

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
JANUARY 28, 2019; FOLLOWING CIT
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM**

COMMITTEE MEMBERS PRESENT:

Mrs. Marcy Morgan, Committee Chair
Mr. Jeffrey Labesky, Committee Member
Mr. Arthur Stewart, Committee Member
Ms. Amy Stewart, Superintendent

COMMITTEE MEMBERS ABSENT:

Dr. Norbert Kennerknecht, Director of Buildings and Grounds

OTHERS PRESENT:

Ms. Donna Zariczny, Board President
Ms. Elizabeth Huffman, Board Member
Ms. Mary Passinger, Board Member
Mr. Gary Weber, Director
Mr. Jim Grosch, Director
Mr. Eric Mineweaser, Director
Dr. Patty Hawley, Director
Ms. Sue Turner, Supervisor
Mr. Matt Jones, Administrator
Mr. Mike Kiehl, Administrator
Mr. Shane Flannery, Administrator
Ms. Melissa McLean, Recording Secretary
Mr. Brian Reynolds, Principal
Ms. Ericka Alm, Principal

Ms. Marica Madigan, Principal
Mr. Glenn Smith, Principal
Mr. Shannon Yeager, Principal
Ms. Shelly Wagner, Asst. Principal
Mr. Jeff Flickner, Principal
Ms. Amy Stimmell, Asst. Principal
Ms. Liz Kent, Principal
Mr. James Case, Asst. Principal
Ms. Amy Beers, Principal
Ms. Kim Yourchisin, Asst. Principal
Mr. Jim Evers, Principal
Ms. Misty Weber, Principal
Mr. Brian Ferry, *Times Observer*
Approx. 14 Members of the Public

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 6:43 p.m. by Chairperson Mrs. Marcy Morgan.

1.2 Public Comment

None.

2. Old Business

None

3. New Business

3.1 Closed Facilities (SES & PTS)

Discussion:

At the request of the Committee, Administration provided information regarding the former Sheffield Elementary and Pleasant Township Schools. Information was provided regarding utilities, building conditions, and current and future uses of the buildings. The buildings are currently being utilized by the district for storage of current equipment and

educational supplies, as well as storage of “unwanted and unnecessary” items being held for auction. The buildings will be vital to the planned renovation of the Warren County Career Center as a storage location for WCCC equipment, and a possible staging location for new furniture, fixtures and equipment for the project.

Action:

Administration will gather the following requested information and present at a future committee meeting:

- Zoning information for both buildings.
- Estimated costs for demolition of the buildings, as well as a recommended timeline for demolition.
- Timeline for putting the buildings out for bid.
- Estimated costs for a separate building (pole barn) to be built on existing district property to replace one, or both, buildings.

Motion:

None.

4. Informational Items

4.1 Board Initiatives / Project Reports

Discussion:

None.

4.2 Work Order Reports

Discussion:

None.

4.3 Utilities Report

Discussion:

None.

4.4 Eisenhower Flagpole Installation

Discussion:

Chairperson Marcy Morgan reported that a flagpole was recently purchased by the Sugar Grove American Legion for the Eisenhower K-12 campus. Administration is working with the Sugar Grove American Legion to facilitate the installation of the flagpole when the ground thaws.

5. Other

5.1 Calming Rooms (Mr. Jeff Labesky)

Discussion:

Mr. Labesky shared with the Committee his observations of a calming room at WAEC, and inquired regarding having similar rooms at the other schools. It was requested that administration look into the cost of installing calming rooms at the other schools.

Dr. Hawley shared with the Committee some new techniques and system currently being research by administration to reduce and eliminate the need for restraints and calming rooms.

6. Closing Activities

6.1 Next Meeting

February 25, 2019, 6:00 p.m.

6.2 Executive Session

None.

6.3 Adjournment

Meeting adjourned at 6:59 p.m.