

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES
MONDAY, FEBRUARY 10, 2020

1. Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 6:43 p.m. in the Board Room of Central Office, 6820 Market Street, Russell, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

1.3 Roll Call

Present:

Mr. Joseph Colosimo	Mr. Paul Mangione
Mrs. Elizabeth Huffman	Mr. Arthur Stewart
Mr. Jeffrey Labesky	Mrs. Donna Zariczny
Mr. Kevin Lindvay	

Absent:

Mrs. Marcy Morgan	Mrs. Mary Passinger
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Others Present:

Mrs. Amy Stewart, Superintendent; Mr. Gary Weber, Director of Administrative Support Services; Mr. James Grosch, Director of Business Services; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Suzanne Turner, Human Resource Supervisor; Mr. Michael Kiehl, Transportation/Purchasing Manager; Mr. Matthew Jones, Coordinator of Grants and Foundation Development; Mrs. Lynn Shultz, Supervisor of Elementary Education; Mr. James Hazelett, Vartek; and approximately three members of the public in attendance.

1.4 Reading of the Mission Statement - Mr. Kevin Lindvay

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

1.5 Reading of the WCD/PSBA Principles of Governance & Leadership - Mr. Paul Mangione

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Communicate Clearly

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- *Promote open, honest and respectful dialogue among the board, staff, and community*
- *Encourage input and support for the district from the school community*
- *Protect confidentiality*
- *Honor the sanctity of executive session*

1.6 Public Comment

There was no public comment.

1.7 Agenda Adoption

Agenda Adoption
Approved
7-0-0

MOTION: That the Board of School Directors adopts the agenda dated February 10, 2020, as presented.

Motion by Elizabeth Huffman, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

1.8 Approval of Minutes – January 13, 2020

January 13, 2020,
Minutes
Approved
7-0-0

MOTION: That the Board of School Directors approves the regular meeting minutes dated January 13, 2020.

Motion by Elizabeth Huffman, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

1.9 Financial Reports

Financial Reports
Approved
7-0-0

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Arthur Stewart, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

1.10 Hearing Officer Report

Hearing Officer
Report
Approved
6-1-0

MOTION: That the Board of Directors approves the Hearing Officer Report dated February 10, 2020, Case "D".

Motion by Arthur Stewart, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

No: Jeffrey Labesky

2. President's Statement

2.1 Reports & Information

1. IU5 - Mr. Paul Mangione
There was no report.

2. PSBA Liaison - Mrs. Marcy Morgan

There was no report.

3. Career Center Advisory - Mrs. Elizabeth Huffman

Mrs. Huffman reported that a team went to the SkillsUSA competition last month. Two students qualified for State competition, Jesse Campbell (Collision Refinishing) and Ben Hampston (Drafting). There were also 13 students earning medals.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
1.	February 24, 2020	6:00 p.m.	Physical Plant & Facilities Committee Finance Committee Personnel/Athletics & Co-Curricular Activities Committee Curriculum, Instruction, & Technology Committee	Central Office
2.	March 9, 2020	6:00 p.m.	Regular Board Meeting	Central Office

2.3 Announcements

Mrs. Zariczny announced the Board met in executive session prior to the meeting at 5:30 p.m. to discuss Meet & Discuss issues.

2.4 Other

3. Superintendent's Reports and Recommendations

3.1 General Comments - Mrs. Amy Stewart

- Mrs. Stewart reported the District will be hosting a live stream of the funeral service for slain Florida Trooper, Joseph Bullock, who is a former Warren County resident and son of a former Warren County Sheriff's Deputy. It will take place at Warren Area High School auditorium on Thursday, February 13, 2020.
- The Comprehensive Plan is underway and is under a strict timeline. The deadline is April 30, 2020. A meeting was held with the Comprehensive Planning committee on January 30th. The committee is comprised of teachers, administrators, parents, community members, and two Board members. They worked on values and strengths and weaknesses while looking at the data. Some parts of the plan will be brought as stand-alone documents for approval and will become part of the plan.

3.2 Committee Reports

3.3 Other

4. New Business - Consent Agenda

4.1 Consent Agenda

Consent Agenda
Approved
7-0-0

MOTION: That the Board of School Directors approves the consent agenda.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.2 Dental Service Agreement - CIT - Mr. Joseph Colosimo

Dental Service
Agreement
Approved
7-0-0

MOTION: That the Board of School Directors approves the Dental Service Agreement,
as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.3 Pearson Digital Assessment Agreement - CIT - Mr. Joseph Colosimo

Pearson Digital
Assessment
Agreement
Approved
7-0-0

MOTION: That the Board of Directors approves the Pearson Digital Assessment
Agreement, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.4 Great Minds Quote and Sole Source Letter - CIT - Mr. Joseph Colosimo

Great Minds
Quote and Sole
Source Letter
Approved
7-0-0

MOTION: That the Board of School Directors approves the Great Minds Quote and Sole
Source Letter in the amount of \$67,249.00, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.5 Adapted Physical Education Planned Instruction - CIT - Mr. Joseph Colosimo

Adapted Physical
Education
Planned
Instruction
Approved
7-0-0

MOTION: That the Board of School Directors approves the Adapted Planned
Instruction, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.6 Middle and Secondary Level Course Description Books - CIT - Mr. Joseph Colosimo

Middle and
Secondary Level
Course
Description
Books
Approved
7-0-0

MOTION: That the Board of Directors approves the Middle and Secondary Level
Course Description Books for the 2020-2021 school year, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

- Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay
- 4.7 Northern Pennsylvania Regional College Spring Semester 2020 Dual Enrollment Agreement - CIT - Mr. Joseph Colosimo
- MOTION:** That the Board of School Directors approves the Northern Pennsylvania Regional College Spring Semester 2020 Dual Enrollment Agreement, as presented.
- Motion by Joseph Colosimo, second by Elizabeth Huffman.
- Final Resolution: Motion Passed
- Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay
- 4.8 GRANT: 2019-20 Supplemental Equipment Grant for WCCC - CIT - Mr. Joseph Colosimo
- MOTION:** That the Board of School Directors instructs the administration to assist the staff of the Warren County Career Center in applying for funding for a 12,000 lb. automotive lift and other eligible equipment via the Supplemental Equipment Grant offered by the Pennsylvania Department of Education, as presented.
- Motion by Joseph Colosimo, second by Elizabeth Huffman.
- Final Resolution: Motion Passed
- Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay
- 4.9 GRANT: ALDI Smart Kids Grant - CIT - Mr. Joseph Colosimo
- MOTION:** That the Board of School Directors instructs the district administration to assist interested staff in submitting eligible applications to the ALDI Smart Kids grant, as presented.
- Motion by Joseph Colosimo, second by Elizabeth Huffman.
- Final Resolution: Motion Passed
- Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay
- 4.10 Beaty-Warren Middle School Re-pointing Masonry Restoration - PPF - Mrs. Marcy Morgan
- MOTION:** That the Board of School Directors approves a contract to Basco Associates in the amount not to exceed the DGS architectural fee schedule for the project known as the Beaty-Warren Middle School Re-pointing Masonry Restoration Project, as presented.
- Motion by Joseph Colosimo, second by Elizabeth Huffman.
- Final Resolution: Motion Passed
- Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay
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| Northern Pennsylvania Regional College Spring Semester 2020 Dual Enrollment Agreement Approved 7-0-0 |
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| Submission of 2019-20 Supplemental Equipment Grant for WCCC Approved 7-0-0 |
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| Submission of ALDI Smart Kids Grant Approved 7-0-0 |
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| Beaty-Warren Middle School Re-pointing Masonry Restoration Approved 7-0-0 |
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4.11 Work Order - Basco Associates - Beaty-Warren Middle School Repointing - PPF - Mrs. Marcy Morgan

Work Order -
Basco Associates -
Beaty-Warren
Middle School
Repointing
Approved
7-0-0

MOTION: That the Board of School directors approves a work order to Basco Associates in an amount not to exceed the DGS fee schedule for drawings and specifications for the project known as the Beaty-Warren Middle School Repointing, WCSD Project #2001.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.12 Signature Authorization EMHS Activities and Athletic Accounts - FIN - Mr. Arthur Stewart

Signature
Authorization
EMHS Activities
and Athletic
Accounts
Approved
7-0-0

MOTION: That the Board of School Directors authorizes Ericka Alm, Betsy Sobkowski and Shelly Darts as signatories for the Eisenhower Middle High School Activity Account and Athletic Fund Account, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.13 Felix & Gloekler: Audit Results 2018-19 - FIN - Mr. Arthur Stewart

Felix & Gloekler:
Audit Results
2018-19
Approved
7-0-0

MOTION: That the Board of School Directors accepts the Audit Report as submitted by Felix & Gloekler, P.C., for the year ended June 30, 2019, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.14 Budget Transfer - \$3,934.80 - FIN - Mr. Arthur Stewart

Budget Transfer -
\$3,934.80
Approved
7-0-0

MOTION: That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$3,934.80, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.15 City of Warren Tax Collection Agreement - FIN - Mr. Arthur Stewart

City of Warren Tax
Collection
Agreement
Approved
7-0-0

MOTION: That the Board of School Directors approves the City of Warren Real Property Tax Collection Agreement, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.16 Cyber Security Insurance - FIN - Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the proposed increase in Cyber Security Insurance for the remainder of the 2019-2020 School Year at the prorated amount of \$4,737, as presented.

Cyber Security
Insurance
Approved
7-0-0

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.17 Certificated Personnel Report - PACCA - Mr. Paul Mangione

MOTION: That the Board of School Directors approves the Certificated Personnel Report, as presented.

Certificated
Personnel
Report
Approved
7-0-0

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.18 Support Personnel Report - PACCA - Mr. Paul Mangione

MOTION: That the Board of School Directors approves the Support Personnel Report as presented.

Support
Personnel
Report
Approved
7-0-0

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.19 Informational Report - PACCA - Mr. Paul Mangione

MOTION: That the Board of School Directors approves the Informational Report, as presented.

Informational
Report
Approved
7-0-0

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.20 Volunteer Report - PACCA - Mr. Paul Mangione

MOTION: That the Board of School Directors approves the Volunteer Report, as presented.

Volunteer
Report
Approved
7-0-0

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.21 New Bus Drivers - PACCA - Mr. Paul Mangione

New Bus
Drivers
Approved
7-0-0

MOTION: That the Board of School Directors approves the list of new bus drivers, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.22 Athletic Supplemental Contracts - PACCA - Mr. Paul Mangione

Athletic
Supplemental
Contracts
Approved
7-0-0

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

4.23 Co-Curricular Supplemental Contracts - PACCA - Mr. Paul Mangione

Co-Curricular
Supplemental
Contracts
Approved
7-0-0

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

5. Items Removed for Separate Action

6. Future Business for Committee Review

- Mr. Colosimo requested administration bring to CIT Committee the possibility of offering Hunters Education as a substitute for a PE credit. It is being done in Butler County School District.

7. Other

7.1 Policy Number 9335, titled - Home Education/Home School Programs - Second Reading

Policy #9335 -
Home
Education/Home
School Programs
Second Reading
Approved
7-0-0

MOTION: That the Board of School Directors approves changes on second reading to Policy Number 9335, titled - Home Education/Home School Programs, as presented.

Motion by Arthur Stewart, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

7.2 Warren County 911 Radio Signal Relay Agreement

Warren County
911 Radio Signal
Relay Agreement
Approved
7-0-0

MOTION: That the Board of School Directors approves the Warren County 911 Radio Signal Relay Agreement, as presented.

Motion by Joseph Colosimo, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

7.3 21st Century Project Manager Agreement

MOTION: That the Board of School Directors approves the 21st Century Project Manager Agreement, as presented.

Motion by Joseph Colosimo, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

New Position
Request
Approved
7-0-0

7.4 New Position Request - Paraprofessional

MOTION: That the Board of School Directors approves the new position of Paraprofessional for the Warren County School District as presented.

Motion by Arthur Stewart, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

7.5 PlanCon J - Warren Area High School Alterations & Additions (PDE Project #3811)

MOTION: That the Board of School Directors certifies that the attached PlanCon J materials are approved for submission to the Pennsylvania Department of Education for the project known as the Warren Area High School Alterations & Additions (PDE Project #3811).

Motion by Arthur Stewart, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

PlanCon J -
Warren Area
High School
Alterations &
Additions
Approved
7-0-0

7.6 PlanCon K - Warren Area High School Alterations & Additions (PDE Project #3811)

MOTION: That the Board of School Directors certifies that the attached materials for PlanCon K, and relative to the 2019A bond refunding were approved for submission to the Pennsylvania Department of Education by board action.

Motion by Joseph Colosimo, second by Arthur Stewart.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Arthur Stewart, Donna Zariczny, Kevin Lindvay

PlanCon K -
Warren Area
High School
Alterations &
Additions
Approved
7-0-0

7.7 Other - LERTA

The question was asked if the Board would need to hold a hearing for the LERTA Resolution. Solicitor Byham stated there would be a need for a hearing to change the designation of deteriorated areas or to include a residential LERTA and commercial LERTA in one resolution.

8. Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

There was no executive session at this time.

8.3 Adjournment

MOTION: It was moved by Joseph Colosimo and seconded by Elizabeth Huffman that the meeting be adjourned.

The meeting adjourned at 6:55 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary