

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE

MINUTES

April 27, 2020

CENTRAL ADMINISTRATIVE OFFICE

COMMITTEE MEMBERS PRESENT:

Mrs. Mary Passinger, Serving as Committee Chairperson Pro Tem
Mrs. Elizabeth Huffman, Committee Member
Mrs. Marcy Morgan, Serving as Committee Member Pro Tem

COMMITTEE MEMBERS ABSENT:

Mr. Joseph Colosimo

OTHERS PRESENT:

Mr. Jeff Labesky
Mr. Kevin Lindvay
Mr. Paul Mangione
Mr. Arthur Stewart
Mrs. Donna Zariczny
Mrs. Amy Stewart
Dr. Norbert Kennerknecht
Mr. Gary Weber
Mr. Jim Grosch
Ms. Lynn Shultz

Dr. Patty Hawley
Mr. Eric Mineweaser
Mr. Rick Gignac
Mr. Matt Jones
Mr. Mike Kiehl
Ms. Ruth Huck
Mr. Brian Ferry

Approx. # of Public Present – 42

Mrs. Ruth Huck gave instructions on the use of Zoom before the meetings began.

1. Opening Activities

1.1 Call to Order

Committee Chairperson Pro Tem, Mrs. Mary Passenger, called the meeting to order at 6:12 p.m. There was no public comments received by the Board Secretary.

1.2 Public Comment – None

2. Old Business

2.1 Other – Mr. Mineweaser stated the Hunters Education Safety Course is currently online. There are students who are utilizing the course during the COVID-19 closure. This is a non-credit voluntary course.

3. New Business

3.1 2020-2021 Language Instructional Education Program Services IU5 Contract

This item is the annual contract with IU5 for the English Language Learner Programing for providing direct services throughout the school year. Attorney Byham is reviewing this item and working on a few minor changes with IU5.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on May 11, 2020.

Motion: That the Board of School Directors approves the **2020-2021 Language Instructional Education Program Services IU5 Contract**, as presented.

3.2 Letter of Agreement for Title I Services with IU5 – CIT – Mr. Joseph Colosimo

This item is an amended Agreement with IU5 to provide Title I services to our Non-Public Schools. It represents the final budget allocated in Title I for the 2019-2020 school year.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on May 11, 2020.

Motion: That the Board of School Directors approves the **Letter of Agreement for Title I Services with IU5**, as presented.

3.3 TV Studio Curriculum Support Agreement from Creative Learning – CIT – Mr. Joseph Colosimo

Creative Learning will provide technology and curriculum support through 2020-2021 for our TV Studio.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on May 11, 2020.

Motion: That the Board of School Directors approves the **TV Studio Curriculum Support Agreement from Creative Learning**, as presented.

3.4 Foundations Level 3 Quote and Sole Source Letter from Wilson Language – CIT – Mr. Joseph Colosimo

This purchase is for the Foundations Literacy Program for Grade 3. Currently, Kindergarten through Grade 2 use Foundations.

Discussion: There was no discussion.

Action: Forward the motion to the Special Board meeting on April 27, 2020.

Motion: That the Board of School Directors approves the **Foundations Level 3 Quote and Sole Source Letter from Wilson Language**, as presented.

3.5 Step Up to Writing for Grades 3-5 Quote and Sole Source Letter from Voyager Sopris – CIT – Mr. Joseph Colosimo

The Title II purchase will provide teachers in Grades 2-5 writing training and a supplemental writing program.

Discussion: Mrs. Marcy Morgan asked if this was a new program. Mrs. Shultz stated that Eisenhower Elementary piloted the program last year. Our other schools will have access to the program with this purchase. Mrs. Amy Stewart added the teachers are very excited to get this program in place because of its success.

Action: Forward the motion to the Special Board meeting agenda on April 27, 2020.

Motion: That the Board of School Directors approves the **Step Up to Writing for Grades 3-5 Quote and Sole Source Letter from Voyager Sopris**, as presented.

