

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**  
**MONDAY, APRIL 8, 2019**

**1. Opening Activities**

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 6:03 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Joseph Colosimo  
Mrs. Elizabeth Huffman  
Mr. Jeffrey Labesky  
Mr. Paul Mangione

Mrs. Mary Passinger  
Mr. Arthur Stewart  
Mrs. Donna Zariczny

Absent:

Mrs. Marcy Morgan

Mr. Michael Zamborik

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Dr. Patricia Hawley, Director of Pupil Services; Ms. Lynn Shultz, Interim Director; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Ms. Lorri Drumm, Times Observer; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Shane Flannery, Technology Director, VARtek; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; and approximately five members of the public in the audience.

1.4 Reading of the Mission Statement - Mr. Arthur Stewart

*The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.*

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

1.5 Reading of the WCSD/PSBA Principles of Governance & Leadership - Mrs. Elizabeth Huffman

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Plan Thoughtfully

- Adopt and implement a collaborative comprehensive planning process, including regular reviews
- Set annual goals that are aligned with the comprehensive plan
- Develop a financial plan that anticipates both short and long-term needs
- Formulate a master facilities plan conducive to teaching and learning

1.6 Recognitions & Presentations

1. Allegheny Forest Alliance Presentation

Mrs. Zariczny introduced members of the Allegheny Forest Alliance (AFA), Jack Hedlund, past executive director, Julia McCray, current executive director, and Amanda Hetrick, president.

Mrs. Zariczny asked the AFA leadership to attend this meeting and present information to the Board so it can have an informed dialogue about the Cherry Run Project and can prepare to submit comments during the designated comment period.

The Allegheny Forest Alliance is a non-profit organization which represents the interest of school districts and municipalities in the Allegheny National Forest. The Alliance presented a video explaining the history of the ANF.

Mr. Hedlund is a Kane, PA native, earned a degree in education, served as a principal for nineteen years and nine years in central office where he became involved with the AFA. In 1993 he worked with planning for Kane School District and the twenty-five percent payment issue from the ANF proceeds.

In the early 1990's the forest service was timbering in large numbers of volume. It was averaging 60 to 70 million board feet, largely because of the tornado which struck the region. About seven percent of the school district's receipts came from forest timbering revenue. By 2002 the receipts were down to two percent and now it is down to one percent or less.

Mr. Hedlund discussed the reasons for the decrease in timber harvesting including no cutting is taking place, the price of timber has dropped; age class imbalance; of the 5,000 acres that are to be managed only about 3,000 acres are treated; ANF cannot respond to forest needs in a timely manner because of NEPA (regulations requiring studies by biologists, hydrologists; archeologists, etc.), or a paralysis by analysis, where nothing happens until the studies are done; there is stewardship contracting where someone provides a service the ANF needs and in exchange the provider receives timber, thus no funds are generated for distribution to school districts; and the revolving door of leadership has caused a lack of continuity in forest planning.

This has affected the private lumbering industry, as well as, family run businesses which have folded for the lack of timbering on public lands, because they have nothing to bid on, purchase or produce.

The Allegheny Forest Alliance is working for school districts and municipalities to get the best outcome for them and the forest. It may mean taking a hard line with the Forest

Service to achieve what is best. The AFA meets regularly with the ANF representatives, regional leadership, and congressmen to find solutions to the problems facing the forest. They have intervened in lawsuits, but the time and cost of litigation has been too great to continue on that path.

Julia McCray commented on seeing the stark difference between healthy private lands and unhealthy public forest lands as they toured the forest. The past two years the AFA website has been brought up to today's standards. There is a push for media communication and more education on forest lands. If people could see the difference between public and private forest conditions, they would better understand what the ANF is facing. Great value is being lost for the communities and school districts from timber left to die on the stump.

The AFA and the school district will be working together on an event in May for those interested to visit forest lands to help educate the public.

