

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

MINUTES

January 28, 2019

CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Mrs. Mary Passinger, Acting Chair

Mrs. Donna Zariczny, Serving as Committee Member Pro Tem

Ms. Marcy Morgan, Serving as Committee Member Pro Tem

COMMITTEE MEMBERS ABSENT:

Mr. Joseph Colosimo

Mr. Michael Zamborik

OTHERS PRESENT:

Ms. Elizabeth Huffman

Mr. Arthur Stewart

Mr. Jeffery Labesky

Mrs. Amy Stewart

Mr. Gary Weber

Mr. Jim Grosch

Mr. Rick Gignac

Mr. Eric Mineweaser

Dr. Patty Hawley

Mrs. Sue Turner

Mr. Matt Jones

Mr. Shane Flannery

Mrs. Melissa McLean

Mr. Brian Ferry, WTO

Mr. Brian Reynolds

Mrs. Ericka Alm

Mrs. Marcia Madigan

Mr. Glenn Smith

Mr. Shannon Yeager

Mrs. Shelly Wagner

Mr. Jeff Flickner

Mrs. Amy Stimmell

Mrs. Liz Kent

Mr. James Case

Ms. Amy Beers

Ms. Kim Yourchisin

Mr. James Evers

Ms. Misty Weber

Approx. # of Public Present - 14

1. Opening Activities

1.1 Call to Order

Acting Chairperson, Mrs. Mary Passinger, called the meeting to order at 6:06 PM

1.2 Public Comment – None

1.3 Recognition

The Administrative Team is recognizing the School Board for School Board recognition month of January. Mr. Eric Mineweaser thanked the Board for their time and effort.

Mr. Jeff Flickner and Mrs. Amy Stimmell, from the Central Attendance Area, presented the Board a bag containing a t-shirt with all the Board member's names and some mints. The Student Council provided both items.

Mr. James Evers presented certificates from the Warren County Career Center for a free lunch, car wash and detailing, computer tune up, and tire rotation.

Mr. Glenn Smith, from the Eastern Attendance area, presented a Wolverine magnet and a survival kit made by the students containing tissues, chocolate, etc. Also presented, was a thank you card made by the students.

Mrs. Ericka Alm, from the Northern Attendance Area, introduced Ms. McMonigal and the choral group Fantasia. A student representative from Fantasia thanked the Board for their support and then Fantasia preformed for the Board.

Ms. Beers and Ms. Yourchisin from the Western Attendance Area thanked the Board for volunteering, as well as presenting them with chocolate.

The Board thanked the principals and students for the recognition.

2. Old Business – None

3. New Business

3.1 2018-2019 Northwest Tri-County IU5, WCSD & Warren State Hospital Agreement

This is an ongoing annual agreement for providing services in collaboration with the IU at the State Hospital. The District provides services for student residents of the State Hospital.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approve the **2018-2019 Northwest Tri-County IU5, WCSD & Warren State Hospital Agreement**, as presented.

3.2 Forest Area School District Agreement (January 2 – June 30, 2019)

This is a second agreement with Forest Area School District to provide services in our emotional support program for another student. Last fall, the Board approved the first agreement.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approve the **Forest Area School District Agreement (January 2 – June 30, 2019)**, as presented.

3.3 2018-2019 IDEA Contract

This contract confirms the amount the District receives from IDEA funding.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approves the **2018-2019 IDEA Contract**, as presented.

3.4 2018-2019 LearnWell Agreement

This agreement is new to the Board of Education. It is a new service in Erie County. Millcreek Community Hospital has expanded the available beds they have to adolescents and youth for mental health inpatient services. Services can be short-term or up to a thirty-day term. LearnWell Corporation is the company who provides educational services to youth, who are patients. Dr. Hawley and Attorney Byham worked together to draft an agreement with LearnWell. Revisions made to the agreement by Attorney Byham are now waiting for approval from LearnWell. Dr. Hawley will bring the final agreement to the Board at the February 11th meeting. Place the LearnWell Agreement under Other on the agenda.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approves the **2018-2019 LearnWell Agreement**, as presented.

3.5 Falconer Central & Warren County School District Agreement

This is a transportation agreement that we have asked Falconer Central to embrace to support transportation of a child suffering from homelessness.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approves the **Falconer Central & Warren County School District Agreement**, as presented.

3.6 Pearson Digital Assessment Library Purchase

Administration is making a recommendation to the Board to approve the approval of this item, as we would like to transition to a digital platform for assessments. It is not an additional cost because ongoing protocols, such as assessments, evaluation paper copies, tests, and other consumables are budgeted for each year in the special education budget. Any updates to the protocols also need purchased each year. With the digital assessment library, it is a per pupil cost, which is consistent with what we are now paying for protocols.