3.6 Geodes Level 1 Quote and Sole Source Letter from Wilson Language – CIT – Mr. Joseph Colosimo

The Geodes Level 1 are decodable books that our first grade students will be able to use to help them as they are learning to read. Recently, Level 2 was purchased for our second grade students.

Discussion: Mrs. Mary Passinger questioned the per pupil cost. Mrs. Shultz explained the Geodes are sets of books the students will use with their Foundations reading series to provide them with extra decodable practice.

Action: Forward the motion to the Board meeting on April 27, 2020.

Motion: That the Board of School Directors approves the **Geodes Level 1 Quote and Sole Source Letter from Wilson Language**, as presented.

3.7 Virtual College and Career Readiness Planned Instruction – CIT – Mr. Joseph Colosimo

This is an elective semester course dealing with college and career readiness, but does not solely fulfill the guideline requirements of college and career readiness required by the state.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on May 11, 2020.

Motion: That the Board of School Directors approves the **Virtual College and Career Readiness Planned Instruction**, as presented.

3.8 Grant Purchase Request: Supplemental Equipment Grant

The Board initially approved the Supplemental Equipment Grant on February 20, 2020. The funds purchased a 12,000-pound automotive lift and other eligible equipment. The Pennsylvania Department of Education has since allocated an additional \$24,611 in funds for additional equipment needs at the Warren County Career Center. Administration requests permission to purchase three pieces of welding equipment for the WCCC plus any additional items, not to exceed the \$24,611.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on May 11, 2020.

Motion: That the Board of School Directors approves the **Grant Purchase Request: Supplemental Equipment Grant**, as presented.

3.9 GRANT: COVID-19 Emergency School Nutrition Funding 2019-20

The District has three buildings that may be eligible for up to \$3,000 in funding to help finance meals for students during the COVID-19 crisis.

Discussion: There was no discussion.

Action: Forward the motion to the Board meeting on May 11, 2020.

Motion: That the Board of School Directors approves the **GRANT: COVID-19 Emergency School Nutrition Funding 2019-20**, as presented.

3.10 GRANT: Fresh Fruits and Vegetables Program 2020-21

This grant from the Pennsylvania Department of Education will allow us to provide fresh fruits and vegetables at Sheffield Elementary, Warren Area Elementary Center, and Youngsville Elementary during the 2020-21 school year.

Discussion: Mrs. Mary Passinger asked what would need to be done for Eisenhower Elementary to qualify. Mr. Jones stated the list of qualifying schools comes from PDE. He suspects it has to do with free and reduced lunch percentages.

Action: Forward the motion to the Board meeting on May 11, 2020.

Motion: That the Board of School Directors approves the **GRANT: Fresh Fruits and Vegetables Program 2020-21**, as presented.

4. Informational Items

4.1 Class of 2020 Graduation

Mr. Mineweaser and Mrs. Stewart have met with all the senior class officers, the senior advisors, and the high school principals regarding hurdles for graduation due to the COVID-19 crisis. All involved are busy planning for a virtual graduation, which will take a lot of prep work on the front end. Seniors will make appointments at their school to come

in and walk across the stage in their cap and gown, which will be recorded in a video, as well as, the Valedictorian and Salutatorian speeches. If the CDC guidelines loosen up and we are able to meet in other ways, we will do so. Students have had some additional ideas if the CDC guidelines loosen up. Mr. Mineweaser will be sending board members a couple of emails. One will contain a three-minute sample video created at Sheffield Area Middle High School so members can get a visual of what virtual graduation would look like. He will also email a spreadsheet containing a grid of what the layout would look like.

4.2 Other

5. Other

5.1 Other

6. Closing Activities

6.1 Next Meeting – Tuesday, May 26, 2020 at 6:00 p.m.

6.2 Adjournment – The meeting adjourned at 6:29 p.m.