

# CONTRACT FOR ADVERTISEMENT

## ADVERTISER & BILLING INFORMATION

**BUSINESS NAME:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PH #:** \_\_\_\_\_ **CELL #:** \_\_\_\_\_

**FX #:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**BILLING:** ☐ SAME AS ABOVE **CONTACT NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PH #:** \_\_\_\_\_ **CELL #:** \_\_\_\_\_

**FX #:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**NOTES:** \_\_\_\_\_

## OTHER

**SALES LEAD:** \_\_\_\_\_ **\*\*\*PREFERRED**

**CONTRACT DATE:** \_\_\_\_\_ **AD LOCATION:** \_\_\_\_\_  
(FEES APPLY)

## ARTWORK DETAILS

☐ AD CREATION BY E&M\* (FEES APPLY) **COLOR:** ☐ YES ☐ NO

☐ ADVERTISER SUBMITTING ARTWORK **DEADLINE:** \_\_\_\_\_

☐ NEW FOLDER (FILES EMAILED IN) **ADVERTISER STATUS:**

**RUN SAME AD:** ☐ YES ☐ NO ☐ PAST ☐ NEW ☐ ND: \_\_\_\_\_

☐ RUN SAME AD WITH CHANGES\*\* (FEES APPLY) **PAST PROOF SENT:** ☐ YES ☐ NO

☐ URGENT - PRINT DATE: \_\_\_\_\_

**NOTES:**

## SIGNATURE REQUIRED

I (advertising company) represent and warrant that the advertisement, articles, content, text, images, pictures and/or logos that I am sending to E&M Consulting, Inc. and/or E&M Management, LLC (E&M) are registered trademarks of my company, and that I am not infringing on any other person's copyright, trademarks, rights of literary property, intellectual property, nor do they violate the rights of privacy of, or libel other persons. If I am placing/listing subdivisions/developments I also represent and warrant that I or my Company own, develop, or represent lots for sale in the development(s)/subdivisions. To participate with an enhanced listing, I understand I or my Company must be an active member with the association/chamber at the time the publication prints. If I am not an active member, I authorize E&M to create an advertisement (if I don't have one already), run an ad in the marketplace section or provide a digital link in replacement of the enhanced listing. I agree to indemnify and hold harmless E&M against any claims, judgments, court costs, attorney's fees and other expenses arising from any alleged or actual breach of these warranties. All advertisers will be sent one proof of their advertisement. All changes on the proof will be final and if the proof copy is resubmitted by fax or mail after the deadline given, the proof changes will not be guaranteed. Proof copies are for error corrections only. Payment is required in advance to guarantee space on this publication. If payment by credit card, I authorize E&M to charge the credit card provided for full payment of all advertisements and listings placed with E&M. Issues of this publication may be archived online indefinitely. The publication sponsor determines the time each publication is archived. Contact E&M to have your ad taken down or revised for a fee.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Terms Net 30 days, unless otherwise specified. A finance charge of 1.5% per month (18% annum) will be added to all amounts over 30 days. A \$40 processing charge applies to all International Checks.



### SUBMIT THIS CONTRACT, ARTWORK & FULL PAYMENT PAYABLE TO:

**E&M Consulting, Inc.**  
1107 Hazeltine Blvd, Ste #350  
Chaska, MN 55318  
www.emconsultinginc.com

TF: 800-572-0011  
P: 952-448-9920  
F: 952-448-9928  
artwork@emconsultinginc.com

## E&M OFFICE USE ONLY

**PAYMENT / \$:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PAYMENT / \$:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**CHECK #:** \_\_\_\_\_

**CC CODE:** \_\_\_\_\_

**CC TRANS:** \_\_\_\_\_

**OP:** \_\_\_\_\_ **AD CODE:** \_\_\_\_\_ ☐ UNK ☐ LP ☐ RLP

☐ DIR ☐ POH ☐ NEWM ☐ NMPAST ☐ NMNEW ☐ RPRT

### ADVERTISEMENT COSTS

### ADDT'L FEES

AD SIZE	COST	*AD CREATION	**AD CHANGE
1/16 PAGE	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$39	<input type="checkbox"/> \$39
BUSINESS CARD	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$39	<input type="checkbox"/> \$39
1/8 PAGE	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$39	<input type="checkbox"/> \$39
1/6 PAGE	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$69	<input type="checkbox"/> \$59
1/4 PAGE	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$69	<input type="checkbox"/> \$59
1/3 PAGE	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$99	<input type="checkbox"/> \$79
1/2 PAGE	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$99	<input type="checkbox"/> \$79
2/3 PAGE	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$149	<input type="checkbox"/> \$99
FULL PAGE	<input type="checkbox"/> \$ _____	<input type="checkbox"/> \$149	<input type="checkbox"/> \$99

## ENHANCED LISTING OPTIONS

BOXED	<input type="checkbox"/> \$ _____
SHADED	<input type="checkbox"/> \$ _____
LOGO	<input type="checkbox"/> \$ _____
LOGO & BIO	<input type="checkbox"/> \$ _____
	<input type="checkbox"/> \$ _____ <input type="checkbox"/> \$ _____ <input type="checkbox"/> \$ _____

### TOTAL FEES & PAYMENT INFORMATION

**ADVERTISEMENT COST:** \$ \_\_\_\_\_

**\*CREATION / \*\*CHANGE FEE:** \$ \_\_\_\_\_

**\*\*\*PREFERRED AD LOCATION FEE:** \$ \_\_\_\_\_

**OTHER FEES/UPGRADES:** \$ \_\_\_\_\_

**PROCESSING & HANDLING FEE:** \$ \_\_\_\_\_

**TOTAL AD COST:** \$ \_\_\_\_\_



**CARD NUMBER:** \_\_\_\_\_

**EXP. DATE:** \_\_\_\_\_ **SEC. CODE:** \_\_\_\_\_

**NAME ON CARD:** \_\_\_\_\_

**BILLING ADDRESS:** \_\_\_\_\_

**CITY, STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_