Mrs. Zariczny announced an executive session at 6:50 p.m. to discuss the Hearing Officer Report.

The meeting reconvened at 7:35 p.m.

1.7 Public Comment

There was no public comment.

1.8 Agenda Adoption

**MOTION:** That the Board of School Directors adopts the agenda dated April 8, 2019.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Agenda Adoption Approved 7-0-0
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1.9 Approval of Minutes – March 11, 2019

**MOTION:** That the Board of School Directors approves the regular meeting minutes dated March 11, 2019.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

March 11, 2019, Minutes Approved 7-0-0
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1.10 Financial Reports

**MOTION:** That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Elizabeth Huffman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Financial Reports Approved 7-0-0
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1.11 Stipulation of Discipline - Case 007

Stipulation of  
Discipline - Case  
007  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Stipulation of Discipline Case 007, as presented.

Motion by Joseph Colosimo, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Arthur Stewart, Donna Zariczny

No: Jeffrey Labesky, Mary Passinger

1.12 Hearing Officer Report

Hearing Officer  
Report  
Approved  
5-2-0

**MOTION:** That the Board of School Directors approves the Hearing Officer Report dated, April 8, 2019, Cases: J, K and I, and including the Board's modification to recommended discipline to be imposed in Case K.

Motion by, Joseph Colosimo, second by Elizabeth Huffman

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Arthur Stewart, Donna Zariczny

No: Jeffrey Labesky, Mary Passinger

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione

Mr. Mangione reported Dr. Maynard shared teacher certification is down by fifty-eight percent from last year. He also shared that Brad Whitman was named as the assistant to the executive director at IU5.

2. PSBA Liaison - Mrs. Marcy Morgan

There was no report.

3. Career Center Advisory - Mrs. Elizabeth Huffman, Mr. Michael Zamborik

There was no report.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	April 22, 2019	6:00 p.m.	Special Meeting - Budget Work Session	Central Office
2.	April 29, 2019	6:00 p.m.	Personnel/ Athletics & Co-Curricular Activities Committee Curriculum, Instruction, & Technology Committee Physical Plant & Facilities Committee	Central Office

			Finance Committee	
3.	May 13, 2019	6:00 p.m.	Board Meeting	Central Office
4.	June 5, 2019	5:45 p.m.	Diploma Program Graduation	Interfaith Chapel - WSH
5.	May 9, 2019	TBA	Forest Community Day	Allegheny National Forest

Mrs. Zariczny asked if any Board Members were interested in attending the Diploma Program Graduation on June 5, 2019. Mrs. Huffman, Mrs. Passinger and Mrs. Zariczny will plan to attend.

2.3 September Board Meeting - Reschedule

It was agreed by common consent that Board of School Directors rescheduled the September Board meeting from September 9, 2019, to September 4, 2019.

2.4 Allegheny National Forest (ANF)

Mrs. Zariczny asked if anyone had any specific comments they would like included in the response to the Cherry Run project.

- Mr. Colosimo would like reiterated that the local ANF management team is really handicapped by the Milwaukee management team. Resources are sent to the western forests and not the eastern forests. It should be understood the Board is not targeting the local Forest Service but put the responsibility where it lies, on Milwaukee leadership.
- Mrs. Stewart stated districts and municipalities want to see a healthy forest and cutting for increased revenues.
- Mr. Stewart suggested instead of holding Milwaukee leadership accountable, Washington, DC leadership is where responsibility rests. Also, it should be put into context where revenues would be if the actual amount of timber was cut each year as is listed in the ANF plan, and what it would take to get back to the twenty-five percent revenue districts received in previous years.

2.5 Resolution Supporting Senate Bill 34 and House Bill 526 for School Districts Providing Their Own Cyber Learning Program and Resolution Supporting Statewide Cyber Charter School Funding Reform

**MOTION:** That the Board of School Directors adopts a Resolution Supporting Senate Bill 34 and House Bill 526 for School Districts Providing Their Own Cyber Learning Program and adopts a Resolution Supporting Statewide Cyber Charter School Funding Reform as presented.

Motion by Joseph Colosimo, second by Arthur Stewart.

Final Resolution: Motion Passed

September  
Board  
Meeting  
Rescheduled  
for  
Wednesday  
September 4,  
2019  
Approved  
7-0-0

Resolution  
Supporting  
Senate Bill 34  
and House Bill  
526 for School  
Districts  
Providing Their  
Own Cyber  
Learning  
Program and  
Resolution  
Supporting  
Statewide Cyber  
Charter School  
Funding Reform  
Approved  
7-0-0

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

2.6 Graduation Participation

Mrs. Zariczny asked Board members to sign up for the location where they would like to attend graduation activities.

2.7 League of Women Voters Forum – Warren County Commissioner Candidates

The League of Women Voters has asked for questions to be asked at the LWV forum that will be held for Commissioner Candidates. Board members suggested:

- What is their position on a county-wide reassessment?
- What position will they take on the future delivery of services for mental health support or what is their vision to address increasing mental health needs in the county.

2.8 Other

**3. Superintendent's Reports and Recommendations**

3.1 General Comments - Mrs. Amy Stewart

- Mrs. Stewart informed the Board the District received a check from BoardDocs to reimbursed the District for the meeting where BoardDocs was unavailable for use.
- Mrs. Stewart announced the first Honor Flight event for veterans will take place on May 3, 2019.
- Mrs. Zariczny and Mrs. Stewart attended the National School Boards Association Conference and will report to the Board at the next Board meeting.
- On April 10<sup>th</sup> the first Safe2Say training will take place at Eisenhower.
- Mr. Grosch is working on the first renewal for the Food Service Management contract with Nutrition. This is the first renewal year of a five year term. This year he is preparing a financial analysis pertaining to the possible recommendation of the community eligibility provision for the District. The analysis would show if District schools would qualify to allow all students in those buildings to receive meals at no cost.
- April 22<sup>nd</sup> is the budget work session to discuss 'adds' and 'cuts' to the 2019-2020 budget. Mrs. Stewart asked Board members to get anything they are considering to her as soon as possible for consideration. Administration is having conversations about moving grades 6, 7 and 8 out of Youngsville Elementary/Middle School and into Youngsville High School for possible budget savings and efficiencies in staffing.

3.2 Committee Reports

3.3 Other

**4. New Business - Consent Agenda**

4.1 Consent Agenda

Consent Agenda  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the consent agenda.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.2 Budget Transfer - \$1,117,623.51 - FIN - Mr. Arthur Stewart

**MOTION:** That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$1,117,623.51.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Budget Transfer -  
\$1,117,623.51  
Approved  
7-0-0

4.3 Renewal of Postage Meter Contract for the Central Office - FIN - Mr. Arthur Stewart

**MOTION:** That the Board of Directors approves the renewal of the postage meter contract.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Renewal of  
Postage Meter  
Contract for the  
Central Office  
Approved  
7-0-0

4.4 Beaty Parade - FIN - Mr. Arthur Stewart

**MOTION:** That the Board of School Directors approves the end of year parade at Beaty Warren Middle School and the applications to the state and City of Warren, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Beaty Parade  
Approved  
7-0-0

4.5 Summer Food Service Program (SFSP) 2019 - FIN - Mr. Arthur Stewart

**MOTION:** That the Board of School Directors instructs the administration to submit an application to the Pennsylvania Department of Education to serve as a sponsor for the Summer Food Service Program (SFSP) for the summer of 2019, with the understanding the program will be run at no cost to the district via state reimbursement for SFSP-related expenses.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Summer Food  
Service Program  
(SFSP) 2019  
Approved  
7-0-0

