

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
JANUARY 28, 2019; FOLLOWING CIT  
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM**

**COMMITTEE MEMBERS PRESENT:**

Mrs. Marcy Morgan, Committee Chair  
Mr. Jeffrey Labesky, Committee Member  
Mr. Arthur Stewart, Committee Member  
Ms. Amy Stewart, Superintendent

**COMMITTEE MEMBERS ABSENT:**

Dr. Norbert Kennerknecht, Director of Buildings and Grounds

**OTHERS PRESENT:**

Ms. Donna Zariczny, Board President	Ms. Marica Madigan, Principal
Ms. Elizabeth Huffman, Board Member	Mr. Glenn Smith, Principal
Ms. Mary Passinger, Board Member	Mr. Shannon Yeager, Principal
Mr. Gary Weber, Director	Ms. Shelly Wagner, Asst. Principal
Mr. Jim Grosch, Director	Mr. Jeff Flickner, Principal
Mr. Eric Mineweaser, Director	Ms. Amy Stimmell, Asst. Principal
Dr. Patty Hawley, Director	Ms. Liz Kent, Principal
Ms. Sue Turner, Supervisor	Mr. James Case, Asst. Principal
Mr. Matt Jones, Administrator	Ms. Amy Beers, Principal
Mr. Mike Kiehl, Administrator	Ms. Kim Yourchisin, Asst. Principal
Mr. Shane Flannery, Administrator	Mr. Jim Evers, Principal
Ms. Melissa McLean, Recording Secretary	Ms. Misty Weber, Principal
Mr. Brian Reynolds, Principal	Mr. Brian Ferry, <i>Times Observer</i>
Ms. Ericka Alm, Principal	Approx. 14 Members of the Public

**1. Opening Activities**

**1.1 Call to Order**

The meeting was called to order at 6:43 p.m. by Chairperson Mrs. Marcy Morgan.

**1.2 Public Comment**

None.

**2. Old Business**

None

**3. New Business**

**3.1 Closed Facilities (SES & PTS)**

Discussion:

At the request of the Committee, Administration provided information regarding the former Sheffield Elementary and Pleasant Township Schools. Information was provided regarding utilities, building conditions, and current and future uses of the buildings. The buildings are currently being utilized by the district for storage of current equipment and

educational supplies, as well as storage of “unwanted and unnecessary” items being held for auction. The buildings will be vital to the planned renovation of the Warren County Career Center as a storage location for WCCC equipment, and a possible staging location for new furniture, fixtures and equipment for the project.

Action:

Administration will gather the following requested information and present at a future committee meeting:

- Zoning information for both buildings.
- Estimated costs for demolition of the buildings, as well as a recommended timeline for demolition.
- Timeline for putting the buildings out for bid.
- Estimated costs for a separate building (pole barn) to be built on existing district property to replace one, or both, buildings.

Motion:

None.

**4. Informational Items**

**4.1 Board Initiatives / Project Reports**

Discussion:

None.

**4.2 Work Order Reports**

Discussion:

None.

**4.3 Utilities Report**

Discussion:

None.

**4.4 Eisenhower Flagpole Installation**

Discussion:

Chairperson Marcy Morgan reported that a flagpole was recently purchased by the Sugar Grove American Legion for the Eisenhower K-12 campus. Administration is working with the Sugar Grove American Legion to facilitate the installation of the flagpole when the ground thaws.

**5. Other**

**5.1 Calming Rooms (Mr. Jeff Labesky)**

Discussion:

Mr. Labesky shared with the Committee his observations of a calming room at WAEC, and inquired regarding having similar rooms at the other schools. It was requested that administration look into the cost of installing calming rooms at the other schools.

Dr. Hawley shared with the Committee some new techniques and system currently being research by administration to reduce and eliminate the need for restraints and calming rooms.

**6. Closing Activities**

**6.1 Next Meeting**

February 25, 2019, 6:00 p.m.

**6.2 Executive Session**

None.

**6.3 Adjournment**

Meeting adjourned at 6:59 p.m.