

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
FEBRUARY 25, 2019; FOLLOWING CIT  
CENTRAL ADMINISTRATIVE OFFICES, BOARD ROOM**

**COMMITTEE MEMBERS PRESENT:**

Mrs. Marcy Morgan, Committee Chair  
Mr. Jeffrey Labesky, Committee Member  
Mr. Arthur Stewart, Committee Member  
Dr. Norbert Kennerknecht, Director of Operations

**COMMITTEE MEMBERS ABSENT:**

**OTHERS PRESENT:**

Ms. Donna Zariczny, Board President  
Ms. Elizabeth Huffman, Board Member  
Ms. Mary Passinger, Board Member  
Ms. Amy Stewart, Superintendent  
Mr. Gary Weber, Director  
Mr. Jim Grosch, Director  
Mr. Eric Mineweaser, Director  
Dr. Patty Hawley, Director  
Mr. Rick Gignac, Supervisor  
Ms. Sue Turner, Supervisor  
Mr. Matt Jones, Administrator  
Mr. Mike Kiehl, Administrator  
Mr. Shane Flannery, Administrator  
Ms. Melissa McLean, Recording Secretary  
Mr. Brian Reynolds, Principal  
Ms. Ericka Alm, Principal

Ms. Marica Madigan, Principal  
Ms. Jennifer Hobbs, Principal  
Ms. Lynn Shultz, Asst. Principal  
Ms. Shelly Wagner, Asst. Principal  
Mr. Jeff Flickner, Principal  
Ms. Amy Stimmell, Asst. Principal  
Mr. Joshua Vincent, Asst. Principal  
Ms. Liz Kent, Principal  
Mr. James Case, Asst. Principal  
Mr. Jim Evers, Principal  
Ms. Misty Weber, Principal  
Ms. Louise Tharp, WCEA Representative  
Mr. Brian Ferry, *Times Observer*  
Mr. Dan Molloy, VarTek  
Approx. 6 Members of the Public

**1. Opening Activities**

**1.1 Call to Order**

The meeting was called to order at 6:00 p.m. by Chairperson Mrs. Marcy Morgan.

**1.2 Public Comment**

None.

**2. Old Business**

**2.1 Estimate: Demolition Costs for Sheffield Elementary School**

Discussion:

Items 2.1 thru 2.3 are a follow-up to a committee request at a previous meeting.

The estimated cost to demolish the former Sheffield Elementary School is approximately \$115,000 and the estimate to demolish the former Pleasant Township Elementary School is approximately \$120,000. Both estimates include demolition and asbestos abatement.

Both buildings are currently used by administration for storage of a variety of items. It is administration's intent to store items needed for the WCCC Renovation project in one or both buildings. Administration's preference would be to wait until the renovation is over to demolish one or both of the buildings.

The estimate for a pole barn to be placed on the Eisenhower K-12 campus is between \$100,000 and \$150,000 depending on the features chosen for the building, including electric, etc.

The WCSD will be having a public auction of unused and unnecessary equipment on April 27.

Action:

None.

Motion:

None.

**2.2 Estimate: Demolition Costs for Pleasant Township Elementary School**

Discussion:

See Item 2.1.

Action:

None.

Motion:

None.

**2.3 Estimate: Pole Barn at Eisenhower Campus**

Discussion:

See Item 2.1.

Action:

None.

Motion:

None.

**3. New Business**

**3.1 Work Order for Roof Replacements**

Discussion:

Administration is recommending a work order to Buchart Horn Inc. for the design and construction supervision of three roof replacement projects for the summer of 2019. The three roof projects are EMHS, SAMHS and YEMS.

It is noted that although EMHS and SAMHS recently underwent some renovations, the roofs were not replaced at the time as they were still under warranty, and in good functional condition.

Action:

Forward motion to April 11, 2019 Board meeting; consent agenda.

Motion:

That the Board of School Directors approves a work order to Buchart Horn Inc., in an amount not to exceed the DGS Fee Schedule, for design and construction supervision for the project known as the EMHS, SAMHS and YEMS Roof Replacements Project.

### **3.2 Recycling License Agreement with Warren County**

Discussion:

Warren County has contacted administration to request utilization of three parking lots, over three different weekends, for the purposes of holding recycling events for citizens. This is the third year that the County has made the request. There is no cost to the WCSD for this program.

Action:

Forward motion to April 11, 2019 Board meeting; consent agenda.

Motion:

That the Board of School Directors approves the attached License Agreement as presented.

### **3.3 Siemens Migration Proposal**

Discussion:

The district has a number of building systems, including heat and fire protection, which are monitored and regulated through the Siemens program. The current program being utilized by the district will no longer be serviced by Siemens. The proposal is to upgrade the district to the new software system that is being utilized by the company.

Action:

Forward motion to April 11, 2019 Board meeting; consent agenda.

Motion:

That the Board of School Directors approves the Fast Forward Migration Proposal from Siemens Industry, Inc. as presented, and at a cost not to exceed \$67,410.00.

## **4. Informational Items**

### **4.1 Board Initiatives / Project Reports**

Discussion:

**WCCC Renovations (WCSD #1801):** Administration thanked the board for approving the Redi-Check review process as it is very beneficial, and a good cost savings measure.

The WCCC project will be advertised on March 4, 11, and 18, 2019 with the pre-bid meeting on March 11, 2019 and a bid date of March 27, 2019. The committee will request a Special Board Meeting for March 29, 2019 to approve the bids and award contracts for the project.

Administration recently met with the building administrators at both WCCC and WAHS to look at the facilities for the upcoming school year.

### **4.2 Work Order Reports**

Discussion:

None.

**4.3 Utilities Report**

Discussion:

None.

**4.4 Eisenhower Flagpole Installation**

Discussion:

Administration determined that 1 yard of concrete is needed for the base of the flagpole.

**4.5 Open-ended Agreements**

Discussion:

As has been past practice for the last few year, Administration will be putting three agreements out to bid to utilize during the summer months. The three agreements are: Open-ended Labor Agreement, Open-ended Carpenter Agreement, and Open-ended Electrical Agreement.

**5. Other**

None

**6. Closing Activities**

**6.1 Next Meeting**

March 25, 2019 following CIT.

**6.2 Executive Session**

None.

**6.3 Adjournment**

Meeting adjourned at 6:13 p.m.