

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

MINUTES

March 25, 2019

CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Mr. Joseph Colosimo, Chair
Mrs. Mary Passinger
Mr. Jeff Labesky, Serving as Committee Member Pro Tem

COMMITTEE MEMBERS ABSENT:

Mr. Michael Zamborik

OTHERS PRESENT:

Mrs. Donna Zariczny	Ms. Lynn Shultz
Mr. Paul Mangione	Mr. Rick Gignac
Mrs. Elizabeth Huffman	Mr. Matt Jones
Mrs. Ruth Huck	Mr. Mike Kiehl
Dr. Norbert Kennerknecht	Mr. Shane Flannery
Mrs. Amy Stewart	Ms. Melissa McLean
Mr. Gary Weber	Ms. Louis Tharp
Mr. Jim Grosch	Mr. Brian Ferry (WTO)
Mr. Eric Mineweaser	Ms. Ericka Alm
Dr. Patty Hawley	Ms. Liz Kent
	Approx. # of Public Present – 0

1. Opening Activities

1.1 Call to Order

Chairperson, Mr. Joseph Colosimo, called the meeting to order at 7:51 PM

1.2 Public Comment – None

2. Old Business – None

3. New Business

3.1 System 44 Curriculum Material Purchase

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **System 44 Curriculum Material Purchase**, as presented.

3.2 2019-2020 Behavior Specialist Consultant Services Agreement (CAA & WAA)

This will include two persons that would serve the central and western attendance areas.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approve the **2019-2020 Behavior Specialist Consultant Services Agreement (CAA & WAA)**, as presented.

3.3 Extended School Year – Behavior Specialist Consultant (BSC)

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves **Extended School Year – Behavior Specialist Consultant (BSC)**, as presented.

3.4 2019-2020 Behavior Specialist Consulting Achievement Center Agreement (district)

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **2019-2020 Behavior Specialist Consulting Achievement Center Agreement (district)**, as presented.

3.5 2019-2020 School Calendar Revision

Includes a revision to move the new semester back one day.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **2019-2020 School Calendar Revision**, as presented.

3.6 Reading Wonders Purchase – Quote & Sole Source Letter

This is writing curriculum for grade 3 that we would like to purchase with Title I funding.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **Reading Wonders Purchase – Quote & Sole Source Letter**, as presented.

3.7 Education Software For Guiding Instruction (ESGI) Quote & Sole Source Letter

Software used in grades K-1 for guiding instruction and assessment of students. Teachers can generate various reports allocated through Title funds.

Discussion: Mrs. Mary Passinger stated that the district is spending a lot of money on software. She wanted to know if there is a point where we stop and assess what we are getting and how mandatory it is to have it. Mr. Gary Weber stated that we review software every 2-3 years and purge what is not necessary or what does not align with the curriculum. Mr. Eric Mineweaser stated that we have a spreadsheet that we look at with technology to see what we continuously use, what we are not using, and how much we can purge. Mrs. Donna Zariczny asked if any of the software leaves a footprint so you can actually see, if the teachers have used the software or are we just doing a survey of our teaching staff? Mr. Gary Weber stated that we usually have a good idea of how often software is being used. Benchmark testing changes periodically and we have to re-evaluate what we are using and if we are giving adequate time for it. Mrs. Amy Stewart stated that we spend money on software to remediate reading for students at the middle and high school levels. We prefer to prevent that gap in reading by providing every resource we can for grades kindergarten, first, and second to avoid remediation. Mr. Eric Mineweaser added that as we got Title funding, the first thing we did was check to see what software we wanted to keep and what to eliminate.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **Education Software For Guiding Instruction (ESGI) Quote & Sole Source Letter**, as presented.

3.8 Learning A-Z License Quote and Sole Source Letter

This is K-5 software for ELA. Teachers can search for student skills and create lesson plans and assessments. Tutors also use it for small group instruction. Allocated through our Title funding.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **Learning A-Z License Quote and Sole Source Letter**, as presented.

3.9 Mind Research Institute ST Math Licenses K-5 Quote and Sole Source Letter

Allocated through Title funding.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **Mind Research Institute ST Math Licenses K-5 Quote and Sole Source Letter**, as presented.

3.10 GRANT: Community Foundation of Warren County Support for Dynamometer
This is a grant for matching dollars for equipment discussed at the Finance meeting.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **GRANT: Community Foundation of Warren County Support for Dynamometer**, as presented.

3.11 Physical Education Planned Instruction Revisions

Mr. Eric Mineweaser informed the Board that we are looking at revising the template for the planned instructions, which would be uniform across the district. We want to start laying out the scope and sequence in addition to the standards.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves **Physical Education Planned Instruction Revisions**, as presented.

3.12 Art 6 Planned Instruction Revision

This was a revision to middle level credit.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **Art 6 Planned Instruction Revision**, as presented.

3.13 STEM 6, 7, and 8 Planned Instruction Revision

The revision included changes to the Certification Staffing Policy Guidelines (CSPG) to align with the Pennsylvania Department of Education recommendations.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **STEM 6, 7 and 8 Planned Instruction Revision**, as presented

3.14 STEM SmartLab Proposal for Beaty-Warren Middle School

Items 3.14 through 3.17 together.

The labs are from Creative Learning Systems and are the same as the pilot lab installed at Warren Area Elementary.

Discussion: Ms. Elizabeth Huffman asked if the lab for Beaty-Warren Middle School is going to be a pilot for middle school. Mr. Eric Mineweaser stated that is not a pilot. The goal is to incorporate 5th grade into the SmartLab and eventually phase in grades 6-8 throughout the district.

Ms. Elizabeth Huffman questioned if the dollar amounts are in the projected budgets. Mr. Jim Grosch said these dollar amounts are not on the 7-year plans. Mrs. Amy Stewart added that money is set aside in the budget under committed funds specifically for STEM. Mrs. Stewart explained that we learned from the pilot lab that the labs take time to install. We will get the work scheduled with Creative Learning Systems so that we are ready for the start of school.

Mrs. Donna Zariczny asked if we have done teacher selections and scheduled training that would need to happen. Mr. Eric Mineweaser informed her that it is in process.

Mrs. Mary Passinger inquired whether we had rooms set aside for the labs. Mr. Eric Mineweaser explained that the Eisenhower Elementary lab is on the Eisenhower Middle High side, but it is located at the entrance. Sheffield Elementary will use the current Project Lead the Way STEM lab and Youngsville Elementary Middle will use the current lab.

Mr. Paul Mangione asked how many people were involved in the training. Mrs. Amy Stewart wanted to fill in some gaps regarding the labs. The labs are very sophisticated and require students to think differently than we ask them to think. Last year, we felt the eighth grade did not have the prerequisite skills required to be successful. Teachers in grades 6-8 teach Project Lead the Way courses, which is helping the 6-8 grade students with the required skills.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **STEM SmartLab Proposal for Beaty-Warren Middle School**, as presented.

3.15 STEM SmartLab Proposal for Eisenhower Elementary School

See 3.14

Discussion: See 3.14

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **STEM SmartLab Proposal for Eisenhower Elementary School**, as presented.

3.16 STEM SmartLab Proposal for Sheffield Area Elementary School

See 3.14

Discussion: See 3.14

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **STEM SmartLab Proposal for Sheffield Area Elementary School**, as presented.

3.17 STEM SmartLab Proposal for Youngsville Elementary Middle School

See 3.14

Discussion: See 3.14

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **STEM SmartLab Proposal for Youngsville Elementary Middle School**, as presented.

3.18 Virtual Academy Agreement – Accelerate Education

Items 3.18 and 3.19 together

The district is phasing out from the Pearson Agreement. Accelerate K-12 will be used for our Virtual Core Classes.

