

## **CYBER SERVICES AGREEMENT**

**THIS Cyber Services Agreement** (“Agreement”) is made this 12<sup>th</sup> day of August, 2019, by and between the **WARREN COUNTY SCHOOL DISTRICT**, 6820 Market Street, Russell, Pennsylvania 16345, hereinafter referred to as -  
----- **“WCSD”**

AND

**BRADFORD AREA SCHOOL DISTRICT**, 150 Lorana Ave, PO Box 375, Bradford PA 16701, hereinafter referred to as -----**“BASD.”**

**WHEREAS**, WCSD has developed and operates an on-line instructional program administered by certified instructional personnel to provide credit and educational opportunities to students (the “Cyber Service Program”); and

**WHEREAS**, BASD desires to enroll its students in WCSD’s Cyber Service Program and to award its students credit for coursework completed through the Cyber Service Program.

**NOW, THEREFORE**, intending to be legally bound hereby, WCSD and BASD agree as follows:

1. Term. This Agreement shall commence on August 15, 2019, and shall terminate on August 14, 2020.

2. Fees / Enrollment.

A. The parties agree that, subject to any cap established by the WCSD pursuant to Section 2 D of this Agreement, BASD students may enroll in the WCSD’s Cyber Service Program during the term of this Agreement. **For each student enrolled during the BASD school year, BASD shall pay the WCSD an enrollment fee in the amount of \$2,750 for a yearly full-time seat license (4 or more courses); \$1,375 for a**

**second semester full-time seat license (4 or more courses) or, if less than 4 courses are taken, \$250 for a half credit course and \$500 for a full credit course. If Course Customization of any course is required, the preceding quoted rates shall be doubled, with the first month's payment being due and payable in full at the time a student is enrolled and each subsequent monthly payment being due and payable on the first day of each month that the student participates in the Cyber Service Program. An optional addition of a Virtual Liaison can be included for the year at an additional cost of \$4000 to BASD. Summer School services can be purchased for the summer of 2020 at the following rate: \$100 for a half credit course and \$200 for a full credit course.** WCSD shall not be required to enroll a BASD student in any course if payment of the enrollment fee has not been made in advance. BASD shall register each student to be entered into the Cyber Service Program at least 30 days prior to the commencement of the applicable school year, unless otherwise agreed by WCSD's Superintendent or his/her designee.

B. There shall be no proration of an enrollment fee for a student that is accepted for enrollment in the middle of a month or after the commencement of a course.

C. If a student withdraws or is otherwise removed from the Cyber Service Program, there shall be no refund of any enrollment fee paid by BASD. However, BASD may assign another student to the seat from which a student has withdrawn without incurring an additional enrollment fee for that month. Thereafter, BASD shall pay the monthly enrollment fee for the newly assigned student on the first day of each month that the student participates in the Cyber Service Program.

D. WCSD reserves the right to place a cap on the number of students that are permitted to enroll in its Cyber Service Program and to deny the enrollment of any student that exceeds the cap number established by the WCSD.

3. Responsibilities of WCSD.

A. WCSD will supply an online accessible curriculum and assessments that meets the academic content standards of the Pennsylvania Department of Education. Courses available for the 2019-2020 school year are listed on Exhibit A attached hereto.

B. WCSD shall provide to BASD, upon request, information regarding BASD's students enrolled in the Cyber Service Program.

4. Responsibilities of BASD.

A. BASD will submit a completed enrollment application for each student and provide any other information reasonably necessary for the enrollment and participation of its students in the Cyber Service Program.

B. Students enrolled in the Cyber Service Program shall remain, for all purposes, students of BASD. Thus, BASD will be responsible for enforcement of compulsory attendance requirements, the reporting of grades to the student and his/her parent(s), and student discipline.

C. BASD shall not attend or be physical present on WCSD property pursuant to this Agreement. All BASD students enrolled in the Cyber Service Program shall participate in the program using computer hardware, a compatible operating software system and an internet connection furnished by, and paid for by, BASD and/or the student and physically located at either BASD or the student's home.

D. BASD shall be responsible for determining and ensuring that its enrollment of students in the Cyber Service Program is consistent with any requirements imposed on BASD by applicable laws or regulations regarding minimum hours of student instruction, student attendance and/or special education compliance.

E. BASD shall be solely responsible for compliance with all federal and state laws and regulations relative to any Section 504, special education, or gifted services for which a BASD student may be entitled. BASD shall be solely responsible for the identification of students in need of 504 Plans, special education or gifted services, the designated placement for such students, and the development of any 504 Plan, IEP or GIEP for its students enrolled in the Cyber Service Program. BASD shall be solely responsible for the implementation of, compliance with, review of, and updating of its students' 504 Plans, IEP's and GIEP's. As a part of its obligations pursuant to Section 8 of this Agreement, BASD shall defend, indemnify and hold harmless the WCSD, its employees, agents, Board Members, directors, officers, representatives and insurers from and against any and all claims, liabilities, losses and expenses arising from BASD'S or its employee's, agent's, or representative's failure to meet the responsibilities set forth in this provision.

5. Compliance with Distance Learning Requirements.

During the entire term of this Agreement, WCSD and BASD warrant to each other that they shall both be and remain in compliance with all respectively applicable Pennsylvania Department of Education guidelines regarding electronic and distance learning programs or any other requirements issued by the Commonwealth of Pennsylvania, Department of Education, or any other respectively applicable statute, regulation, or ordinance regarding any aspect of the Cyber Service Program referenced herein. Each party shall provide to the other party such information or reports as are necessary for reporting to the Pennsylvania Department of Education concerning distance learning programs.

6. Non-Assignment.

Neither this Agreement, nor any of the rights or obligations state herein, may be assigned by either party without the express written consent of the other party.

7. Confidentiality of Personally Identifiable Information.

WCSD and BASD shall work cooperatively to safeguard the confidentiality of enrolled students' personally identifiable information consistent with the Family Educational Rights and Privacy Act and its associated regulations.

8. Indemnification.

Without waiver of any immunities, limitations of liability, or damage limitations provided by law, each party shall defend, indemnify and hold harmless the other party, its employees, agents, Board Members, directors, officers, representatives and insurers from and against any and all claims, liabilities, losses and expenses arising from the indemnitor's or its employee's, agent's, or representative's acts or omissions relating to the performance of this Agreement.

9. Default / Termination.

In the event that either party defaults under any provision of this Agreement and such default is not cured within thirty (30) days of receipt of written notice, the non-defaulting party shall have the right to terminate this Agreement upon subsequent written notice.

10. Notice.

All notices required under this Agreement shall be delivered via certified mail, return receipt requested, or Federal Express delivery service to the following parties at the addresses set forth below:

If to Bradford Area School District:	Bradford Area School District Attention: Katharine Pude 150 Lorana Ave., P.O. Box 375 Bradford, PA 16701
If to Warren County School District:	Warren County School District Attention: Superintendent 6820 Market Street Russell, PA 16345

11. Entire Agreement.

This Agreement contains the entire understanding between the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, inducements or conditions, express or implied, oral or written, except as herein contained. No party is relying upon any promise, representation or understanding other than as is expressly set forth in this Agreement.

12. Construction.

This Agreement is between two public school entities, each having expertise in the area of public education and the opportunity to consult with counsel of their own choosing. Accordingly, the terms of this Agreement shall not be presumptively construed in favor of or against either party regardless of the circumstances of the preparation or negotiation of this Agreement.

13. Authority.

By executing this Agreement, each party hereto certifies that all necessary approvals of the parties' respective governing bodies have been obtained prior to the execution hereof and that, upon its execution, this Agreement shall be binding upon each party.

14. Amendment.

This Agreement may be amended, modified, or waived only by written agreement signed by the parties hereto and approved both parties' Board of School Directors at a public meeting held in compliance with the mandates of the Sunshine Law.

15. No Waiver.

No consent or waiver, express or implied, by either party to this Agreement to or of any breach or default by the other in the performance of any obligations hereunder shall be deemed or construed to be a consent to or waiver of any other breach or default by such party hereunder. Failure on the part of any party hereto to complain of any act or

failure to act of the other party or to declare the other party in default hereunder, irrespective of how long such failure continues, shall not constitute a waiver of the rights of such party hereunder.

16. Force Majeure.

No party to this Agreement shall be responsible to the other party for non-performance or delay in performance of the terms or conditions of this Agreement due to acts of God, acts of governments, war, riots, strikes, accidents and transportation or other causes beyond the reasonable control of such party.

17. SEVERABILITY

All sections, sentences, and provisions contained in this Agreement are severable. Should any section, sentence, or provision of this Agreement be rendered void, invalid or unenforceable by any court of law (or arbitrator), for any reason, such a determination shall not render void, invalid, or unenforceable any other section, sentence, or provision of this Agreement and the remainder of this Agreement shall remain in full force and effect and binding on the parties hereto.

**IN WITNESS WHEREOF**, the parties have signed this Agreement as of the date first written above.

ATTEST:

WARREN COUNTY SCHOOL DISTRICT

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Secretary

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President, Board of School Directors

ATTEST:

BRADFORD AREA SCHOOL DISTRICT

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Secretary

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President, Board of School Directors