

FINANCE COMMITTEE

MINUTES

March 25, 2019

WARREN COUNTY CENTRAL OFFICE, SCHOOL BOARD CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Ms. Elizabeth Huffman

Mr. Joseph Colosimo

COMMITTEE MEMBERS ABSENT:

Mr. Arthur Stewart, Chairperson

OTHERS PRESENT:

Mr. Jeffrey Labesky

Ms. Donna Zariczny

Mr. Paul Mangione

Ms. Ruth Huck

Dr. Norbert Kennerknecht

Mr. Matt Jones

Ms. Melissa McLean

Ms. Amy Stewart

Ms. Mary Passinger

Mr. Eric Mineweaser

Dr. Patty Hawley

Mr. Rick Gignac

Mr. Mike Kiehl

Mr. Shane Flannery

Mr. Brian Reynolds

Mr. Gary Weber

Mr. Jim Grosch

Ms. Ericka Alm

Ms. Elizabeth Kent

Ms. Lynn Shultz

Ms. Louise Tharp – WCEA Representative

Mr. Brian Ferry – WTO Representative

0 Members of the Public

1. Opening Activities

1.1 Call to Order

Mr. Joseph Colosimo called meeting to order at 6:00 p.m.

Mr. Jeff Labesky filling in for absent member, Mr. Arthur Stewart.

1.2 Public Comment

None

2. Old Business

2.1 Other

Discussion: None

3. New Business

3.1 Budget Transfer - \$1,117,623.51

Discussion: This funds transfer is to reclass Special Education wages and benefits to the correct Budget Unit Number (BUN) in accordance with PDE's Chart of Account.

Motion: That the Board of School Directors approve the Resolution and Budget Transfer in the amount of \$1,117,623.51.

Action: Forward to Board Meeting.

3.2 Renewal of Postage Meter Contract for the Central Office

Discussion: This renewal of the postage meter is a 48-month contract. The new contracted price is \$4,301.28 annually.

Motion: That the Board of Directors approves the renewal of the postage meter contract.

Action: Forward to Board Meeting.

3.3 Beaty Parade

Discussion: This is an end of year parade for Beaty.

Motion: That the Board of School Directors approves the end of year parade at Beaty Warren Middle School and the application to the state, as presented.

Action: Forward to Board Meeting.

3.4 Summer Food Service Program (SFSP) 2019

Discussion: This is the annual summer food application. There were close to 10,000 meals served in 2018.

Motion: That the Board of School Directors instructs the administration to submit an application to the Pennsylvania Department of Education to serve as a sponsor for the Summer Food Service Program (SFSP) for the summer of 2019, with the understanding the program will be run at no cost to the district via state reimbursement for SFSP-related expenses.

Action: Forward to Board Meeting.

3.5 Budget Transfer - \$71,062.00

Discussion: This funds transfer is for the reallocation of funds to properly align the Title IV budget with their final allocation.

Motion: That the Board of School Directors approve the Resolution and Budget Transfer in the amount of \$71,062.00.

Action: Forward to Board Meeting.

3.6 Budget Transfer - \$392,873.86

Discussion: This funds transfer is for the reallocation of funds to properly align the Title I budget with their final allocation.

Motion: That the Board of School Directors approve the Resolution and Budget Transfer in the amount of \$392,873.86.

Action: Forward to Board Meeting.

3.7 Grant Funded Dynamometer Purchase for WCCC

Discussion: This is notification of the purchase of a dynamometer for the Warren County Career Center using grant monies from the Pennsylvania Department of Education and the Community Foundation of Warren County.

01.1490.000.00.00.079/610 - \$10,000.00
01.1390.240.27.07.189/752 - \$19,000.00
01.5900.000.00.00.000/950 - \$7,509.00

Motion: That the Board of School Directors approves the Dynamometer purchase in the amount of \$36,509.00 with up to \$7,509.00 of the purchase as a transfer from 01.5900.000.00.00.000/950 (Contingency).

Action: Forward to Board Meeting.

4. Informational Items

4.1 Financial Reports

Discussion: Contact Mr. Jim Grosch if there are any questions or concerns with any of the reports.

4.2 TTM Report

Discussion: The average for the year is 99.19% on burn rate.

4.3 Budget Discussion

Discussion: Mr. Jim Grosch reviewed budget documents. Basic Education Funding and Special Education Funding have increased. Every month the budget report will be updated; adds & cuts will occur at the next meeting. Discussion of millage increase and PSERS will occur at the next meeting. If the Board would like to see something else, please contact Mr. Grosch.

4.4 Grant Report

Discussion: Contact Mr. Matt Jones if there are any questions or concerns with this report.

4.5 Allegheny National Forest (ANF)

Discussion: The Board of School Directors are making a form of statement for the upcoming Board meeting and then vote on sending a statement to the ANF. Encouraging everyone in attendance to write a letter to a senator or congressman to take notice of the ANF and to forest more would be nice to get the 7,500 acres up to 75,000.

4.6 Other

Discussion: The budget timeline is not posted however, Mr. Grosch distributed hard copies.

5. Other

5.1 Other

Discussion: None

6. Closing Activities

6.1 Next Meeting Date

Monday, April 29, 2019 Following PPF

6.2 Executive Session

None

6.3 Adjournment

Meeting adjourned at 6:34p.m.