Discussion: A Board member asked if training would be required to learn how to use the digital platform. Dr. Hawley said we piloted with two speech pathologists, and two school psychologists, with the support of an assistive technology teacher. All were confident that it was a more efficient use of their time and did not need training, as the platform is user friendly. Digital assessment will allow those administering cognitive assessments to maintain more eye contact with the student during administration of assessments.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approves the **Pearson Digital Assessment Library Purchase**, as presented.

3.7 iPad Purchase (Pearson Digital Assessment Library)

Administration is requesting approval to purchase iPads to support the Pearson Digital Assessment Library.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approves the **iPad Purchase (Pearson Digital Assessment Library)**, as presented.

3.8 2018-2019 Section 619 K-5 Pass Through Agreement

This is IDA Part B, which is a formula grant that allocates the district dollars to service children who are five years old and enrolled in public school.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approves the **2018-2019 Section 619 K-5 Pass Through Agreement**, as presented.

3.9 ProBook Purchase

This is included in the special education technology replenishment budget. Every year administration tries to designate funds to replenish devices for providers, teachers, supervisors, etc.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approves the **ProBook Purchase**, as presented.

3.10 Second Harvest Food Bank Backpack Program Agreements

As partners with the Second Harvest Food Bank, we enter into an agreement with each building where we run the program. Second Harvest people have made some slight changes to the agreements in relation to promotion and fund raising.

Discussion: A Board member asked if this affects any of the programs that we are currently doing as fundraisers. Mr. Jones said it does not. We just need to run fundraisers by them first.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approves the **Second Harvest Food Bank Backpack Program Agreements**, as presented.

3.11 School-to-Work Contract Agreement

The current contract will be up on June 30, 2019. This is a new three-year agreement. Attached to this item are the projected budgets. There are some slight changes to the agreement, which our solicitor has reviewed. Similar contracts in the past had an increase of two percent.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approves the **School-to-Work Contract Agreement**, as presented.

3.12 Adult Education Agreement

This is a three-year agreement with few changes.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approves the **Adult Education Agreement**, as presented.

3.13 Art Planned Instruction

The art teachers got together and made revisions to the planned course instruction. The majority of the revisions were simply adding content to the content outline. They did eliminate Art III and Art IV and added more semester choices.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on February 11, 2019.

Motion: That the Board of School Directors approves the **Art Planned Instruction**, as presented

4. Informational Items

4.1 2019 Special Education Report Card

Each year the Board receives a report on the special education department. The first page of the report did not change. Pages 2 and 3 detail some of the goals and accomplishments from last year. The department is making great strides in increasing services and providing programs to students. Dr. Hawley and the special education supervisors are most proud of Activities of Daily Living. Activities of Daily Living are essential skills that you, as a human being, do every day. We expanded those skills out so that the students are doing those skills during Community-Based Instruction. We made a diligent effort this year to expand Community-Based Instruction. Thirty to forty students went to Applebee's and the students had budgets, as to what they were able to spend. While there, the students worked on other Activities of Daily Living, i.e., manners, how to order, and what you do in a restaurant. The children also rode on a TWAC bus. For the younger children, it was more about the experience and citizenship. As we transition to the older student population, our goal is to help students learn transitional skills and job exploration. In the spring, students will go to the courthouse, public assistance office, 911 center, and police station. Parents have provided positive feedback on the program, which demonstrates a need for the program. The special education department also facilitated faculty meetings on Least Restrictive Environment, which is a work in progress. The department transitioned to PowerSchool, which is an electronic management of special education. A board member asked if PowerSchool was helping for district-wide consistency. A special education supervisor said that PowerSchool is easier, more collaborative, and more user friendly. It allows administration to house all the documents, as well as access to all documents. It is less problematic than the last program.

Goals for 2019-2020 are to continue to work on the following items: Community-Based Instruction, professional development, school-therapy dog services, parent training (will be done by special education supervisors), Pearson Assessment Library, and developing a Special Education logo for the department.

A special education focus group will meet monthly to begin having conversations regarding transitions to Warren County Career Center.

The special education teacher/student ratio remains consistent. The ratio of regular education and special education is over the 20% mark. There is an increase in “Other Health Impairment diagnoses”.

The committee thanked Dr. Hawley for the presentation and her passion to her position. Dr. Hawley thanked the special education supervisors, principals, and administrative team for supporting the ongoing changes in special education.

5. Other

Information: 5.1 Other

None

6. Closing Activities

Procedural: 6.1 Next Meeting Date – February 25, 2019 following PACCA

Procedural: 6.2 Adjournment – The meeting adjourned at 6:43 PM.