Discussion: Mrs. Donna Zariczny stated there are two initiatives at the legislative level and one has to do with virtual charters. She wondered if the Board would be amenable to putting forward a resolution in support of the virtual charter resolution. She will bring something to the Board level and put under “Other” to show support. Lack of support is what made the legislation falter on the last go around. Mrs. Mary Passinger stated that we ordinarily do not support charter schools. Mrs. Zariczny explained that the resolution contains some sort of reform regarding payment. If the district has a cyber-option and a student decides to go to a different cyber charter, then our dollars would not have to pay to educate that student. Mrs. Amy Stewart stated this is a great cause, which would help us save dollars. Administratively, we are providing data for PSSA and PSBA to go out and fight the fight in terms of what we are doing. We use our own teachers in the virtual academy. We are taking on the work of the students who want to explore that cyber

option. Mr. Joseph Colosimo stated there seems to be no opposition and we should move forward in that direction.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **Virtual Academy Agreement – Accelerate Education**, as presented.

3.19 Virtual Academy Agreement - Edgenuity

This is for credit recovery and summer school.

Discussion: There was no discussion

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **Virtual Academy Agreement - Edgenuity**, as presented.

3.20 Letter of Agreement for Title I Services with IU5

This shows a reduction from the August 2018 Board meeting after we received the final allocations for Title I services.

Discussion: There was no discussion

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **Letter of Agreement for Title I Services with IU5**, as presented.

3.21 WCSD School Counselor Guidance Plan K-12

This has been a huge undertaking for the last two years. It is our K-12 School Guidance Plan under Chapter 339. Mr. Eric Mineweaser, academic coaches, counselors, and administration developed this document using a template from IU5 and PDE to assist them in the process. The team used a rubric and had it scored by the IU before presentation to the Board.

Discussion: Mr. Joseph Colosimo stated that he read all 85 pages and it is a great document. Mr. Paul Mangione stated this is great for seeing where our guidance counselors are at and their roles, but where do all the supports fit into this? Mrs. Amy Stewart stated that she and Mr. Jim Grosch continue to look at staff and they have made consistent staffing choices; (1) keeping staff down in K, 1, 2, and (2) they have pushed more supports in psychology, school guidance, psychological counseling, school social because it is what our students need. A school social worker was initially managing and supporting the Central Attendance Area. He has extended to the Sheffield area. Mrs. Amy Stewart stated that Administrators are sometimes functioning as social workers. There is a lot to manage regarding programming and students, who have specific needs. The more

resources we can put in that support lane, we find that our administrators can actually perform the role they are supposed to perform.

Dr. Patty Hawley discussed services that we can look at for the next year: grief counseling; trauma informed therapy and counseling. She is working on a guide for parents and staff for all of the supports and services that we offer.

Mrs. Ericka Alm stated that the outpatient counselor from Beacon Light for mental health counseling is a blessing. Many parents are unable to transport their child to the services in Warren and now that it is in the building, parents are much more interested. Students receive their evaluation at Beacon Light, but receive the counseling at the school. Dr. Hawley added that it took two years to bring the program into the school setting. The program was extended to Sheffield and Eisenhower where there is less programming than the other areas in the district.

Mr. Paul Mangione stated that perhaps Warren General Hospital's affiliation with LeCOM allows for more opportunities. Dr. Hawley stated that the Learn Well Agreement that the Board just approved is a huge opportunity for the community to have somewhere the children can go for support. Mrs. Amy Stewart believes our school centers will be more of a community center than they are now. We are not necessarily paying for the services, but rather providing the space.

Action: Forward the motion to the Board meeting on April 8, 2019.

Motion: That the Board of School Directors approves the **WCSD School Counselor Guidance Plan K-12**, as presented.

4. Informational Items

4.1 Vartek – February Report

Monthly update for VarTek.

4.2 Head Start Memorandum of Understanding

We are required to have a MOU with Headstart. The MOU will come to the April Board after solicitor approval.

5. Other

Information: 5.1 - None

6. Closing Activities

Procedural: 6.1 Next Meeting Date – April 29, 2019 following PACCA

Procedural: 6.2 Adjournment – The meeting adjourned at 8:25 PM.