

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
TUESDAY, MAY 28, 2019

1. Opening Activities

1.1 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 8:08 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Joseph Colosimo	Mrs. Mary Passinger
Mrs. Elizabeth Huffman	Mr. Arthur Stewart
Mr. Jeffrey Labesky	Mr. Michael Zamborik
Mr. Paul Mangione	Mrs. Donna Zariczny
Mrs. Marcy Morgan	

Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mr. James Grosch, Director of Business Services; Mr. Eric Mineweaser, Director of Curriculum, Instruction and Assessments; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mrs. Suzanne Turner, Human Resource Supervisor; Ms. Lynn Shultz, Interim Administrator; Mr. Roger Tubbs, Technology Specialist; Mr. Richard Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Brian Reynolds, Principal; Mrs. Erika Alm, Principal; Mrs. Marcia Madigan, Principal; Ms. Kim Yourchisin, Assistant Principal; Mr. Glenn Smith, Principal; Ms. Jennifer Hobbs, Principal; Mr. Jeffrey Flickner, Principal; Mr. Joshua Vincent, Assistant Principal; Mrs. Amy Stimmell, Assistant Principal; Mrs. Shelly Wagner, Assistant Principal; Mrs. Misty Weber, Principal; Ms. Heather Stover, Special Education Supervisor; Ms. Lisa Smith, Special Education Supervisor; Mrs. Louise Tharp, WCEA President; Mr. Mark Napolitan, WCEA Officer; and approximately two members of the public in the audience.

1.4 Reading of the Mission Statement - Mr. Michael Zamborik

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

1.5 Reading of the WCSD/PSBA Principles of Governance and Leadership - Mrs. Donna Zariczny

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Act Ethically

- Never use the position for improper benefit to self or others
- Act to avoid actual or perceived conflicts of interest
- Recognize the absence of authority outside of the collective board
- Respect the role, authority and input of the superintendent
- Balance the responsibility to provide educational programs with being stewards of community resources
- Abide by the majority decision

1.6 Public Comment

There was no public comment.

2. New Business

2.0 Approval of Item 2.1 Through Item 2.3 Under One Motion

Items 2.1
through 2.3
Approved
9-0-0

MOTION: That the Board of School Directors approves items 2.1, 2.2 and 2.3 under one motion.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.1 APX4000 Portable Motorola Radios - FIN - Mr. Arthur Stewart

APX4000
Portable
Motorola Radios
Approved
9-0-0

MOTION: That the Board of School Directors approves the purchase of nine (9) APX4000 Portable Motorola Radios with all the necessary encryption, technology, and programming to communicate with Law Enforcement and Emergency Responders within Warren County. This is one radio for each school. The total cost is \$28,378.13. The District was awarded \$24,993.00 from the Pennsylvania Department of Education targeted safety grant to offset the cost to the District.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2.2 Deputy Tax Collector Appointment - Bear Lake - FIN - Mr. Arthur Stewart

Deputy Tax
Collector
Appointment -
Bear Lake
Approved
9-0-0

MOTION: That the Board of School Directors approves the elected Tax Collector's appointment of Judith Little as Deputy Tax Collector for Bear Lake Borough to serve only in the event of the incapacitation of the elected Tax Collector, with said approval being contingent upon the approval of the applicable surety/bonding company and the proper deputizing in writing by the elected Tax Collector.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik,
Donna Zariczny

2.3 Food Service Equipment Grant Purchase - FIN - Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the purchase of a Four-Door Reach-In Refrigerator for Warren Area Elementary School in the amount of \$3,898.00, a Crate Milk Cooler for Beaty Warren Middle School in the amount of \$3,170.00, and a Convection Gas Steamer for Youngsville High School in the amount of \$16,210.00. Food Service Equipment Grants will cover the cost of these purchases.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik,
Donna Zariczny

Food Service
Equipment
Grant Purchase
Approved
9-0-0

2.4 Transfer of Grades Six, Seven, and Eight from Youngsville Elementary/Middle School to Youngsville High School Commencing with the 2019-2020 School Year

MOTION: That the Board of School Directors approves the Resolution, as presented, reassigning all 6th, 7th, and 8th grade students that otherwise would have attended Youngsville Elementary/Middle School to Youngsville High School commencing with the 2019/2020 school year and continuing thereafter.

Motion by Marcy Morgan, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik,
Donna Zariczny

Transfer of
Grades Six,
Seven, and Eight
from
Youngsville
Elementary/Mid
dle School to
Youngsville
High School
Commencing
with the 2019-
2020 School
Year
Approved
9-0-0

2.5 PSBA Delegates

MOTION: That the Board of School Directors appoints Mary Passinger, Jeffrey Labesky, and Marcy Morgan to serve as voting delegates to the 2019 PSBA Delegate Assembly meeting Friday, October 18, 2019, and the PSBA Leadership Conference October 16-18, 2019.

Motion by Arthur Stewart, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik,
Donna Zariczny

PSBA Delegates
Approved
9-0-0

2.6 PSBA Service Agreement for Customized Workshop

MOTION: That the Board of School Directors approves the PSBA Service Agreement for a Customized Workshop, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik,
Donna Zariczny

PSBA Service
Agreement for
Customized
Workshop
Approved
9-0-0

2.7.0 Approval of Item 2.7 Through Item 2.12 Under One Motion

Approval of Item
2.7 Through Item
2.12 Under One
Motion
Approved
9-0-0

MOTION: That the Board of School Directors approves items 2.7.1, 2.8, 2.9, 2.10, 2.11, and 2.12 under one motion.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik,
Donna Zariczny

2.7.1 Award of Contracts for Partial Roof Recover of Youngsville Elementary/Middle School, Eisenhower Middle/High School & Sheffield Area Middle/High School (WCSD #1901)

Award of
Contracts for
Partial Roof
Recover of
Youngsville
Elementary/
Middle School,
Eisenhower
Middle/High
School &
Sheffield Area
Middle/High
School (WCSD
#1901)
Approved
9-0-0

MOTION: That the Board of School Directors awards a contract to Alex Roofing, Inc., Erie, PA in the amount of \$921,000.00 for the Base Bid: Youngsville & Sheffield Partial Re-roof; and a contract to Jamestown Roofing, Jamestown, NY in the amount of \$620,400.00 for the Base Bid: Eisenhower Partial Re-roof, for the project known as the Partial Roof Recover of Youngsville Elementary/Middle School, Eisenhower Middle/High School & Sheffield Area Middle/High School (WCSD Project. #1901).

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik,
Donna Zariczny

2.8 Music Instrument Buyboard Quote from Woodwind Brasswind - CIT - Mr. Joseph Colosimo

Music Instrument
Buyboard Quote
from Woodwind
Brasswind
Approved
9-0-0

MOTION: That the Board of School Directors approves the Music Instrument Buyboard Quote and purchase from Woodwind Brasswind in the amount of \$51,486.75, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik,
Donna Zariczny

2.9 PennDOT Paint the Plow Program Participation - CIT - Mr. Joseph Colosimo

PennDOT Paint
the Plow Program
Participation
Approved
9-0-0

MOTION: That the Board of School Directors approves the PennDOT Terms and Conditions, as well as, the applications for Beaty-Warren Middle School, Eisenhower Middle High School, Sheffield Area Middle High School, Warren Area High School, and Youngsville High School to participate in Paint the Plow Program, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik,
Donna Zariczny

- 2.10 Media Transformers, LLC, Curriculum for TV Broadcasting and Film Making Statement of Work - CIT - Mr. Joseph Colosimo

MOTION: That the Board of School Directors approves the Statement of Work from Media Transformers, LLC, to provide the TV Broadcasting and Film Making curriculum in the amount of \$35,000, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Media
Transformers,
LLC, Curriculum
for TV
Broadcasting and
Film Making
Statement of
Work
Approved
9-0-0

- 2.11 PDE PlanCon G Approval Warren County Career Center Project #1801

MOTION: That the Board of School Directors acknowledges the receipt of PlanCon G approval from the Pennsylvania Department of Education for the the project known as the Warren County Career Center Alterations and Additions (WCSD #1801) and enters it into the minutes.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

PDE PlanCon G
Approval
Warren County
Career Center
Project #1801
Approved
9-0-0

- 2.12 Customs Power of Attorney

MOTION: That the Board of School Directors approves the Customs Power of Attorney naming Moon SO DBA Kusto Brokerage Services to act on behalf of the District to sign required documents and to receive delivery of the Dragon statue for Warren Area High School as presented, and the Board of School Directors directs and authorizes the Board President to provide written notice of the revocation of the Power of Attorney upon the delivery of the statue to Warren Area High School.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

Customs Power
of Attorney
Approved
9-0-0

- 2.13 2019-2020 Budget Directive

MOTION: That the Board of School Directors directs the administration to prepare the 2019-2020 final budget for consideration with a 0 mill tax increase and to retain the expenditures as set forth in the preliminary final budget and to exclude the \$400,000 retiree benefit savings discussed during the Finance Committee meeting.

Motion by Arthur Stewart, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Michael Zamborik, Donna Zariczny

2019-2020
Budget Directive
Approved
9-0-0

2.14 Other

No other items came before the Board.

3. Closing Activities

3.1 Adjournment

MOTION: It was moved by Joseph Colosimo and seconded by Jeffrey Labesky that the meeting be adjourned.

The meeting adjourned at 8:20 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary