

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES
MONDAY, MAY 11, 2020

1. Executive Session

2. Opening Activities

2.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Zariczny, President, at 6:40 p.m. via a Zoom conference meeting.

2.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance.

2.3 Roll Call

Present:

Mr. Joseph Colosimo
Mrs. Elizabeth Huffman
Mr. Jeffrey Labesky
Mr. Kevin Lindvay
Mr. Paul Mangione

Mrs. Marcy Morgan
Mrs. Mary Passinger
Mr. Arthur Stewart
Mrs. Donna Zariczny

Others Present:

Mrs. Amy Stewart, Superintendent; Dr. Norbert Kennerknecht, Director of Operations; Mr. Gary Weber, Director of Administrative Support Services; Mr. James Grosch, Director of Business Services; Mr. Eric Mineweaser, Director of Curriculum, Instruction and Assessment; Dr. Patricia Hawley, Director of Pupil Services; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Rick Gignac, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Lynn Shultz, Supervisor of Elementary; Mr. Michael Kiehl, Transportation and Purchasing Manager; Mr. Matt Jones, Coordinator of Grants and Foundation Development, and approximately 30 members of the public in attendance.

2.4 Reading of the Mission Statement – Mrs. Donna Zariczny

The mission of the Warren County School District is to educationally empower all students to think critically and solve problems through a rigorous curriculum that will provide them with the skills necessary to graduate and pursue a career of their interest.

2.5 Reading of the WCSD/PSBA Principles of Governance & Leadership - Mr. Kevin Lindvay

Pennsylvania school boards are committed to providing every student the opportunity to grow and achieve. The actions taken by the Board ultimately have both short and long-term impact in the classroom. Therefore, school directors collectively and individually will...

Plan Thoughtfully

The Warren County School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs, activities or employment practices and provides equal access to the Boy Scouts and other designated youth groups. Inquiries may be directed to Mr. Gary Weber, Title IX/Section 504 Coordinator at 6820 Market Street, Russell, PA 16345 or (814) 723-6900.

- *Adopt and implement a collaborative comprehensive planning process, including regular reviews*
- *Set annual goals that are aligned with the comprehensive plan*
- *Develop a financial plan that anticipates both short and long-term needs*
- *Formulate a master facilities plan conducive to teaching and learning*

2.6 Public Comment

There was no public comment.

2.7 Agenda Adoption

Agenda Adoption
Approved
9-0-0

MOTION: That the Board of School Directors adopts the agenda dated May 11, 2020, as presented.

Motion by Marcy Morgan, second by Joseph Colosimo.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.8 Approval of Minutes - April 13, 2020

April 13, 2020
Minutes
Approved
9-0-0

MOTION: That the Board of School Directors approves the regular meeting minutes dated April 13, 2020.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.9 Approval of Special Meeting Minutes - April 27, 2020

April 27, 2020
Special Meeting
Minutes
Approved
9-0-0

MOTION: That the Board of School Directors approves the special meeting minutes dated April 27, 2020.

Motion by Marcy Morgan, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

2.10 Financial Reports

Financial Reports
Approved
9-0-0

MOTION: That the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Motion by Elizabeth Huffman, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

3. President's Statement

3.1 Reports & Information

1. IU5 - Mr. Paul Mangione

Mr. Mangione reported that Dr. Maynard will be retiring from the IU in October. He has been there twelve years, and the Board is in preliminary talks with Brad Whitman, the assistant director.

2. PSBA Liaison - Mrs. Marcy Morgan

Mr. Morgan reported 220 school districts have passed resolutions calling for charter school reform.

3. Career Center Advisory - Mrs. Elizabeth Huffman

There was no report with the Career Center being closed.

3.2 Important Dates

| BOARD/COMMITTEE MEETING DATES | | | | |
|-------------------------------|-----------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 1. | Tuesday, May 26, 2020 | 6:00 p.m. | Curriculum, Instruction, & Technology Committee Physical Plant & Facilities Committee Finance Committee Personnel/ Athletics & Co-Curricular Activities Committee Special Meeting – Proposed Final Budget | Zoom Meeting |
| 2. | June 8, 2020 | 6:00 p.m. | Regular Board Meeting | Zoom Meeting |

3.3 Announcements

Mrs. Zariczny has been attending meetings hosted by PSBA and has been doing on line continuing education for board members regarding trauma informed instruction. She has attended some in-service events with the teachers, and she is interested in knowing more from an administrative standpoint. She would like a presentation on what the administration is doing in this regard, and how the District is monitoring district students and staff members with their emotional challenges particularly in regard to the current COVID crisis and how the District will keep a healthy educational environment when everyone returns to the classroom.

3.4 Other

4. Superintendent's Reports and Recommendations

4.1 General Comments - Mrs. Amy Stewart

- Mrs. Stewart updated the Board on what has been happening currently in the midst of the COVID-19 crisis.
 - In terms of educational continuity Phases I and II are completed and Phase III is in process and will carry students through the end of the 2019-20 school year.

- Administration is working on programmatic retooling, looking backwards and forwards and working on hypotheticals specific to 2019-20. They are also retooling Honor Society, senior awards, baccalaureate, and graduation.
- Finances such as technology planning, spending plans, Title I, IDEA, 21st Century and even regular spending is being retooled. Obviously administration works on a daily basis with labor issues.
- Administration is working on preparation for the 2020-21 school year. They are working on individual classroom gap analysis, asking teachers to identify those skills, standards, and objectives they were not able to get done because of COVID. They need to be addressed going forward.
- Administration is preparing for the possibility of having to do online learning in the fall. They are busy working on technology. The District is waiting on additional devices which were ordered, and they have some new hotspot devices which are being tested for roll out.
- Administration is also looking at what summer offerings might be provided.
- Dr. Kennerknecht is getting ready to ramp up the construction at the Warren County Career Center. The majority of the classrooms will be ready and running by October, but the front addition housing the Virtual Academy, STEM Academy, Strive Program, and offices are looking at a December date for completion.
- Transportation contracts are in the process of being renegotiated and administration is working on the Tidioute Community Charter School renewal.
- The Comprehensive Plan is in process, and Mrs. Stewart had conversation with PDE and is going to request an extension, with which PDE is in agreement.
- At the start of school in the fall, different regions of the State may be functioning in different ways, some online and some brick and mortar depending on the Pandemic.
- The State is in the midst of making decisions about the CARES money, and it could be another four to six weeks before the District knows what is coming.
- At the IU meeting, superintendents also heard the State will be expecting reentry plans for the start of school in the fall, including identifying gaps, and how they will be addressed.

4.2 Budget Discussion

As Mrs. Stewart began the budget discussion, she stated there are a lot of unknowns about the coming school year. The State is talking about passing a partial budget. It could be for five, six, or seven months. No one knows for sure if schools will open as normal brick and mortar facilities, as online education or something in between. Nor does anyone know what phase of the Governor's reopening we will be in, red, yellow, or green. It is unknown how many students will be allowed in a classroom, on a bus, or how long restrictions will be in place. Will parents choose to keep their students at home even if schools open? There are many unknowns, but Mrs. Stewart assured the Board she continues to communicate locally, regionally, and with colleagues across the State to make sure she has the right information. This is the context in which the budget will be discussed.

Mr. Grosch presented the five year budget and presented additions and reductions for the Board's consideration.

- Mr. Weber reported the Technology budget had some expenditures moved to the 2019-2020 school year, including one-to-one device purchases because of COVID,

VarTech expenditures moved to 2019-20 school year budget to help with instructional improvements and maintaining the backbone of the infrastructure within the District.