4.6 Budget Transfer - \$71,062.00 - FIN - Mr. Arthur Stewart

**MOTION:** That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$71,062.00.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Budget Transfer -  
\$71,062.00  
Approved  
7-0-0



4.7 Budget Transfer - \$392,873.86 - FIN - Mr. Arthur Stewart

Budget Transfer -  
\$392,873.86  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$392,873.86.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.8 Grant Funded Dynamometer Purchase for WCCC - FIN - Mr. Arthur Stewart

Grant Funded  
Dynamometer  
Purchase for  
WCCC  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Dynamometer purchase in the amount of \$36,509.00 with up to \$7,509.00 of the purchase as a transfer from 01.5900.000.00.00.000/950 (Contingency).

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.9 Support Personnel Report - PACCA - Mr. Paul Mangione

Support Personnel  
Report  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Support Personnel Report.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.10 Informational Report - PACCA - Mr. Paul Mangione

Informational  
Report  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Informational Report.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.11 Volunteer Report - PACCA - Mr. Paul Mangione

Volunteer Report  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Volunteer Report.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.12 New Bus Drivers - PACCA - Mr. Paul Mangione

New Bus Drivers  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the list of new bus drivers.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny



4.13 Athletic Supplemental Contracts - PACCA - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the Athletic Supplemental Contracts as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Athletic  
Supplemental  
Contracts  
Approved  
7-0-0

4.14 Family ID Subscription Agreement - PACCA - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the purchase of Family ID for Athletics as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Family ID  
Subscription  
Agreement  
Approved  
7-0-0

4.15 System 44 Curriculum Material Purchase - CIT - Mr. Joseph Colosimo

**MOTION:** The Board of Directors approves the System 44 Curriculum Material Purchase, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

System 44  
Curriculum  
Material  
Purchase  
Approved  
7-0-0

4.16 2019-2020 Behavior Specialist Consultant Services Agreement (CAA & WAA) - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of Education approves the 2019-2020 Behavior Specialist Consultant Services Agreement (CAA & WAA), as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

2019-2020  
Behavior  
Specialist  
Consultant  
Services  
Agreement  
(CAA & WAA)  
Approved  
7-0-0

4.17 2019 Extended School Year - Behavior Specialist Consultant (BSC) - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of Education approves the 2019 Extended School Year Behavior Specialist Consultant Agreement with the Achievement Center, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

2019 Extended  
School Year -  
Behavior  
Specialist  
Consultant  
(BSC)  
Approved  
7-0-0

4.18 2019-2020 Behavior Specialist Consulting Achievement Center Agreement (district) - CIT - Mr. Joseph Colosimo

2019-2020  
Behavior  
Specialist  
Consulting  
Achievement  
Center  
Agreement  
(district)  
Approved  
7-0-0

**MOTION:** The Board of Education approves the 2019-2020 Behavior Specialist Consulting Achievement Center Agreement (district), as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

4.19 2019-2020 School Calendar Revision - CIT - Mr. Joseph Colosimo

2019-2020  
School  
Calendar  
Revision  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the revision to the 2019-2020 school calendar, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

4.20 Reading Wonders Purchase - Quote & Sole Source Letter - CIT - Mr. Joseph Colosimo

Reading  
Wonders  
Purchase -  
Quote & Sole  
Source Letter  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the purchase of Reading Wonders materials in the amount of \$12,415.68 per the McGraw Hill quote, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

4.21 Education Software for Guiding Instruction (ESGI) Quote & Sole Source Letter - CIT - Mr. Joseph Colosimo

Education  
Software for  
Guiding  
Instruction  
(ESGI) Quote  
& Sole Source  
Letter  
Approved  
7-0-0

**MOTION:** That the Board of Directors approves the purchase of Education Software For Guiding Instruction (ESGI) in the amount of \$5,412.00 per the Quote and Sole Source Letter, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

4.22 Learning A-Z License Quote and Sole Source Letter - CIT - Mr. Joseph Colosimo

Learning A-Z  
License Quote  
and Sole Source  
Letter  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the purchase of Learning A-Z Licenses in the amount of \$49,388.89, per the attached quotation.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

- 4.23 Mind Research Institute ST Math Licenses K-5 Quote and Sole Source Letter - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the Mind Research Institute ST Math Licenses K-5 in the amount of \$17,038.50, per the Quote and Sole Source Letter, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Mind Research  
Institute ST  
Math Licenses  
K-5 Quote and  
Sole Source  
Letter  
Approved  
7-0-0

- 4.24 GRANT: Community Foundation of Warren County Support for Dynamometer - CIT- Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors instructs the administration to submit a grant request to the Community Foundation for Warren County to provide match funding for the purchase of a dynamometer for the Warren County Career Center.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

GRANT:  
Community  
Foundation of  
Warren County  
Support for  
Dynamometer  
Approved  
7-0-0

- 4.25 Physical Education Planned Instruction Revisions - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the Physical Planned Instruction Revisions, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Physical  
Education  
Planned  
Instruction  
Revisions  
Approved  
7-0-0

- 4.26 Art 6 Planned Instruction Revision - CIT - Mrs. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the Art 6 Planned Instruction Revision, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Art 6 Planned  
Instruction  
Revision  
Approved  
7-0-0

- 4.27 STEM Planned Instruction Revisions - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the STEM Planned Instruction Revisions, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

STEM  
Planned  
Instruction  
Revisions  
Approved  
7-0-0

4.28 STEM SmartLab Proposal for Beaty-Warren Middle School - CIT - Mr. Joseph Colosimo

STEM  
SmartLab  
Proposal for  
Beaty-Warren  
Middle School  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the STEM SmartLab Proposal, and associated Purchase Agreement, for Beaty-Warren Middle School in the amount of \$191,410.00 from Creative Learning Systems, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.29 STEM SmartLab Proposal for Eisenhower Elementary School - CIT - Mr. Joseph Colosimo

STEM  
SmartLab  
Proposal for  
Eisenhower  
Elementary  
School  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the STEM SmartLab Proposal, and the Associated Purchase Agreement, for Eisenhower Elementary School in the amount of \$190,457.00 from Creative Learning Systems, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.30 STEM SmartLab Proposal for Sheffield Area Elementary School - CIT - Mr. Joseph Colosimo

STEM  
SmartLab  
Proposal for  
Sheffield Area  
Elementary  
School  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the STEM SmartLab Proposal, and the associated Purchase Agreement, for Sheffield Area Elementary School in the amount of \$194,746.00 from Creative Learning Systems, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.31 STEM SmartLab Proposal for Youngsville Elementary Middle School - CIT - Mr. Joseph Colosimo

STEM  
SmartLab  
Proposal for  
Youngsville  
Elementary  
Middle School  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the STEM SmartLab Proposal, and the associated Purchase Agreement, for Youngsville Elementary Middle School in the amount of \$194,695.00 from Creative Learning Systems, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.32 Virtual Academy Agreement - Accelerate Education - CIT - Mr. Joseph Colosimo

Virtual  
Academy  
Agreement -  
Accelerate  
Education  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Virtual Academy Agreement between Warren County School District and Accelerate Education in the amount of \$79,500, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.33 Virtual Academy Agreement - Edgenuity - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the Virtual Academy Agreement between the Warren County School District and Edgenuity in the amount of \$63,950, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Virtual  
Academy  
Agreement –  
Edgenuity  
Approved  
7-0-0

4.34 Letter of Agreement for Title I Services with IU5 - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the Letter of Agreement for Title I Services with IU5, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Letter of  
Agreement for  
Title I Services  
with IU5  
Approved  
7-0-0

4.35 WCSD School Counselor Guidance Plan K-12 - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of School Directors approves the WCSD School Counselor Guidance Plan K-12 as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

WCSD School  
Counselor  
Guidance Plan  
K-12  
Approved  
7-0-0

4.36 Special Education Plan - CIT - Mr. Joseph Colosimo

**MOTION:** That the Board of Directors approves the Special Education Plan, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Special  
Education Plan  
Approved  
7-0-0

4.37 IU5 Early Intervention Lease Agreement - Youngsville High School - PPF - Mrs. Marcy Morgan

**MOTION:** That the Board of School Directors, approves a Lease agreement between the Warren County School District and the Northwest Tri-County Intermediate Unit #5 for two classrooms at Youngsville High School to begin on July 1, 2019 and end June 30, 2020 as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

IU5 Early  
Intervention  
Lease  
Agreement -  
Youngsville  
High School  
Approved  
7-0-0

4.38 Bid Results and Approvals for the Additions and Alterations to the WCCC (WCSD #1801, PDE #3908) - PPF - Mrs. Marcy Morgan

Bid Results and Approvals for the Additions and Alterations to the WCCC (WCSD #1801, PDE #3908)  
Approved  
7-0-0

**MOTION:** That contingent upon the Pennsylvania Department of Education's approval of PlanCon Part F and PlanCon Part G for PDE Project #3908, the Board of School Directors approves a General Construction Contract #3908.1 to Hudson Group, Inc., in the amount of \$9,324,500 for the base bid and alternates G2, G5, G5A, G7, G11, G12, G14; an HVAC/Mechanical Contract #3908.2 to Rabe Environmental, Inc., in the amount of \$2,985,000 for the base bid; a Plumbing Construction Contract #3908.3 to Renick Brothers, Inc., in the amount of \$1,969,500 for the base bid and alternates P2, P3; an Electrical Construction Contract #3908.4 to Blackhawk Neff in the amount of \$2,320,190 for the base bid and alternate E3; and an Asbestos Abatement Contract #3908.7 to Amark Environmental, LLC, in the amount of \$56,500 for the base bid for the project known as the Additions and Alterations to the Warren County Career Center, WCSD #1803, PDE #3908.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

4.39 Open-ended Laborer Agreement - PPF - Mrs. Marcy Morgan

Open-ended Laborer Agreement  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Independent Contractor agreement, as presented, authorizing Gregory Contracting LLC, to perform moving services for the District subject to the restriction that the total amount paid shall not exceed \$100,000.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

4.40 Open-ended Carpenter Agreement - PPF - Mrs. Marcy Morgan

Open-ended Carpenter Agreement  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Independent Contractor agreement, as presented, authorizing Gregory Contracting LLC to perform carpentry services for the District subject to the restriction that the total amount paid shall not exceed \$100,000.00.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

4.41 Open-ended Electrical Agreement - PPF - Mrs. Marcy Morgan

Open-ended Electrical Agreement  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Independent Contractor agreement, as presented, authorizing Blackhawk Neff, Inc. to perform electrical services for the District subject to the restriction that the total amount paid shall not exceed \$100,000.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed



Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.42 Approval of PlanCon K for GOB Series of 2019 - PPF - Mrs. Marcy Morgan

**MOTION:** That the Board of School Directors certifies that the attached materials for PlanCon K, and relative to the GOB Series of 2019 were approved for submission to the Pennsylvania Department of Education by board action.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.43 O & M Agreement - PPF - Mrs. Marcy Morgan

**MOTION:** That the Board of School Directors approves the O & M Agreement with Glade Township for the Warren County Career Center Project, as presented.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

4.44 Facility Assessment - PPF - Mrs. Marcy Morgan

**MOTION:** That the Board of School Directors approves the proposal from Thompson & Williamson to conduct a Facility Assessment at a cost not to exceed \$38,955.

Motion by Mary Passinger, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

**5. Items Removed for Separate Action**

**6. Future Business for Committee Review**

**7. Other**

7.1 Policy Number 4220, titled - Continuing Disclosure for Bonds - Second Reading

**MOTION:** That the Board of School Directors approves on second reading changes to Policy Number 4220, titled - Continuing Disclosure of Bonds, as presented.

Motion by Arthur Stewart, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,  
Mary Passinger, Arthur Stewart, Donna Zariczny

Approval of  
PlanCon K for  
GOB Series of  
2019  
Approved  
7-0-0

O & M  
Agreement  
Approved  
7-0-0

Facility  
Assessment  
Approved  
7-0-0

Policy Number  
4220, titled -  
Continuing  
Disclosure for  
Bonds - Second  
Reading  
Approved  
7-0-0



7.2

Policy Number  
4225, titled -  
Post Issuance  
Tax Compliance  
for Tax-Exempt  
and Other Tax-  
Advantaged  
Obligations -  
Second Reading  
Approved  
7-0-0

Policy Number 4225, titled - Post Issuance Tax Compliance for Tax-Exempt and Other Tax-Advantaged Obligations - Second Reading

**MOTION:** That the Board of School Directors approves on second reading changes to Policy Number 4225, titled - Post Issuance tax Compliance for Tax-Exempt and Other Tax-Advantaged Obligations, as presented.

Motion by Arthur Stewart, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

7.3

Certificated  
Personnel  
Report  
Approved  
6-0-1

Certificated Personnel Report - PACCA - Mr. Paul Mangione

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report.

Motion by Mary Passinger, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

Abstain: Joseph Colosimo

7.4

Head Start  
Memorandum  
of  
Understanding  
Approved  
7-0-0

Head Start Memorandum of Understanding

**MOTION:** That the Board of School Directors approves the Head Start Memorandum of Agreement as presented.

Motion by Arthur Stewart, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

7.5

Repository  
Sales  
Approved  
7-0-0

Repository Sales

**MOTION:** That the Board of School Directors approves the Repository Sales as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

7.6

Director of  
Business  
Services  
Amended  
Contract and  
Salary Increase  
Approved  
7-0-0

Director of Business Services Amended Contract and Salary Increase

**MOTION:** That the Board of School Directors amends the Director of Business Services employment agreement as presented and approves, effective July 1, 2018, a retroactive salary increase of two (2%) percent over the salary in effect at the close of the 2017-2018 school year.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

7.7 General Indemnification Agreement - Western Surety Company

**MOTION:** That the Board of School Directors approves the bond, and the annual bond premium in the amount of \$7,936, to be provided by CNA Surety/Western Surety Company and the associated General Indemnification Agreement, as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

General  
Indemnification  
Agreement -  
Western Surety  
Company  
Approved  
7-0-0

7.8 PlanCon F Certification - Attachment C - Warren County Career Center - (WCSD #1801, PDE #3908)

**MOTION:** The Board of School Directors certifies that the information provided in Attachment C accurately describes the actions taken by the school district / CTC prior to contract execution on the above-referenced PlanCon project. Failure to fully disclose any information pertinent to the following may result in the denial of reimbursement for this project: award to the lowest responsible bidder for any prime contract; issuance of permits and approvals by local, state and other governmental agencies; computation of reimbursable capacity, architectural area and scheduled area; and compliance with Act 34 of 1973, the 20 year rule and the 20% Rule of Alteration Costs used in determining the eligibility of building renovations for reimbursement.

Motion by Arthur Stewart, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Mary Passinger, Arthur Stewart, Donna Zariczny

PlanCon F  
Certification -  
Attachment C -  
Warren County  
Career Center -  
(WCSD #1801,  
PDE #3908)  
Approved  
7-0-0

7.09 Other

8. Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mrs. Zariczny announced the first executive session was for student discipline and the second executive session is for negotiations and personnel with no action to follow.

8.3 Adjournment

**MOTION:** It was moved by Joe Colosimo and seconded by Mary Passinger that the meeting be adjourned.

The meeting adjourned at 8:02 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary