, 2018

CENTRAL ADMINISTRATIVE OFFICE

**COMMITTEE MEMBERS PRESENT:**

Mr. Joseph Colosimo, Chair

Mr. Michael Zamborik

Ms. Marcy Morgan, Serving as Committee Member Pro Tem

**COMMITTEE MEMBERS ABSENT:**

Ms. Mary Passinger

**OTHERS PRESENT:**

Ms. Elizabeth Huffman

Mr. Paul Mangione

Ms. Ruth Huck

Mr. Gary Weber

Ms. Rhonda Decker

Dr. Patty Hawley

Mr. Rick Gignac

Ms. Sue Turner (Left at 6:09 PM)

Mr. Matt Jones

Mr. Mike Kiehl

Mr. Shane Flannery

Ms. Melissa McLean

Mr. Brian Ferry, WTO

Kristine Trubic (Left at 6:24 PM)

Approximate Number of Public is one

**1. Opening Activities**

**1.1 Call to Order**

Chairperson, Mr. Joseph Colosimo, called the meeting to order at 6:07 PM

**1.2 Public Comment - None**

**2. Old Business – None**

**3. New Business**

### **3.1 2018-2019 Beacon Light Custer City Agreement**

This is an annual agreement, which was not presented thus far this school year because we did not have any children receiving services.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board meeting on January 14, 2019.

**Motion:** That the Board of School Directors approve the **2018-2019 Beacon Light Custer City Agreement**, as presented.

### **3.2 21<sup>st</sup> Century Community Learning Centers (21CCLC) Cohort 8 Evaluation Agreement Extension**

This is an extension agreement for 21<sup>st</sup> Century Cohort 8 Grant.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board meeting on January 14, 2019.

**Motion:** That the Board of School Directors approve the **21<sup>st</sup> Century Community Learning Centers (21CCLC) Cohort 8 Evaluation Agreement Extension**, as presented.

### **3.3 GRANT: 2018-19 PAsmart Targeted K-12 Computer Science & STEM Education Grant**

This is a new grant, which the governor has put forth. It is for LEA's that have little or no K-12 offerings for computer science and STEM. If the District is awarded the grant, a budget will be submitted to the Board for approval at that time.

**Discussion:** There was no discussion.

**Action:** Forward the motion to the Board meeting on January 14, 2019.

**Motion:** That the Board of School Directors approves the **GRANT: 2018-19 PAsmart Targeted K-12 Computer Science & STEM Education Grant**, as presented.

## **4. Informational Items**

### **4.1 Kids In Need Community Fund Mid-Year Summary**

This is an overview of the KIN Fund by Dr. Hawley and Mrs. Kris Trubic. Mrs. Trubic is our homeless liaison and attendance officer. KIN Fund is the Kids in Need fund that was established four years ago in cooperation with the Community Foundation. An article in the paper helped get information to the public on ways that we are supporting the community. This is the third year of an angel tree, which is going quite well. Kris Trubic drives a "Santa Truck", which she loads up to make deliveries to student families. She puts in a great deal of effort. District employees supported over half of the students on the list this year. The Office of Pupil Services

does the shopping. They have found out that you cannot just go to the store with such a large list and shop, as they end up with 14 shopping carts, which needs sorted back at the office. Sorting the items is a challenge. Now, as items are taken from the shelf, they are coded, which is much more organized. The Community Foundation supported less financially because of the donations and support from employees. Dr. Hawley gave the Board a handout on the KIN Fund showing the number of students served, as well as expenditures run through the KIN Fund.

Dr. Hawley sent a letter to the Community Foundation extending her gratitude. She attends their Board meetings and gives updates on how the foundation dollars are spent.

Dr. Hawley would like to recognize Kris Trubic for her efforts and time servicing the students; the secretaries in the Office of Pupil Services, who went shopping; Kristie Bednez, who meets them at Walmart to make purchases for them so established procedures are followed.

Kris Trubic stated there are several families who are very appreciative of this fund, as most other services in the community stop around the age of 12 or 14. The KIN Fund helps support the teenagers. There is more student need than is realized. Teachers and principals identify the majority of the families receiving help.

Dr. Hawley identified the top items provided as being, backpacks, boots, sneakers, hygiene products and undergarments. It was heartwarming to see students give to students. There were three groups of students from the WCCC, who donated money. Every donor has received a thank you note.

Mr. Paul Mangione stated that Warren County has a great community and great support behind it. There are groups doing similar activities, but they do not have access to the student information. He suggested a partnership with other programs in the community. Dr. Hawley stated there are several donors in the community and that is it difficult to have one focus group. It is a collaborative effort. The time consuming pieces are travel and delivery.

Kris Trubic stated that the schools are good about making sure that shoes, backpacks and hygiene products get to the students. Availability of these products carry on throughout the year.

Dr. Hawley: Fundraisers held during the year give dollars back to the fund. This is going to be the third year of the annual bake sale in May at the Sugar Grove Cruise-In. Each year the principals hold one fundraiser at their school for the fund.

#### **Discussion: 4.2 Library Staffing for SY 2018-2019**

At the last CIT meeting, there was a request to know how the district staffs the libraries. Currently, there are six librarians in the district. Two of the librarians are K-12 at Eisenhower and Sheffield. One librarian is elementary-middle at Youngsville Elementary Middle School. Central attendance area has one at elementary and one at middle. Warren Area High School and Youngsville High School share one librarian. This is the second year of that configuration without changes.

Mr. Joe Colosimo: We put a lot of money into the renovation of the library at Warren Area High School. There is a half of a librarian at WAHS. More and more students, going into society or college, lack research skills. He feels it is very important for children to understand how to research a topic so they can determine what is real and what is not real. His two-fold concern is only half a librarian at YHS and half a librarian at WAHS, but also, we sunk the money into the Warren library for a 50% return.

Mrs. Rhonda Decker inquired if there was more that administration could look into further for him. Mr. Joe Colosimo said not at this stage, but he would like to go on record saying that we have compartmentalized art and library as specials. Learning research skills are as valuable, if not more as biology, algebra and other skills. He does not want us to continue to deemphasize that track under the term of “special” to pursue other things. He wants to provide students with the necessary skill set to research things on their own. He is advocating for librarians.

Mr. Paul Mangione said in today’s day and age with fake news and everything changing, it is a different research, almost by subject matter. The term library has given way to the term media center.

#### **Discussion: 4.3 Kindergarten Registration 2019-2020**

Mrs. Rhonda Decker gave the Board a handout regarding kindergarten registration. Dates for kindergarten registration have been set for January 28 through February 1, 2019. At their request, Warren Area Elementary Center will not have daytime hours on Tuesday. Instead, they will hold evening hours Monday and Tuesday, as well as daytime hours on Monday only. The calendar and schedule this year was based on input and suggestions from kindergarten principals and teachers. Mrs. Decker emphasized that students need to be five before the first day of school for the 2019-2020 school year. In 2020-2021, students will need to be five by July 1. Administration is verifying this information with early childhood providers, physicians, and parents.

Mr. Joe Colosimo asked if we are running into more or less students that are anti-immunization. Dr. Hawley responded that it is about the same. Nurses are following up with principals and families.

#### **4.4 Vartek Report**

Monthly tech update for Vartek submitted by Mr. Shane Flannery.

#### **5. Other**

##### **Information: 5.1 Other**

##### **Other 1:**

Mr. Mike Zamborik saw an ad in Saturday’s paper looking for an operator for a machine that WCCC has. He gave additional information to Ruth Huck for Machine Tech. He spoke with Mr. Evers and said there were some items coming up that administration will present.

**Other 2:**

Mr. Eric Mineweaser stated that administration is in the early stages of planning the music taskforce and beginning to form a team. Administration hopes to have a meeting the first week of January.

**6. Closing Activities**

**6.1** Next Meeting Date – January 28, 2019

**6.2** Adjournment – The meeting adjourned at 6:33 PM.