- Mr. Mineweaser reviewed the textbook budget and when textbook purchases are slated to take place with curriculum rewrites and agreements expiring with companies.
- Mr. Grosch reviewed his projected five year budget with the Board. He stated there will be year over year increases in the employee salaries and benefits. He also projected an annual increase in charter school and cyber tuition costs. There is an anticipated increase of 2.3% in transportation costs. Also included are the textbook costs and money has been added to contingency for the COVID crisis because of the many unknowns. With all of the year over year increases there will be a 2.62% increase in expenses.
- On the revenue side, Mr. Grosch explained there will be a reduction in local revenues including real estate tax, collection rates for property taxes, and real estate transfer taxes. It is anticipated there will be a reduction in occupational privilege tax and earned income tax as well and the current analysis from Berkheimer shows a 25% reduction. Delinquent taxes are expected to remain flat. The total revenue reduction is expected to be approximately \$1,412,948.
- State revenues essentially will be looked at as flat funded.
- The federal government will provide no new monies
- Revenues currently show projected revenues of \$79.2 million, while expenses are projected to be \$84,058,457 with a projected deficit of \$4,830,504.
- Mr. Grosch stressed there were no COVID related expenses included in his projections. He also pointed out the District will run out of money a whole year earlier than previously projected, and that does not include additional expenses or decreased revenues from this year.
- PASBO is not optimistic about the CARES money and feels it may just supplant the current State funding instead of being additional revenues.
- Mr. Stewart is concerned about legislation and funding formula changes that will cause an enormous amount of lost state funding which is slated to go to more urban areas. Calculations he has done regarding the CARES funding puts our District at \$350/student, where urban areas like Philadelphia will receive \$580/student. Under the new formula WCSD funding will decrease. The Board needs to keep this before the legislators.
- Mr. Stewart said in light of the deficit and especially in a year when the Board cannot think of raising taxes, he asked if it would be possible to put monies into the contingency instead of hard purchases to give the Board flexibility to not make those expenditures and wanted the Board to think about that as they get into the details.
- Mrs. Stewart presented the list of reductions, and because of all the work administration has been doing with the COVID crisis, the list is essentially the list that was presented last year with the exception of conferences which will not happen in the coming year. There may be other reductions, and the administration will continue to add to the list as it becomes aware of them.
- Mrs. Stewart presented the list of additions which includes getting the STEM Academy up and running, while the rest of the items have to do with the COVID crisis. She categorized each item as a high confidence level or a low confidence

level. She is looking at several scenarios for the fall, and they need worked on now to be ready for the start of school.

- Included in the high confidence level: Parents may not be comfortable sending students to school. Then there is the social and emotional impact of the COVID crisis on children, so the Virtual Academy will be beefed up whether all students will need it in the fall or for the anticipated larger number than usual. A school counselor will be needed for the Virtual Academy in response to this need, and that is the cost of an additional FTE. Staff will need to be slide to the Academy to cover the additional classes. On line licensing will need to double and the company is giving the District very good pricing. It looks like the District will have enough devices for the need.
- Personal Protective Equipment will be needed, and it is unknown what will be needed for students and staff as it will depend upon how students attend in the fall, virtually, in person, or some combination. The cost of that material has gone up since January.
- Mrs. Stewart spoke with Senator Casey regarding the stresses of dealing with the crisis. She discussed the difficulty of double bus runs in a district the size of WCSD. Costs increase dramatically with 800 square miles. Money for transportation is expended in one year and not until the next does the reimbursement arrive. Should the district be forced into double runs, the first year transportation costs would increase significantly.
- Professional development is key to get teachers up to speed for online teaching/learning. Also the support staff will need to be trained in new cleaning and sanitizing processes to keep everyone healthy. This will include an increase in custodial time to deep clean and sanitize surfaces beyond current routine cleaning. Custodial equipment and supplies will be key to this process. CDC guidelines continue to change so at this point it is uncertain what will be required.
- Mrs. Stewart discussed Wi-Fi monthly fees and broadband access in the County with Senator Casey. The County needs affordable broadband in order to make online education work. Many students do not have appropriate nor affordable access. The District purchased hotspot technologies to help families without access. There will still be places in the County which have no cellular nor internet service, and the hotspots will be costly on a monthly basis. They may be needed for a few months, but it could be much longer.
- Summer Virtual Academy happens every summer. Some use it for credit recovery, other use it to take courses to free up their schedules for the coming year. Students pay tuition for the courses. Because of the COVID crisis some students may need or want to review classes and make sure they are ready for the 2020-21 school year.
- Extended School Year happens every year. But this year there is a low confidence students will be able to come to a brick and mortar school, so ESY will happen virtually thus the reason for increased costs.
- Kindergarten camp is a program that may help the youngest students get a two week head start on the school year. The K-1-2 and 3 students are the ones that will be most affected by the pandemic. Because they are in the early literacy block, what does or does not happen will impact

their learning into adult life. If they can be provided a robust two week program, it would be the best thing the District can do for them. This will be an expensive endeavor.

- There may be changes to every classroom and with 400 classrooms it will be expensive. There may be required changes to large group gathering spaces – auditoriums, LGI's, cafeterias, gyms, etc.
- If education happens on line, we are aware the District's mailing and postage costs will increase significantly. Also delivery of educational material costs will increase.
- Legal bills will continue to be higher than usual. Also, the District may need to add items for health services.

Mrs. Stewart shared that as she has been meeting virtually with other superintendents and they have been discussing their budgets, no one knows what to cut. We may look at cutting as the picture becomes clearer. The District is freezing all spending with the exception of things relating to COVID to try to bring the burn rate down. Next year will be a no frills year. Kids will need material to fill gaps. There will be no travel or extra things. Some districts are moving into furloughs, but Mrs. Stewart did not see the value in doing that or anything drastic, but the budget will become a monthly conversation.

Mr. Stewart asked for discussion without a motion on the floor.

Mrs. Zariczny waived Robert's Rules for discussion.

Mr. Stewart stated the adds and deducts list is not going to satisfy the needs as Mrs. Stewart described them. There will need to be another whole category for contingency and the ensuing discussion. Mr. Stewart proposed the standard process for adds and deducts be modified for this year because of so many unknowns. He suggested the COVID-19 items not be put into either adds or deducts but let the administration put them into a COVID line item or if that is not permissible into a contingency fund. Then the monies can be drawn upon if and when they are needed. He also suggested some of the discretionary items like textbooks also be moved into contingency so the District does not force itself into a tax hike.

The question then becomes would there be enough adds and deducts in a COVID-19 year to rank them. Instead let the administration come forward with the adds which would be for COVID and put that money in contingency, and administration would bring forth deducts, and the Board would give a thumbs up or down on those. All of this being an effort to simplify the ground that needs covered, because of the time constraints in the administration dealing with COVID-19.

Mr. Stewart feels heavily the responsibility for the Finance Committee to do what it needs to do and to allow for all Board members to have input. So at the Finance Committee meeting at the end of the month, and if everyone agrees, instead of adds and deducts and the rankings of those things, there will only be adds. If you come to the Finance Committee and say there should be an add, then the Board will talk it over and either recommend or not. On the deduct side, if the administration wants to bring anything to the Finance Committee to be deducted out of the budget, it is free to do so, and it will be dealt with item by item to be voted up or down. Then anything COVID related will be left to administration because that changes every day, and the Board can't keep up with those things. Administration will be asked to either budget those expenses in a COVID category, if permitted, and if not put them into a contingency fund with any other expenditures that can be placed there. This will safeguard the possible inability to fund them given the fact the Board does not want a tax increase due to the harm it would do the citizens. Board members gave an affirmative response to the process.

4.3 Committee Reports

4.4 Other

Mrs. Zariczny announced the Board held an executive session on April 30th to consult with the solicitor regarding contracts and again on May 4th for the same purpose. The Board also met prior to the Board meeting tonight to consult with the solicitor regarding contracts and the renewal of the superintendent's contract.

5. New Business - Consent Agenda

5.1 Consent Agenda

Consent Agenda
Approved
9-0-0

MOTION: That the Board of School Directors approves the consent agenda.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

5.2 Certificated Personnel Report - PACCA - Mr. Paul Mangione

Certificated
Personnel Report
Approved
9-0-0

MOTION: That the Board of School Directors approves the Certificated Personnel Report as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

5.3 Support Personnel Report - PACCA - Mr. Paul Mangione

Support Personnel
Report
Approved
9-0-0

MOTION: That the Board of School Directors approves the Support Personnel Report as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

5.4 Informational Report - PACCA - Mr. Paul Mangione

Informational
Report
Approved
9-0-0

MOTION: That the Board of School Directors approves the Informational Report as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

5.5 New Position Request - Itinerant Occupational Therapist - PACCA - Mr. Paul Mangione

New Position
Request - Itinerant
Occupational
Therapist
Approved
9-0-0

MOTION: That the Board of School Directors approves the position of Itinerant Occupational Therapist for the Warren County School District beginning with the 2020/2021 school year, as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

- 5.6 New Position Request - Itinerant Special Education Instructor - PACCA - Mr. Paul Mangione

MOTION: That the Board of School Directors approves a new position of Itinerant Special Education Instructor for the Warren County School District beginning with the 2020/2021 school year, as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

- 5.7 2020-2021 Language Instructional Education Program Services IU5 Contract - CIT - Mr. Joseph Colosimo

MOTION: That the Board of Education approves the 2020-2021 Language Instructional Education Program Services IU5 Contract, as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

- 5.8 Letter of Agreement for Title I Services with IU5 - CIT - Mr. Joseph Colosimo

MOTION: That the Board of School directors approves the Letter of Agreement with IU5 in the amount of \$38,355.03 for Title I Services, as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

- 5.9 TV Studio Curriculum Support Agreement from Creative Learning - CIT - Mr. Joseph Colosimo

MOTION: That the Board of School Directors approves the TV Studio Curriculum Support Agreement in the amount of \$1,000.00 from Creative Learning, as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

- 5.10 Virtual College and Career Readiness Planned Instruction - CIT - Mr. Joseph Colosimo

MOTION: That the Board of School Directors approves the Virtual College and Career Readiness Planned Instruction, as presented.

New Position
Request -
Itinerant Special
Education
Instructor
Approved
9-0-0

2020-2021
Language
Instructional
Education
Program
Services IU5
Contract
Approved
9-0-0

Letter of
Agreement for
Title I Services
with IU5
Approved
9-0-0

TV Studio
Curriculum
Support
Agreement from
Creative
Learning
Approved
9-0-0

Virtual College
and Career
Readiness
Planned
Instruction
Approved
9-0-0

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin
Lindvay

5.11 Grant Purchase Request: Supplemental Equipment Grant - CIT - Mr. Joseph Colosimo

Grant Purchase
Request:
Supplemental
Equipment Grant
Approved
9-0-0

MOTION: That the Board of School Directors approves the purchases of eligible equipment using up to \$24,611 of Supplemental Equipment Grant funding received for the 2019-20 school year, thereby fully expending the additional funds allocated by the Pennsylvania Department of Education.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

5.12 GRANT: COVID-19 Emergency School Nutrition Funding 2019-20 - CIT - Mr. Joseph Colosimo

Submission of
COVID-19
Emergency School
Nutrition Funding
2019-2020
Approved
9-0-0

MOTION: That the Board of School Directors instructs the administration to complete and submit GENYOUth COVID-19 Emergency School Nutrition Funding grants for Youngsville High School, Sheffield Area Middle High School, and Warren Area Elementary Center to support costs related to COVID-19 provision of student meals.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

5.13 GRANT: Fresh Fruits and Vegetables Program 2020-21 - CIT - Mr. Joseph Colosimo

Submission of
Fresh fruits and
Vegetables
Program 2020-21
Approved
9-0-0

MOTION: That the Board of School Directors instructs the administration to submit applications to the Fresh Fruit and Vegetable Program on behalf of Sheffield Area Elementary School, Youngsville Elementary Middle School, and Warren Area Elementary Center.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

5.14 Warren County School District Law Enforcement Partnership Memorandum of Understanding - FIN - Mr. Arthur Stewart

Warren County
School District
Law Enforcement
Partnership
Memorandum of
Understanding
Approved
9-0-0

MOTION: That the Board of School Directors approves the Law Enforcement MOU per the attached document.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

5.15 Depositories for Fiscal Year 2020-2021 - FIN - Mr. Arthur Stewart

MOTION: That the Board of School Directors approve the depositories for fiscal year 2020-2021 as follows: Northwest Savings Bank, PNC Bank, PLGIT (Pennsylvania Local Government Investment Trust), Manufacturers and Traders Trust Company, KeyBank, PSBLAF (Pennsylvania School District Liquid Assets Fund), BB&T Government Finance, Wilmington Trust, Wells Fargo Bank, N.A.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Depositories for
Fiscal Year 2020-
2021
Approved
9-0-0

5.16 Budget Transfer in Preparation of 2019-2020 Audit - FIN - Mr. Arthur Stewart

MOTION: That the Board of School Directors directs and authorizes the Director of Business Services, after June 30, 2020, to make budget transfers applicable to the 2019-2020 fiscal year, as necessary, in preparation of the 2019-2020 annual audit, with the understanding that all such transfers shall be presented to the Board for approval/ratification at a subsequent meeting.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Budget Transfer
in Preparation of
2019-2020 Audit
Approved
9-0-0

5.17 Budget Transfer - \$264,804.00 - FIN - Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$264,804.00.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Budget Transfer -
\$264,804.00
Approved
9-0-0

5.18 Budget Transfer - Title II - \$17,556.66 - FIN - Mr. Arthur Stewart

MOTION: That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$17,556.66, as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Budget Transfer -
Title II -
\$17,556.66
Approved
9-0-0

5.19 Budget Transfer - Title IV - \$36,375.00 - FIN - Mr. Arthur Stewart

Budget Transfer -
Title IV -
\$36,375.00 - FIN
- Mr. Arthur
Stewart
Approved
9-0-0

MOTION: That the Board of School Directors approves the Resolution and Budget Transfer in the amount of \$36,375.00, as presented.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

5.20 Food Service Management Company (FSMC) Renewal for 2020-2021

Food Service
Management
Company (FSMC)
Renewal for 2020-
2021
Approved
9-0-0

MOTION: That the Board of School Directors directs Administration to submit to PDE, upon solicitor review and approval, the Food Service Management Company (FSMC) renewal application naming The Nutrition Group as FSMC for the Warren County School District for the 2020-2021 school year.

Motion by Mary Passinger, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

6. Items Removed for Separate Action

7. Future Business for Committee Review

There were no items for future committee review.

8. Other

8.0 Motion to approve 8.1 through 8.7

Motion to approve
8.1 through 8.7
Approved
8-1-0

MOTION: That the Board of School Directors approves items 8.1 through 8.7 as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

No: Jeffrey Labesky

8.1 Policy Number 1415, titled - Tobacco Vaping, Products - Non-Student – First Reading

Policy Number
1415, titled -
Tobacco Vaping,
Products - Non-
Student – First
Reading
Approved
8-1-0

MOTION: That the Board of School Directors approves changes on first reading to Policy Number 1415, titled - Tobacco, Vaping Products - Non-Student, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

No: Jeffrey Labesky

8.2 Policy Number 1420, titled - Tobacco, Including Vaping Products - Students - First Reading

MOTION: That the Board of School Directors approves changes on first reading to Policy Number 1420, titled - Tobacco, Including Vaping Products - Students, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny,
Kevin Lindvay

No: Jeffrey Labesky

Policy Number
1420, titled -
Tobacco,
Including
Vaping Products
- Students - First
Reading
8-1-0

8.3 Policy Number 5002, titled - Independent Contractors - First Reading

MOTION: That the Board of School Directors approves changes on first reading to Policy Number 5002, titled - Independent Contractors, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny,
Kevin Lindvay

No: Jeffrey Labesky

Policy Number
5002, titled -
Independent
Contractors -
First Reading
Approved
8-1-0

8.4 Policy Number 5404, titled - School Bus Drivers/Contractors - First Reading

MOTION: That the Board of School Directors approves changes on first reading to Policy Number 5404, titled - School Bus Drivers/Contractors, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny,
Kevin Lindvay

No: Jeffrey Labesky

Policy Number
5404, titled -
School Bus
Drivers/Contractors - First
Reading
Approved
8-1-0

8.5 Policy Number 9646, titled - School Volunteers - First Reading

MOTION: That the Board of School Directors approves changes on first reading to Policy Number 9646, titled - School Volunteers, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny,
Kevin Lindvay

No: Jeffrey Labesky

Policy Number
9646, titled -
School
Volunteers -
First Reading
Approved
8-1-0

8.6 Policy Number 11401, titled - Community Use of Facilities - First Reading

Policy Number
11401, titled -
Community Use of
Facilities - First
Reading
Approved
8-1-0

MOTION: That the Board of School Directors approves changes on first reading to Policy Number 11401, titled - Community Use of Facilities, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny,
Kevin Lindvay

No: Jeffrey Labesky

8.7 Policy Number 10510, titled - Discipline Code - First Reading

Policy Number
10510, titled -
Discipline Code -
First Reading
Approved
8-1-0

MOTION: That the Board of School Directors approves changes on first reading to Policy Number 10510, titled - Discipline Code, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny,
Kevin Lindvay

No: Jeffrey Labesky

8.7.1 Motion to approve 8.8 through 8.16

Motion to approve
8.8 through 8.16
Approved
9-0-0

MOTION: That the Board of School Directors approves items 8.8 through 8.16 as presented.

Motion by Arthur Stewart, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny,
Kevin Lindvay

8.8 Warren County Career Center Construction

Warren County
Career Center
Construction
Approved
9-0-0

MOTION: That the Board of Directors authorizes the restart of the project known as Warren County Career Center Additions and Alterations, PDE #3908 in strict compliance with the terms and conditions as stipulated in the Addendum to the construction contracts issued to The Hudson Group, Inc., Rabe Environmental Systems, Inc., Renick Brothers Construction, and Blackhawk Neff, Inc. with a starting date of May 12, 2020.

Motion by Arthur Stewart, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny,
Kevin Lindvay

8.9 Contract Addendum – The Hudson Group, Inc.

MOTION: That the Board of School Directors approves an addendum to The Hudson Group, Inc., construction contract with respect to the restart of the project known as Warren County Career Center Additions and Alterations (PDE #3908, WCSD #1801), as presented.

Motion by Arthur Stewart, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Contract
Addendum – The
Hudson Group,
Inc.
Approved
9-0-0

8.10 Contract Addendum - Rabe Environmental Systems, Inc.

MOTION: That the Board of School Directors approves an addendum to Rabe Environmental Systems, Inc. contract with respect to the restart of the project known as Warren County Career Center Additions and Alterations (PDE #3908, WCSD #1801), as presented.

Motion by Arthur Stewart, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Contract
Addendum -
Rabe
Environmental
Systems, Inc.
Approved
9-0-0

8.11 Contract Addendum - Blackhawk-Neff, Inc.

MOTION: That the Board of School Directors approves an addendum to the Blackhawk-Neff, Inc. contract with respect to the restart of the project known as Warren County Career Center Additions and Alterations (PDE #3908, WCSD #1801), as presented.

Motion by Arthur Stewart, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Contract
Addendum -
Blackhawk-Neff,
Inc.
Approved
9-0-0

8.12 Contract Addendum - Renick Brothers Construction

MOTION: That the Board of School Directors approves an addendum to Renick Brothers Construction contract with respect to the restart of the project known as Warren County Career Center Additions and Alterations (PDE #3908, WCSD #1801), as presented.

Motion by Arthur Stewart, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Contract
Addendum -
Renick Brothers
Construction
Approved
9-0-0

8.13 Change Order Deduct - The Hudson Group, Inc.

Change Order
Deduct - The
Hudson Group,
Inc.
Approved
9-0-0

MOTION: That the Board of Directors approves deduct change order #GC-9 issued to The Hudson Group, Inc., 2450 Shenango Valley Freeway, Hermitage, PA 16148, in the amount of (\$123,710). The approved change order is for the general contractor contract for the Warren County Career Center Alterations and Additions PDE Project #3908 (WCSD #1801) and will reduce the contract amount by \$123,710.

Motion by Arthur Stewart, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

8.14 Change Order Deduct - Rabe Environmental Systems, Inc.

Change Order
Deduct - Rabe
Environmental
Systems, Inc.
Approved
9-0-0

MOTION: That the Board of Directors approves deduct change order #H-1 issued to Rabe Environmental Systems, 2300 W. 23rd Street, Erie, PA, in the amount of (\$33,850). The approved change order is for the HVAC contract for the project known as Warren County Career Center Additions and Alterations PDE Project #3908 (WCSD #1801) and will reduce the contract amount by \$33,850.

Motion by Arthur Stewart, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

8.15 Change Order Deduct - Renick Brothers Construction

Change Order
Deduct - Renick
Brothers
Construction
Approved
9-0-0

MOTION: That the Board of Directors approves deduct change order #P-8 issued to Renick Brothers, P.O. Box 94, 434 Grove City Road, Slippery Rock, PA 16057, in the amount of (\$20,622). The approved change order is for the plumbing contract for the project known as Warren County Career Center Additions and Alterations PDE Project #3908 (WCSD#1801) and will reduce the contract amount by \$20,622.

Motion by Arthur Stewart, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

8.16 Change Order Deduct - Blackhawk-Neff, Inc.

Change Order
Deduct -
Blackhawk-Neff
Approved
9-0-0

MOTION: That the Board of Directors approves deduct change order #E-6 issued to Blackhawk-Neff, Inc., 805 Northgate Circle, Newcastle, PA 16105, in the amount of (\$14,248). The approved change order is for the electrical contract for the project known as Warren County Career Center Additions and Alterations PDE Project #3908 (WCSD #1801) and will reduce the contract amount by \$14,248.

Motion by Arthur Stewart, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

8.17 Appointment - Board Treasurer

MOTION: That the Board of School Directors approves the appointment of Dr. Norbert J. Kennerknecht as Board Treasurer for the Warren County School District for a term of one (1) year beginning on July 1, 2020, with a supplemental salary of \$2759.10 for the 2020/2021 school year and that the Board of School Directors further approves the bond amount of \$100,000.00 for the Board Treasurer.

Appointment
Board Treasurer
Approved
9-0-0

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

8.18 Co-Curricular Supplemental Contracts

MOTION: That the Board of School Directors approves the Co-Curricular Contracts, as presented.

Co-Curricular
Supplemental
Contracts
Approved
9-0-0

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

8.19 Vacation Day Carryover - Act 93, Act 93 NC, Administrative Support Personnel

MOTION: That the Board of School Directors, due to the COVID-19 pandemic, permits employees in the ACT 93 Certificated, ACT 93 Non-Certificated, and the Administrative Support labor groups, to carry over any or all unused vacation days from the 2019-2020 work year. Any vacation days in excess of what is currently permitted to be carried over into the 2020-2021 work year must be used no later than December 1, 2020.

Vacation Day
Carryover - Act
93, Act 93 NC,
Administrative
Support
Personnel
Approved
9-0-0

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

8.20 2020-2021 Youngsville Elementary School Classroom Lease Agreement - IU5 Early Intervention Program

MOTION: That the Board of School Directors approves the lease agreement between the Northwest Tri-County IU5 and the District for two classrooms at Youngsville Elementary School during the 2020-2021 school year for its Early Intervention Program, as presented.

2020-2021
Youngsville
Elementary
School
Classroom Lease
Agreement - IU5
Early
Intervention
Program
Approved
8-0-0

Motion by Mary Passinger, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Not Present at Vote: Jeffrey Labesky (Lost internet connection)

8.21 Gifted/Chapter 16 Plan

Gifted/Chapter 16
Plan
Approved
8-0-0

MOTION: That the Board of School Directors approves the Gifted/Chapter 16 plan for submission as part of the Comprehensive plan with the superintendent as signatory, as presented.

Motion by Marcy Morgan, second by Kevin Lindvay.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Not Present at Vote: Jeffrey Labesky (Lost internet connection)

8.22 Induction Plan

Induction Plan
Approved
8-0-0

MOTION: That the Board of School Directors approves the Induction plan for submission as part of the Comprehensive plan with the superintendent as signatory, as presented.

Motion by Marcy Morgan, second by Elizabeth Huffman.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Not Present at Vote: Jeffrey Labesky (Lost internet connection)

8.23 Superintendent Evaluation

Superintendent
Evaluation
Approved
8-0-0

MOTION: That the Board of School Directors approves posting the Superintendent's Performance Evaluation Summary for 2018-2019, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

Not Present at Vote: Jeffrey Labesky (Lost internet connection)

8.24 Superintendent Contract Renewal 2020-2025 - Amy J. Stewart

Superintendent
Contract Renewal
2020-2025
Approved
7-2-0

MOTION: That the Board of School Directors approves the renewal of Mrs. Amy J. Stewart serving as superintendent for the Warren County School District effective July 1, 2020, through June 30, 2025, and that she be hired pursuant to the terms of the contract dated May 11, 2020, as presented.

Motion by Arthur Stewart, second by Marcy Morgan.

Final Resolution: Motion Passed

Yes: Elizabeth Huffman, Paul Mangione, Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin Lindvay

No: Joseph Colosimo, Jeffrey Labesky

8.25 Settlement Agreement #18 - Addendum

MOTION: That the Board of School Directors approves the addendum to Settlement #18, as presented.

Motion by Arthur Stewart, second by Mary Passinger.

Final Resolution: Motion Passed

Yes: Joseph Colosimo, Elizabeth Huffman, Jeffrey Labesky, Paul Mangione,
Marcy Morgan, Mary Passinger, Arthur Stewart, Donna Zariczny, Kevin
Lindvay

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|----------------------------------------------------------------|
| Settlement Agreement #18 – Addendum Approved 9-0-0 |
|----------------------------------------------------------------|

9. Closing Activities

9.1 Executive Session

There was no executive session at this time.

9.2 Adjournment

MOTION: It was moved by Joseph Colosimo and seconded by Mary Passinger that the meeting be adjourned.

The meeting adjourned at 8:02 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary